CALL TO ORDER

President Lucas called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS

None

ADDITIONAL AGENDA ITEMS

None

APPROVAL OF AGENDA

A motion was made by Marchan and seconded by Fetcher to approve the agenda for December 13, 2018. Motion carried unanimously.

PUBLIC FORUM

None

CONSENT CALENDAR

A motion was made by Fetcher and seconded by Haider to approve the Consent Calendar. Motion carried unanimously.

The following items were presented for the Managers’ approval:
- November 8, 2018 meeting minutes
- November 27, 208 Special Meeting Minutes
- Payment: Silver Lake Clean Water Fund Filtration Basin
- $250 Fee for John Hodler of 11834 44th Street Lane N, Lake Elmo
- Deny Permit for Cedar Pet Clinic-2018 Addition, Lake Elmo
- Payment and Change Order: Farney Creek Stabilization Project
- Submittal of the Final Report regarding the State of Minnesota Clean Water Fund grant for the Kelle's Creek Septic System Inspection Program to the Minnesota Board of Water and Soil Resources
- City of North St. Paul Surface Water Management Plan
- Wetland Conservation Act:
  a. Highway 36 and Hadley Avenue Interchange: Wetland Sequencing and Replacement Plan
  b. Manning Avenue North Intersections at 24th and 30th Turn Lanes
- Treasurer’s Report

UPDATES AND REQUESTS FROM PARTNERS, VOLUNTEERS AND CITIZEN ADVISORY COMMITTEE

None

PERMITTING PROGRAM

Inspector’s Report

Inspector Brower reported on the following projects: Islamic Center, Easton Village, Legends of Woodbury, Legacy at Northstar, and the Knuth Residence.
TH 36 and Hadley Avenue Intersection Improvement Project, Oakdale After discussion, a motion was made by Marchan and seconded by Haider to remove from the table permit 2018-01, TH 36 and Hadley Avenue intersection in Oakdale. Motion carried unanimously. After discussion, a motion was made by Fetcher and seconded by Marchan to approve permit 2018-01, TH 36 and Hadley Avenue intersection in Oakdale. Motion carried unanimously.

Surety Reduction: Knuth Family Home Construction, Afton After discussion, a motion was made by Marchan and seconded by Lucas to reduce the surety to $5,000 and to return $75,937.50 to the Knuth Family. Motion carried unanimously.

ATTORNEY’S REPORT
Knuth Family Home Construction: Stormwater Quality Treatment Facility Maintenance Agreement Attorney Torseth reviewed the agreement. A motion was made by Haider and seconded by Sewell to approve the Knuth Family Home construction stormwater quality treatment facility maintenance agreement and authorize Attorney Torseth to hold on to it until all of the recording documents are received. Motion carried unanimously.

ENGINEER’S REPORT
2018 Infrastructure and Conveyance Systems Inspections The managers would like to invite Nathan Campeau with Barr Engineering to the come to the second meeting in January to provide a presentation on the 2018 Infrastructure and Conveyance Systems inspection report.

Flood Levels within the Friedrich’s Pond and Goose Lake Watersheds The managers directed Barr Engineering to contact the City of Lake Elmo to set up a meeting with the City, Barr Engineering, and Secretary Haider to discuss the flood levels within the Friedrich’s Pond and Goose Lake watersheds.

2018 Point-Intercept Plant Surveys at Long Lake, Lake DeMontreville, Lake Olson, Lake Jane, Lake Elmo, and Silver Lake Barr Engineering prepared the 2018 Point-Intercept Plant Surveys at Long Lake, Lake DeMontreville, Lake Jane, Lake Elmo, and Silver Lake. After discussion, a motion was made by Lucas and seconded by Marchan to:

1. Direct Recording Secretary Imse to post the survey results on the VBWD website and inform interested lake residents and Minnesota Department of Natural Resources staff that it has been posted.
2. Authorize Barr to provide technical support for management of aquatic invasive species when requested by VBWD lake organizations, including meeting with Friends of Long Lake representatives and MNDNR Staff to discuss herbicide selection for the 2019 Eurasian watermilfoil treatment and assisting the Friends of Long Lake with permitting, plant surveys, treatment design, and reporting required by the MNDNR.

Motion carried unanimously.

Final 2019 Levy and Certification After discussion, a motion was made by Haider and seconded by Fetcher to approve the 2019 VBWD Final Levy Certification and budget for $1,978,067.00. Motion carried unanimously.

Wildflower Shores Wetland Bank Long-Term Management The managers reviewed the draft letter to the Minnesota Board of Water and Soil Resources. After discussion, a motion was made by Fetcher and seconded by Marchan to approve VBWD’s commitment to the Wildflower Shores Wetland Bank long-term management plan. Motion carried unanimously.

2018 Washington County wide Aquatic Invasive Species Watercraft Inspections Program The managers reviewed the memorandum from Washington Conservation District on the summary of the 2018 Washington County Aquatic Invasive Species Watercraft Inspection program. No action taken.

MANAGER’S REPORT
Ownership and Maintenance of the Silver Lake Aeration System The VBWD received a formal request from Ramsey County to transfer the operation of maintenance of the Silver Lake aeration system from Ramsey County to VBWD. After discussion, Vice President Fetcher will draft a letter to the City of Maplewood and Ramsey County, indicating the VBWD will not take over ownership. Vice President Fetcher will send the draft letter to Barr Engineering to distribute.
Sunnybrook Lake Neighborhood Flood Protection Strategy and Homes within Landlocked Basins

Under the direction of the VBWD managers, Attorney Torseth prepared the policies for the Sunnybrook Lake Flood Protection Strategy. The managers reviewed the policies presented. After discussion, a motion was made by Fetcher and seconded by Haider to adopt the VBWD Home Purchase Policy for properties located below the 20-year flood level of landlocked basins, and the VBWD Right of First Refusal policy. Motion carried unanimously. A motion was made by Fetcher and seconded by Marchan to approve Resolution #18-06, approving the purchase policy for homes located below the 20-year flood level of landlocked basins. Motion carried unanimously. A motion was made by Fetcher and seconded by Marchan to adopt and approve Resolution #18-05, approving the policy for homes below the 100-year flood level and above the 20-year flood level of landlocked basins. Motion carried unanimously.

Minnesota Association of Watershed Districts Annual Convention

President Lucas, Vice President Fetcher, Secretary Haider, and Inspector Brower summarized the MAWD Annual Convention.

50th Anniversary

The VBWD was recognized at the MAWD Annual Conference for the 50th Anniversary of the District. Secretary Haider will talk with Angie Hong about scheduling a gathering at Lift Bridge Brewery for this Spring. President Lucas will keep in contact with Afton regarding a possible event in May or June to celebrate the Afton Village Project.

Annual Offer to Meet with Communities

President Lucas directed Barr Engineering to send out letters to the VBWD Communities to offer to give a short presentation on the VBWD activities, and items they might want to discuss.

Annual Meeting

The Managers will reflect on 2018 and discuss improvements for 2019 at future meeting and they requested that Barr summarize their 2018 activities.

Elect Officers for 2019

A motion was made by Marchan and seconded by Fetcher to retain the Officers for 2019. Motion carried unanimously.

The 2019 Officers:
- President: Jill Lucas
- Vice President: Lincoln Fetcher
- Secretary: Anthony Haider
- Treasurer: Ed Marchan
- Manager: Dave Sewell

Select Professional Services

A motion was made by Fetcher and seconded by Marchan to retain the existing professional services firms for calendar years 2019 and 2020. Motion carried unanimously.

Engineering Services: Barr Engineering
Legal Services: Galowitz Olson
Auditing Services: Redpath and Company
Accounting Services: Redpath and Company

Review Contracts for the Recording Secretary and Inspector

A motion was made by Lucas and seconded by Fetcher to renew the annual contracts for Recording Secretary Imse and Inspector Brower for 2019. Motion carried unanimously. Inspector Brower's contract was reviewed and renewed in April 2018. President Lucas would like both contracts reviewed and renewed at the beginning of each calendar year.

Designate the Official VBWD Newspaper and Bank

A motion was made by Marchan and seconded by Fetcher to retain the Lake Elmo Bank and Lillie Suburban Newspaper as the official VBWD bank and newspaper. Motion carried unanimously.

VBWD Citizens Advisory and Technical Advisory Committee Members

A motion was made by Fetcher and seconded by Marchan to retain the same members to serve on the VBWD CAC and TAC. Motion carried unanimously.

2019 Scheduled Board Meetings

After discussion, a motion was made by Marchan and seconded by Haider to keep the regular VBWD Board meetings on the second and fourth Thursdays of the month, and having the meetings held at the Baytown Township Community Center for 2019. Motion carried unanimously.
Review and Adopt the Per Diem Policy
A motion was made by Marchan and seconded by Sewell to retain the current Manager Per Diem Policy for 2019. Motion carried unanimously.

Review and Adopt Permit Fee and Surety Schedules
The managers directed Barr Engineering to review the VBWD permit fee and surety schedules and compare with other Watershed Districts.

Review Insurance Coverage
Treasurer Marchan will research other insurance providers. The managers directed Recording Secretary Imse to obtain insurance information from the League of Minnesota Cities for VBWD.

REPORTS
Managers

Administrator/Engineer Report  Engineer Hanson distributed the mail.

Attorney  None

Website Administrator  None

Inspector  None

FUTURE MEETINGS AND BUSINESS
Next Meetings – January 10, 2019 and January 24, 2019
President Lucas will be absent from both meetings in January. Inspector Brower will be absent the January 24th meeting. All other managers plan to attend the meetings.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Haider and seconded by Marchan at 8:39 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Anthony Haider

Anthony Haider, Secretary

Minutes approved by managers 1/24/2019