VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 990
Held in Baytown Township Community Center
Thursday, November 9, 2017

MANAGERS PRESENT: Dave Bucheck, President; Lincoln Fetcher, Vice President; Jill Lucas, Secretary; Ed Marchan, Treasurer; and Anthony Haider, Manager

MANAGER ABSENT: None

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: David Schultz, West Lakeland Township Board Member; Charlie Wamstad; and Greg and Angela Wentz, Sunnybrook Lake neighborhood residents

CALL TO ORDER
President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion, motion was made by Marchan and seconded by Lucas to approve the October 26, 2017 meeting minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS
Managers Report-Item#7-Silver Lake Update

PUBLIC FORUM
None

CITIZEN ADVISORY COMMITTEE
Chuck Taylor provided the lake level readings for October. Vice President Fetcher requested the lake level reading for Silver Lake.

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
Inspector Brower reported on the following projects: Afton Village, Brockman Trucking, Dunn Residence, Hammes, Royal Golf Club, Burr Oaks, Southwind, Olson Lake Trail, Arbor Glen, ISWEM, Northport, Savona, Cedarleaf Point, Stillwater Area High School, Katherine Abbott Park, Lions ball field, Regency Hill, Asmus Residence, City of Grant erosion control on Keats and Jocelyn, and Rockpoint Church.

ATTORNEY’S REPORT
None

WASHINGTON CONSERVATION DISTRICT
None

ENGINEER’S REPORT
Permit Request: Autumn Run 2nd Addition, West Lakeland Township, permit 2017-30 Attorney Torseth disclosed that J.G. Hause Construction, the permit applicant are clients of Galowitz and Olson. After discussion, a
motion was made by Marchan and seconded by Lucas to approve permit 2017-30 for Autumn Run 2nd Addition in West Lakeland Township with suggested site and applicable conditions. Motion carried unanimously.

**Permit Request: Mare Affair, Lake Elmo, permit 2017-27**  After discussion, a motion was made by Marchan and seconded by Haider to approve permit 2017-27 for Mare Affair in Lake Elmo with suggested site and applicable conditions. Motion carried unanimously.

**Permit Request: Wamstad Minor Subdivision, Afton, permit 2017-31**  After discussion, a motion was made by Fetcher and seconded by Marchan to approve permit 2017-31 for the Wamstad Minor Subdivision in Afton with suggested site and applicable conditions. Motion carried unanimously.

**MANAGERS’ REPORT**

**Sunnybrook Lake Flood Level Reduction Project**  VBWD received invoices for pumping at the Indian Hills Golf Course for September and October. Attorney Torseth will review the contract with the Indian Hills Golf Course to see if VBWD is responsible for maintenance items associated with the line blowout. Barr is updating the project cost estimate. The managers authorized Barr to meet with the landowners of the proposed infiltration basin and ask permission for conducting infiltration, groundwater, and soils investigations. Barr will communicate the results of the meetings with the managers. The managers might hold a special meeting prior to their December 14 meeting to get an update and authorize a contractor to do the investigations.

**Consent Calendar**

A motion was made by Lucas and seconded by Marchan to remove the Minnesota Wetland Conservation Act Notice of Decision-No-Loss 60 Day Extension for the Rambo Community Solar Garden from the consent agenda for discussion. Motion carried unanimously. After discussion, a motion was made by Lucas and seconded by Marchan to approve the Minnesota Wetland Conservation Act Notice of Decision-No-Loss 60 Day Extension for the Rambo Community Solar Garden. Motion carried unanimously.

A motion was made by Haider and seconded by Marchan to remove the $1,975.00 Individual Grant request from Nathan Connor for a project located at 12860 40th Street S in Afton from the consent agenda for discussion. Motion carried unanimously. After discussion, a motion was made by Fetcher and seconded by Marchan to approve the $1,975.00 Individual Grant request from Nathan Connor for a project located at 12860 40th Street S in Afton. Motion carried unanimously.

A motion was made by Marchan and seconded by Lucas to remove the final payment of $4,041.87 for an Individual Grant to Kerry White for a project located at 1132 Indian Trail S in Afton from the consent agenda for discussion. Motion carried unanimously. After discussion, a motion was made by Lucas and seconded by Marchan to approve the final payment of $4,041.87 for an Individual Grant to Kerry White for a project located at 1132 Indian Trail S in Afton. Motion carried unanimously.

A motion was made by Fetcher and seconded by Marchan to approve the remaining items on the Consent Calendar. Motion carried unanimously.

**Logo and Website**  Vice President Fetcher updated the managers on the website revisions. Revise is working on preliminary logo designs. Vice President Fetcher will share once he receives them.

**Meeting Recordings**  The VBWD will continue to audio record the board meetings. Barr will continue to store the recordings. Once the new VBWD website is complete, the recordings might be posted to it.

**Sally Manzara Interpretive Nature Center**  Manager Haider provided the text for the VBWD panel at the Sally Manzara Interpretive Nature Center.

**Election of Officers**  No discussion. The managers will hold elections at the December 14th meeting.

**Silver Lake Bioretention Basin**  Most of the work has been completed on the Silver Lake Bioretention basin improvements. The managers approved payment application 1 in the amount of $8,403.75 to Penn Contracting on the Consent Calendar. Vice President Fetcher updated the managers on the activities within the Silver Lake neighborhood.
TREASURER’S REPORT
Treasurer Marchan reported that when the new VBWD checks are printed, they will be updated to include language suggested in last year’s financial audit. Treasurer Marchan will work with Accountant Martinson to prepare monthly reports more similar to the VBWD line item budget table.

FUTURE BUSINESS
Next Meetings – December 14, 2017 and January 11, 2018  Secretary Lucas and Vice President Fetcher will be absent at the January 11, 2018 meeting. All other managers plan to attend.

Washington County Commissioners’ Meeting with Watershed Organizations: Washington County Government Center, 9:00am, November 14, 2017  Secretary Lucas, Vice President Fetcher, and Manager Haider plan to attend the meeting.

2017 Minnesota Association of Watershed Districts Annual Meeting and Tradeshow-November 30-December 3, 2017; Arrowwood Resort, Alexandria, MN  Secretary Lucas, Treasurer Marchan, and Manager Haider plan to attend the meeting. The managers reviewed the proposed MAWD Resolutions and had no comments. A motion was made by Fetcher and seconded by Marchan to elect Secretary Lucas and Treasurer Marchan as the VBWD voting delegates, and Manager Haider as the alternate voting delegate at the MAWD Annual Meeting. Motion carried unanimously.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Fetcher and seconded by Marchan at 8:46 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 12/14/2017

Consent Calendar
Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for the Managers’ approval:

A. Project Payments
   i. Goose Lake Ravine Stabilization Project
   ii. Payment Application #1-2016 VBWD Clean Water Fund-Silver Lake Bioretention Basin Improvements

B. Kelle’s Creek Septic System Inspection Pilot Program
   i. Inspection and payment request
C. Minnesota Wetland Conservation Act Notices of Decision
   i. Wetland Boundary and Type: Lake Elmo Airport, Baytown Township
   ii. Wetland Boundary and Type and No-Loss 60-Day Extension: Rambo Solar Gardens, Afton

D. Cost-Share Requests
   i. $1,975.00 Individual Grant request from Nathan Connor for a project located at 12860 40th Street S in Afton
   ii. Final payment of $4,041.87 for an Individual Grant to Kerry White for a project located at 1132 Indian Trail S in Afton