VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 1004
Held in Baytown Township Community Center          APPROVED
Thursday, August 23, 2018   MINUTES

MANAGERS PRESENT:  Lincoln Fetcher, Vice-President; Anthony Haider, Secretary; Ed Marchan Treasurer; and Dave Sewell, Manager

MANAGER ABSENT:  Jill Lucas, President

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT:  None

OTHERS PRESENT:  Keene Family, Sunnybrook Lake

CALL TO ORDER  Vice-President Fetcher called the meeting to order at 7:02 p.m.

ANNOUNCEMENTS  Vice-President Fetcher reported that there is an activist group in North St. Paul looking to save trees planned for removal as part of the street reconstruction project. The City is going to work with the group to save the trees.

ADDITIONAL AGENDA ITEMS  Under Attorney’s report: Update on VBWD governing documents and a VBWD data request.

PUBLIC FORUM  None

CONSENT CALENDAR  A motion was made by Marchan and seconded by Sewell to approve the Consent Calendar. Motion carried unanimously.

The following items were presented for the Managers’ approval:
- The July 26, 2018 Meeting Minutes
- Permit: Sanocki Residence, Afton
- Permit: 2016-06 Closeout: Vue Residence, Lake Elmo
- City of Oak Park Heights Draft Local Surface Water Management Plan
- Recommendation for Payment: Project 1007 Structure 11 (Lake Olson Outlet) Stop Log Replacement
- Treasurer’s Report

UPDATES AND REQUESTS FROM PARTNERS AND VOLUNTEERS
2018 Technical Services Agreement Between the Washington Conservation District and Valley Branch Watershed District  Tara Kline with the Washington Conservation District clarified the WCD request for additional funding would be used to fund WCD services related to the VBWD’s 2018 BMP Cost Share program. After discussion, a motion was made by Marchan and seconded by Sewell to approve the additional funding request of $15,000, not to exceed a total of $35,000 for the 2018 BMP Cost Share program. Motion carried unanimously.

PERMITTING PROGRAM
Inspector’s Report  Inspector Brower reported on the following projects: Brockman Trucking, Shoppes of Lake Elmo, Afton City Council Meeting, Islamic Center, Lacho Ravine, and CSAH 14/15.
ATTORNEY’S REPORT
Valley Branch Watershed District Governing Documents  Attorney Torseth has been reviewing the VBWD documents. Attorney Torseth will put together information for the Managers to review regarding operational guidelines for fiscal procedures and conflicts of interest.
Data Request  Attorney Torseth reported that she received a data request from Loren Sederstrom with the City of Grant on any permits for the City of Grant on the Jocelyn and Keats Avenue projects.

ENGINEER’S REPORT  None

MANAGERS’ REPORT
Flood Protection to Sunnybrook Lake Neighborhood  The manager held a workshop on August 22 to discuss flood protection for the Sunnybrook Lake residents. Based on the direction from the managers at the workshop, Barr Engineering will prepare the following information for the Managers:

- Cost of the least expensive viable option that protects each home from flooding from the 1% probability flood level
- Cost of the owner-preferred project that protects each home from flooding from the 1% probability flood level
- Cost and the number of homes protected by past VBWD flood protection projects (e.g., Project 1007, Olson Lake Estates, Downs Lake) in current dollars
- Details of the Project 1007 Residual Flood Protection Program (a 1980s program that VBWD offered to owners of the remaining low homes adjacent to the water bodies connected by Project 1007)
- List of all homes (not just around Sunnybrook Lake) that we’ve identified below the 1%/100-year flood level
- Possibly a list of potential grants that could be investigated further to possibly reduce the cost of a selected option and general details on the feasibility of creating a wetland bank for some.

50th Anniversary  Secretary Haider and Treasurer Marchan provided an update on the 50th Anniversary planning efforts. Secretary Haider reported on options for collaborating with events at the Lake Elmo Park Preserve and his work with Angie Hong.

REPORTS
Managers  None

Administrator/Engineer Report  Engineer Hanson distributed the mail.

Attorney  None

Website Administrator  None

Inspector  None

FUTURE MEETINGS AND BUSINESS
Next Meetings – September 13, 2018 and September 27, 2018  All managers plan to attend the meetings.

Annual Budget Workshop with Washington County Commissioners:  Washington County Government Center, morning, October 23.

OLD BUSINESS  None.

NEW BUSINESS  None.

FUTURE ITEMS  None.
ADJOURNMENT

Motion was made by Marchan and seconded by Haider at 7:50 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Anthony Haider

Anthony Haider, Secretary

Minutes approved by managers 9/13/2018