VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 1023
Held in Baytown Township Community Center           APPROVED
Thursday, August 8, 2019   MINUTES

MANAGERS PRESENT: Jill Lucas, President; Lincoln Fetcher, Vice President; and Ed Marchan, Treasurer

MANAGER ABSENT: Dave Sewell, Manager

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Tony Haider; Link Lavey and Nathan Campbell, CAC; Phyllis Klindt and Joyce Kisch, Sunnybrook Lake; Dave Schultz, West Lakeland Township; and George Eilertson, Northland Securities

CALL TO ORDER
President Lucas called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
None

ADDITIONAL AGENDA ITEMS (Additions/Deletions/Corrections) Under Manager’s Report-Item #3-
Washington County Fair

APPROVAL OF AGENDA
A motion was made by Fetcher and seconded by Marchan to approve the agenda for August 8, 2019. Motion carried unanimously.

PUBLIC FORUM
None

CONSENT CALENDAR
A motion was made by Lucas and seconded by Marchan to approve the Consent Calendar. Motion carried unanimously.

- July 11, 2019 Meeting Minutes
- A $500 Native Plant Grant to Megan Keyse for a project at 6979 27th St N, Oakdale
- Final Payment of $3,412 to Jason Marthaler for a Stewardship Grant project at 50th Street S and Neal Avenue, Afton
- Final Payment of $575 to Casandra Wipperfuth for a Stewardship Grant project at 4308 Neal Avenue S, Afton
- Treasurer’s Report
- Final Payment of $485.35 to Link Lavey for a Stewardship Grant for a project at 8510 Hidden Bay Trail North, Lake Elmo
- Permit Closeout: Burr Oaks, West Lakeland Township

UPDATES AND REQUESTS FROM PARTNERS, VOLUNTEERS AND CITIZEN ADVISORY COMMITTEE
None

PERMITTING PROGRAM
Inspector Report Inspector Brower reported on the following projects: Washington County CSAH 21 in Afton.

Permit 2019-16: Springs of Lake Elmo The permit holder is requesting an extension. After discussion, a motion was made by Fetcher and seconded by Lucas to grant an extension for thirty days for Permit 2019-16, Spring of Lake Elmo. Motion carried unanimously.
ATTORNEY’S REPORT
Manager Appointment Process and Vacancy Resolution  Secretary Haider is no longer residing within the VBWD boundary effective July, 2019. Attorney Torseth provided a memo about the manager appointment requirements. After discussion, a motion was made by Fetcher and seconded by Lucas to approve Resolution 19-08 to declare a vacancy on the Valley Branch Watershed District Board of Managers. Motion carried unanimously. The Washington County Commissioners will appoint the manager replacement. The managers thanked Mr. Haider for his service on the VBWD Board.

Agreement with CCS Contracting, Inc  After discussion, a motion was made by Lucas and seconded by Marchan to approve the agreement with CCS Contracting, Inc. Motion carried unanimously. President Lucas signed the agreement.

ENGINEER’S REPORT
Bond Counsel  Mr. George Eilertson with Northand Securities, Inc was present to discuss with the managers the bond issuance process. To move forward with the bond issuance, the VBWD needs legal representation with a bond counsel. A motion was made by Fetcher and seconded by Lucas to retain Jennifer Hanson with Dorsey Whitney as bond counsel for the bond issuance for VBWD, and to authorize President Lucas to sign the engagement letter with Dorsey Whitney. Motion carried unanimously.

Grant Agreement with the Minnesota Pollution Control Agency  The MPCA grant agreement is for the VBWD to get reimbursed from MPCA for the 3M Settlement work. A motion was made by Fetcher and seconded by Lucas to approve the grant agreement with the MPCA. Motion carried unanimously.

Budget  The managers reviewed the draft 2020 budget. After discussion, a motion was made by Lucas and seconded by Fetcher to directed Attorney Torseth to publish the 2020 preliminary levy budget of $1,974,067 and to set the public hearing for Thursday, September 12th at 3:30 p.m.

MANAGER’S REPORT
50th Anniversary  The 50th Anniversary event will be at Lift Bridge Brewery on September 12, 2019. Secretary Haider, President Lucas, Barr Engineering, and Recording Secretary Imse with work on the details for the event. The event will include a short educational program.

Bylaws  The managers will review the Bylaws and send Attorney Torseth their comments.

Washington County Fair  Treasurer Marchan provided an update on the Washington County Fair.

REPORTS
FUTURE MEETINGS AND BUSINESS
Valley Branch Watershed District Meetings: August 22 and September 12, 2019  All managers plan to attend.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

Executive Closed Session  At 8:16 p.m., the managers suspended the regular board meeting and moved into an executive closed session. The managers discussed a counter-offer from potential property seller in Sunnybrook Lake
area. The managers authorized District attorney to prepare a counter-offer and negotiate purchase agreement terms with potential property Seller. At 9:25 p.m., a **motion** was made by Fetcher and seconded by Marchan to conclude the executive closed session and reconvene the regular board meeting. Motion carried unanimously.

**ADJOURNMENT**

Motion was made by Fetcher and seconded by Marchan at 9:26 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Ed Marchan

Ed Marchan, Acting Secretary

Minutes approved by managers 8/22/2019