VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 994
Held in Baytown Township Community Center       APPROVED
Thursday, February 22, 2018       MINUTES

MANAGERS PRESENT:     Jill Lucas, President; Lincoln Fetcher, Vice President; Anthony Haider, Secretary;
                        Ed Marchan, Treasurer; and Dave Sewell, Manager

MANAGER ABSENT:       Lincoln Fetcher, Vice President

STAFF PRESENT:        John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz
                        Olson; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT:         None

OTHERS PRESENT:       Todd Hubmer, WSB & Associates, Inc; Tara Kline, Washington Conservation
                        District

CALL TO ORDER         President Lucas called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS        None

ADDITIONAL AGENDA ITEMS   None

PUBLIC FORUM          None

PRESENTATIONS:
Afton Downtown Village Project: Todd Hubner with WSB & Associates was present to provide an update on the Afton Downtown Village project.
2017 Year-End Report: VBWD Best Management Practices Cost Share Program: Tara Kline with the Washington Conservation District was present to provide the 2017 year end BMP Cost Share program report.

CITIZEN ADVISORY COMMITTEE   None

SECRETARY’S REPORT    Engineer Hanson distributed the mail.

INSPECTOR’S REPORT    None

ATTORNEY’S REPORT
President Lucas Oath of Office Attorney Torseth had previously presented President Lucas the Oath of Office for signature.

WEBSITE ADMINISTRATOR  Recording Secretary Imse provided an update on the new VBWD website.

ENGINEER’S REPORT    None
MANAGERS’ REPORT

Consent Calendar  Permit Request 2018-04: CSAH 21 (Stagecoach Trail) Culvert Replacement, Afton was pulled from the Consent agenda. A motion was made by Marchan and seconded by Haider to approve the remaining items on the Consent Calendar. Motion carried unanimously.

Permit Request 2018-04: CSAH 21 (Stagecoach Trail) Culvert Replacement and CSAH 14 Realignment, Afton  After discussion, a motion was made by Marchan and seconded by Haider to approve the permit 2018-04, CSAH 21 (Stagecoach Trail) Culvert Replacement in Afton after confirmation from the Minnesota Department of Natural Resources that it has jurisdiction over wetland-related aspects of the project and that there are no wetland-related impacts. Motion carried unanimously.

Workshops  The managers will be working on scheduling a workshop in April to discuss Sunnybrook Lake.

Lake DeMontreville and Olson Association Meeting: Point Intercept Survey Results Briefing  Secretary Haider and President Lucas reported on the Lake DeMontreville and Olson Association meeting on the point intercept survey results. The meeting was well attended.

50th VBWD Anniversary  Secretary Haider and Treasurer Marchan are compiling ideas for the VBWD 50th Anniversary. They will continue to update the Managers on the planning.

TREASURER’S REPORT

Treasurer’s Report  Treasurer Marchan provided copies of the Administrative and Program Budgets Fiscal Year 2018, dated January 2018, the Treasurer’s Report dated February 22, 2018, and the updated 2018 budget report completed by Redpath. After discussion, motion was made by Marchan and seconded by Haider to approve the Treasurer’s report along with the 2018 budget report. Motion carried unanimously.

Auditing Services  Treasurer Marchan reported that Redpath will be completing the VBWD audit for 2017. He will continue to investigate auditing firms for 2018.

FUTURE BUSINESS

Next Meetings – March 22, 2018 and April 12, 2018  All the managers plan to attend the meetings.

Minnesota Association of Watershed Districts Legislative Reception and Breakfast-March 7-8, 2018  All managers are authorized to attend. None of the managers plan to attend.

Washington County Water Consortium Meeting-March 7, 2018  Engineer Hanson plans to attend. All of the managers are authorized to attend. None of the managers plan to attend.

Oakdale City Council Meeting-March 13, 2018 7pm  President Lucas and Secretary Haider plan to attend.

Lake St. Croix Beach City Council and Planning Commission Meeting-March 19, 2018 7pm  President Lucas and Treasurer Marchan plan to attend.

North St. Paul City Council Meeting-March 20, 2018 5pm  President Lucas and Vice President Fetcher plan to attend.

West Lakeland Township Board of Supervisors Meeting-April 9, 2018 7pm  President Lucas and Treasurer Marchan plan to attend.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT

Motion was made by Marchan and seconded by Haider at 8:39 p.m. to adjourn the meeting. Motion carried unanimously.
Respectfully Submitted,

/s/ Anthony Haider

Anthony Haider, Secretary

Minutes approved by managers 3/22/2018

Consent Calendar
Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for the Managers’ approval:

A. Meeting Minutes of 2/8/2018

B. Permit Request: CSAH 21 (Stagecoach Trail) Culvert Replacement, Afton -Item pulled from the Consent Calendar

C. Payment Application #3 (Change Order 1): 2016 VBWD Clean Water Fund—Silver Lake Bioretention Basin Improvements

D. Final payment of $1,150.00 for a buckthorn removal cost-share grant to Richard and Mary Anne Schroeder at 11347 30th Street North in Lake Elmo and the Legion Pond watershed