VALLEY BRANCH WATERSHED DISTRICT  
Minutes of Regular Meeting No. 1008  
Held in Baytown Township Community Center  APPROVED  
Thursday, October 25, 2018  MINUTES

MANAGERS PRESENT:  Jill Lucas, President; Lincoln Fetcher, Vice President; Anthony Haider, Secretary;  
Ed Marchan Treasurer; and Dave Sewell, Manager

MANAGER ABSENT:  None

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Tracy Galowitz, Attorney, Galowitz  
Olson; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT:  Susannah Torseth, Attorney

OTHERS PRESENT:  Commissioner Miron and Sunnybrook Lake Residents

CALL TO ORDER  President Lucas called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS  None

ADDITIONAL AGENDA ITEMS  None

APPROVAL OF AGENDA  No changes made to the agenda. A motion was made by Marchan and seconded by  
Haider to approve the agenda for October 25, 2018. Motion carried unanimously.

PUBLIC FORUM  Candice Kraemer would like more dialogue with the managers on Sunnybrook Lake. Brandon  
Sundberg requested that the Public Forum portion of the meeting be after the Sunnybrook Lake agenda item. Attorney  
Galowitz explained the purpose of the Public Forum and the Sunnybrook Lake discussion for the meeting.

CONSENT CALENDAR  A motion was made by Fetcher and seconded by Marchan to approve the Consent Calendar.  
Motion carried unanimously.  
The following items were presented for the Managers’ approval:
  • October 11, 2018 meeting minutes  
  • Permit:  Manicka Residence, Lake Elmo  
  • Permit:  SP 8282-128 & SP 8282-137, West Lakeland Township  
  • Final Payment of $500 to Christ Lutheran Church in Lake Elmo for a cost-share plant grant  
  • Cost Share Grant Extension:  Lake Elmo Avenue (CSAH 17), Lake Elmo  
  • Letter of Approval for City of Pine Springs Local Water Plan  
  • Treasurer’s Report

UPDATE AND REQUESTS FROM PARTNERS, VOLUNTEERS AND CITIZEN ADVISORY COMMITTEE  Engineer  
Hanson provided an update on Chuck Taylor. VBWD may consider other resources for the volunteer water level  
readings. Engineer Hanson will follow up with Chuck Taylor.

PERMITTING PROGRAM  Inspector’s Report  Inspector Brower reported on the following projects:  Royal Oak, North St. Paul street project,  
Halcyon Cemetery, Legends of Woodbury, Stillwater Area High School, Northport, and toured with Barr Engineering staff  
for parts of their annual inspections, seeing the Interstate 94 Rest Area Pond and Dam and the Tri-Lakes flood control  
structures.
ATTORNEY’S REPORT  None

ENGINEER’S REPORT  None

MANAGER’S REPORT
Draft Sunnybrook Lake Neighborhood Flood Protection Strategy  President Lucas provided background and history on the flooding issues at Sunnybrook Lake. Barr Engineering compiled a draft Sunnybrook Lake Neighborhood Flood Protection Strategy policy. The managers reviewed the document and provided feedback. A motion was made by Haider and seconded by Marchan to authorize Attorney Galowitz and Barr Engineering to add suggested legal language and comments provided by the managers to the draft flood protection strategy for Sunnybrook Lake, and to provide the revised document to the Sunnybrook Lake residents for comment. Motion carried unanimously. The managers will review the updated flood protection strategy at the November 8th meeting.

Ramsey County Request for VBWD to Own and Maintain Silver Lake Outlet  A meeting was held on September 11, 2018 with VBWD, Ramsey County, City of Maplewood, City of North St. Paul, and the DNR to discuss the ownership and maintenance of the outlet. Ramsey County is now officially requesting that VBWD assume ownership and maintenance of the Silver Lake outlet structure located in the northeast corner of the lake. The outlet structure borders the Ramsey and Washington County boundaries, and is within Washington County. Ramsey County stated that it is more appropriate for VBWD with its broader jurisdiction to assume ownership. After discussion, a motion was made by Haider and seconded by Marchan to adopt the ownership and maintenance of the Silver Lake outlet structure on the northeast corner beginning in January 2020. This would allow the VBWD to properly budget for this. Motion carried on a 4 to 1 vote with Vice President Fetcher opposed.

50th Anniversary  Ron Moorse, the City Administrator for Afton, will inform the VBWD about participating in a spring event for downtown Afton.

Annual Budget Workshop with the Washington County Commissioners  President Lucas, Vice President Fetcher, Secretary Haider, Treasurer Marchan, and Engineer Hanson attended the October 23 workshop with the Washington County Commissioners. The managers summarized their takeaways.

Solicitation of Engineering, Legal, Auditing, Accounting, and Other Professional Services  The managers reviewed and made changes to the solicitation for professional services letter. Recording Secretary Imse will post notices soliciting professional services on the VBWD website.

Cancellation of November 22 and December 27, 2018 Meetings  A motion was made by Fetcher and seconded by Marchan to cancel the November 22 and December 27, 2018 meetings due to the Thanksgiving and Christmas holidays. Motion carried unanimously.

REPORTS
Managers
City of Afton Payment  A motion was made by Fetcher and seconded by Marchan to approve $100,000 payment to the City of Afton for calendar years 2017 and 2018 as part of the Afton Village agreement. Motion carried unanimously.

Administrator/Engineer Report  Engineer Hanson distributed the mail.

Attorney  None

Website Administrator  None

Inspector  None

FUTURE MEETINGS AND BUSINESS
Next Meetings – November 8 and December 13, 2018  Secretary Haider will be absent at the November 8th meeting. All other managers plan to attend the meetings.

Minnesota Association of Watershed Districts Annual Meeting, Arrowwood Resort, Alexandria, November 29-December 1, 2018  President Lucas, Secretary Haider, and Inspector Brower plan to attend.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Fetcher and seconded by Marchan at 8:55 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Anthony Haider

Anthony Haider, Secretary

Minutes approved by managers 11/8/2018