VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 1005
Held in Baytown Township Community Center  APPROVED
Thursday, September 13, 2018  MINUTES

MANAGERS PRESENT:  Jill Lucas, President; Lincoln Fetcher, Vice-President; Anthony Haider, Secretary; Ed Marchan Treasurer; and Dave Sewell, Manager

MANAGER ABSENT:  None

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT:  None

OTHERS PRESENT:  Steve Keene, Sunnybrook Lake Resident

CALL TO ORDER
President Lucas called the meeting to order at 7:02 p.m.

ANNOUNCEMENTS
None

ADDITIONAL AGENDA ITEMS  Under Engineer’s Report: After-the-fact permit, Weishinger Hillside, permit 2108-29

PUBLIC FORUM  None

CONSENT CALENDAR  Vice President Fetcher made a correction to the August 23, 2018 meeting minutes. A motion was made by Marchan and seconded by Haider to approve the August 23, 2018 meeting minutes as amended, and the remaining items on the Consent Calendar. Motion carried unanimously.
The following items were presented for the Managers’ approval:
• Comment letter approval regarding City of St. Croix Beach Draft Local Surface Water Management Plan
• Payment of $1,450.07 to Prairie Restorations, Inc. for Wildflower Shores Wetland Bank vegetation management
• Kelle’s Creek Septic System Inspections Pilot Program-cost share application approval from Jay Thrall of 4293 Trading Post Trail South in Afton
• Bid Award to Buelow Excavating, Inc. for tree and brush removal along Raleigh Creek
• Final Payment of $2,855 to Karen Kopitzke of 4248 Odell Avenue South in Afton for a turf-to-prairie BMP cost share project
• Permit Request Approval: Bao Tran and Kim Nguyen Residence, Block 7, Lot 1, Artisan Development, West Lakeland Township

UPDATES AND REQUESTS FROM PARTNERS AND VOLUNTEERS  None

PERMITTING PROGRAM
Inspector’s Report  Inspector Brower reported on the following projects: Weishinger Hillside clearing and Hammes.

ATTORNEY’S REPORT  Attorney Torseth will review a stormwater maintenance agreement and bring it to the next meeting for the manager approval and signature.

ENGINEER’S REPORT
After-the-fact Permit #2018-29, Weishinger Hillside  The VBWD received an after-the-fact permit for the Weishinger hillside project. After discussion, a motion was made by Fetcher and seconded by Marchan to deny permit
#2018-29, Weishinger Hillside project for not being in compliance with the VBWD buffer rule. Motion carried unanimously. Barr Engineering will contact the permit applicant.

**MANAGER’S REPORT**

**Flood Protection to Sunnybrook Lake Neighborhood** The managers held a workshop on August 22 to discuss flood protection for the Sunnybrook Lake residents. Based on the direction from the managers at the workshop, Barr Engineering prepared additional information. The managers discussed flood protection options, past VBWD flood mitigations projects, and a summary of the Sunnybrook Lake flood mitigation projects. The managers took no action.

**50th Anniversary** Secretary Haider reported on various activities. The managers asked Inspector Brower to investigate the Rediscover Afton event.

**PUBLIC HEARING: 2019 Levy and Budget** At 8:10, President Lucas suspended the regular meeting and opened the 2019 budget hearing. Steve Keene was present and did not have any comments on the proposed 2019 budget. At 8:12, President Lucas closed the 2019 budget hearing and reconvened the regular meeting.

**2019 Levy and Budget** After discussion, a **motion** was made by Fetcher and seconded by Lucas to approve Resolution 18-04, to certify the VBWD preliminary 2019 levy of $1,974,067. Motion carried on a 4-1 vote with Treasurer Marchan opposed. Barr Engineering will file the paperwork at the State, Ramsey County, and Washington County.

**REPORTS**

**Managers**

**Silver Lake** Vice President Fetcher reported on a stakeholder meeting and suggested that VBWD plan to take over the inspection and maintenance responsibilities of the lake’s outlet and possibly the aerator.

**Administrator/Engineer Report** Engineer Hanson distributed the mail.

**Attorney** None

**Website Administrator** None

**Inspector** None

**FUTURE MEETINGS AND BUSINESS**

**Next Meetings – September 27, 2018 and October 11, 2018** Vice President Fetcher and possibly Manager Sewell will be absent at the September 27 meeting. All other managers plan to attend the meetings.

**Annual Budget Workshop with Washington County Commissioners: Washington County Government Center, morning, October 23.**

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**FUTURE ITEMS**

None.

**ADJOURNMENT**

Motion was made by Marchan and seconded by Sewell at 8:56 p.m. to adjourn the meeting. Motion carried unanimously.
Respectfully Submitted,

/s/ Anthony Haider

Anthony Haider, Secretary

Minutes approved by managers 9/27/2018