VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 1011
Held in Baytown Township Community Center          APPROVED
Thursday, January 24, 2019            MINUTES

MANAGERS PRESENT: Lincoln Fetcher, Vice President; Anthony Haider, Secretary; Ed Marchan Treasurer; and Dave Sewell, Manager

MANAGER ABSENT: Jill Lucas, President

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; and Melissa Imse, Recording Secretary

STAFF ABSENT: Jeff Brower, Inspector

OTHERS PRESENT: Michael Kraemer; Nathan Campeau; Dawn Bulera, City Councilmember of City of Lake St. Croix; and Beth Olfelt Nelson, City Councilmember of St. Mary’s Point

CALL TO ORDER
Vice President Fetcher called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
None

ADDITIONAL AGENDA ITEMS
Under the Permitting Program, Permit Request: 15356 Afton Hills Drive South, Afton and Under the Attorney’s Report, 2019 Manager Oath of Office

APPROVAL OF AGENDA
A motion was made by Fetcher and seconded by Marchan to approve the agenda with the additions for January 24, 2019. Motion carried unanimously.

PUBLIC FORUM
None

CONSENT CALENDAR
Permit Request: Echo Lake Area Street Improvements in Mahtomedi was pulled from the Consent Calendar. A motion was made by Haider and seconded by Marchan to approve the remaining items on the Consent Calendar. Motion carried unanimously.
The following items were presented for the Managers’ approval:
  • December 13, 2018 meeting minutes
  • City of Mahtomedi Local Water Management Plan
  • Payment Application #3: Payment of $58,156.25 to Rachel Contracting, Inc. for the Silver Lake CWF Filtration Basin
  • Permit Request: Fry Raingarden, Lake Elmo
  • Permit Request: CSAH 21 (Stagecoach Trail) Culvert Replacement, Afton
  • $500 plant grant to Valerie Kubal for a project at 13205 4th Street North in West Lakeland Township and the Fahlstrom Pond subwatershed
  • Treasurer’s Report

UPDATES AND REQUESTS FROM PARTNERS, VOLUNTEERS AND CITIZEN ADVISORY COMMITTEE
None

PERMITTING PROGRAM
Permit Request: Echo Lake Area Street Improvements, Mahtomedi  After discussion, a motion was made by Sewell and seconded by Marchan to approve permit 2019-02, Echo Lake Area Street Improvements in Mahtomedi. Motion carried unanimously.
Permit Request: 15356 Afton Hills Drive South, Afton  After discussion, a motion was made by Fetcher and seconded by Marchan to approve permit 2019-04, 15356 Afton Hills Drive South in Afton. Motion carried unanimously.

ATTORNEY’S REPORT
Manicka and 15356 Afton Hill Drive South Stormwater Quality Treatment Facility Maintenance Agreements  Attorney Torseth presented the stormwater quality treatment facility maintenance agreements for the Manicka and 15356 Afton Hill Drive South permit projects for signature.

Peter and Nancy Schwartz Right-of-First-Refusal Property Purchase Agreement  The VBWD received a Right-of-First-Refusal request from Peter and Nancy Schwartz regarding their property at 6908 Jocelyn Road North in Grant. After discussion, a motion was made by Fetcher and seconded by Marchan to approve Resolution #19-01, Right-of-First-Refusal for Peter and Nancy Schwartz property at 6908 Jocelyn Road North in Grant. Motion carried unanimously.

Ramsey County Agreement with the Valley Branch Watershed for 2019 Lake Monitoring Services  After discussion, a motion was made by Sewell and seconded by Marchan to approve agreement PUBW2019-02R with Ramsey County for 2019 lake monitoring services. Motion carried unanimously.

2019 Manager Oath of Office  The managers signed the Oath of Office for 2019.

ENGINEER’S REPORT
2018 Infrastructure and Conveyance Systems Inspections and Recommendations  Nathan Campeau with Barr Engineering presented an overview of the 2018 projects and 2019 project maintenance recommendations. After discussion, a motion was made by Haider and seconded by Fetcher to authorize Barr Engineering to monitor the VBWD systems at the frequency listed in Table 5-1 of the report, and to obtain bids for the completion of all High-priority maintenance activities listed in Table 5-2 for the report, and to continue to require Washington Conservation District and Ramsey Conservation District to submit annual inspection reports on all projects that VBWD supported with contributions of $5,000 or more. Motion carried unanimously.

MANAGER’S REPORT
Citizens Advisory Committee  The VBWD received an application from Nathan Campbell to join the VBWD Citizens Advisory Committee. The managers would like to invite Mr. Campbell to a future VBWD meeting to meet him.

50th Anniversary  Secretary Haider will continue to work with Liftbridge for an event in April.

Per Diems  The managers directed Attorney Torseth to look into reimbursing managers’ for meals when out of town at Board pre-approved events.

REPORTS
Managers

Administrator/Engineer Report  Engineer Hanson distributed the mail.

Attorney  None

Website Administrator  None

Inspector  None

FUTURE MEETINGS AND BUSINESS
Next Meetings – February 14 and February 28, 2019  Secretary Haider will be absent from both meetings in February. All other managers plan to attend the meetings.

OLD BUSINESS
None.
**NEW BUSINESS**
None.

**FUTURE ITEMS**
None.

**ADJOURNMENT**
Motion was made by Marchan and seconded by Haider at 8:20 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Anthony Haider

Anthony Haider, Secretary

Minutes approved by managers 2/14/2019