VALLEY BRANCH WATERSHED DISTRICT  
Minutes of Regular Meeting No. 1020  
Held in Baytown Township Community Center  
Thursday, June 13, 2019

MANAGERS PRESENT:  Lincoln Fetcher, Vice President; Anthony Haider, Secretary; Ed Marchan, Treasurer; and Dave Sewell, Manager

MANAGER ABSENT:  Jill Lucas, President

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; and Jeff Brower, Inspector

STAFF ABSENT:  Melissa Imse, Recording Secretary

OTHERS PRESENT:  Phyllis Klindt, Larry Lanoux, and Loren Sederstrom

CALL TO ORDER

Vice President Fetcher called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS

None

ADDITIONAL AGENDA ITEMS (Additions/Deletions/Corrections)  None

APPROVAL OF AGENDA

A motion was made by Marchan and seconded by Sewell to approve the agenda for June 13, 2019. Motion carried unanimously.

PUBLIC FORUM

Mr. Larry Lanoux was present to discuss the Sunnybrook Lake flood mitigation.

CONSENT CALENDAR

Treasurer Marchan requested to remove the $500 Native Plant Grant to Link Lavey for a project at 8510 Hidden Bay Trail, North, Lake Elmo from the Consent Calendar.

$500 Native Plant Grant to Link Lavey for a project at 8510 Hidden Bay Trail, North, Lake Elmo

The managers reviewed the $500 Native Plant Grant to Link Lavey. After discussion, a motion was made by Marchan and seconded by Haider to approve the $500 Native Plant Grant to Link Lavey for a project at 8510 Hidden Bay Trail North in Lake Elmo. Motion carried unanimously.

A motion was made by Haider and seconded by Marchan to approve the remaining items on the Consent Calendar. Motion carried unanimously. The following items were on the Consent Calendar:

- May 23, 2019 Meeting Minutes
- Payment of $2,151.40 to Rachel Contracting, Inc. for Payment Application #4 for the Silver Lake CWF Filtration Basin
- $500 Native Plant Grant to Kourtney Bryan for a project at 618 Juniper Court, North in Lake Elmo.
- $2,350 Stewardship Grant to Chris Mogren for a project at 6353 Lake Elmo Avenue in Grant.
- Payment for $500 for a Buckthorn Removal Grant to Kate Thomas for a project at 13736 Valley Creek Trail South in Afton

UPDATES AND REQUESTS FROM PARTNERS, VOLUNTEERS AND CITIZEN ADVISORY COMMITTEE  None

PERMITTING PROGRAM

Inspector Report  Inspector Brower reported on the following projects: ISWEM, Legends of Woodbury, Downs Lake, Jarvis Weehouse, North St Paul street project, Halcyon, Echo Lake, and the Silver Lake spent lime filter.
ATTORNEY’S REPORT
Authorization for Expenditure of Funds to Alleviate Emergency Flooding  Attorney Torseth prepared a memorandum for the managers to discuss the authorization for expenditure of funds to alleviate emergency flooding. The managers discussed possible options. After discussion, the managers directed Attorney Torseth to develop a policy for authorizing the expenditure of funds in emergency situations. The managers asked that the policy discuss a definition of emergency and a cost cap. The managers suggested that other watershed districts be contacted to determine if they have similar policies.

ENGINEER’S REPORT
Basin Water Levels  The managers reviewed the basin water level report. The managers discussed the frequency of the data being reported. The managers asked that water level charts only be updated a few times per year.

MANAGER’S REPORT
Sunnybrook Lake  A motion was made by Sewell and seconded by Haider to approve Resolution 19-06 for pumping of Sunnybrook Lake. Motion carried unanimously. A motion was made by Haider and seconded by Marchan to approve payment to Mr. Lanoux for utilizing the pumps at Keats Pond for 5 months at $4,000/month, which includes the mobilization (setup/removal) costs being waived. Motion carried unanimously. The managers reviewed bonding options for Sunnybrook Lake for discussion at a future meeting.

Downs Lake  A motion was made by Haider and seconded by Marchan to approve Resolution 19-05 for Downs Lake Emergency Drawdown Action. Motion carried unanimously. A motion was made by Sewell and seconded by Marchan to approve two agreements and licenses for allowing drainage on the Downs lake properties. Motion carried unanimously. Attorney Torseth will file them. In response to a property owner’s request, Secretary Haider and Barr Engineering staff will visit a site between Downs Lake and Royal Golf Club on June 14.

REPORTS
Local Government Officials Update Meeting on the 2018 Settlement Between the State of Minnesota and 3M  Treasurer Marchan provided a summary of the meeting.

Annual Public Hearing: Municipal Separate Storm Sewer System (MS4)  At 8:00 pm, Vice President Fetcher suspended the regular meeting and opened the public hearing for the MS4 report. Attorney Torseth stated that the public hearing had been properly noticed. As part of the public hearing, Mr. Lanoux thanked the Valley Branch Watershed District on their proactive approach to the Sunnybrook Lake flooding and the protection of septic systems around Sunnybrook Lake. At 8:02 pm, Vice President Fetcher closed the public hearing and reconvened the regular meeting. After discussion, a motion was made by Haider and seconded by Marchan to approve the 2018 MS4 Annual Report. Motion carried unanimously.

FUTURE MEETINGS AND BUSINESS
Minnesota Association of Watershed Districts Summer Tour, Moorhead, June 26-28, 2019  None of the managers plan to attend.

Valley Branch Watershed District Meetings: June 27 and July 11, 2019  Manager Sewell will be absent at the July 11th meeting and Vice President Fetcher may be absent at the June 27th meeting.

Valley Branch Watershed District 2020 Budget Planning Workshop, July 9, 2019 at 5:30 p.m.  Manager Sewell will be absent for the budget workshop.

OLD BUSINESS
None.

NEW BUSINESS
None.
FUTURE ITEMS
None.

Executive Closed Session  At 8:30 p.m., the managers suspended the regular board meeting and moved into an executive closed session. The managers discussed the purchase of real property in the Sunnybrook Lake area. At 8:55 p.m., a motion was made by Marchan and seconded by Sewell to conclude the executive closed session and reconvene the regular board meeting. Motion carried unanimously.

ADJOURNMENT
Motion was made by Marchan and seconded by Sewell at 8:55 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Anthony Haider

Anthony Haider, Secretary

Minutes approved by managers 6/27/2019