VALLEY BRANCH WATERSHED DISTRICT  
Minutes of Regular Meeting No. 985  
Held in Baytown Township Community Center  
Thursday, August 24, 2017  
APPROVED  
MINUTES

MANAGERS PRESENT: Dave Bucheck, President; Ed Marchan, Treasurer; and Anthony Haider, Manager

MANAGER ABSENT: Lincoln Fetcher, Vice President

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Galowitz Olson; Jeff Brower, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Daniel Kyllo, West Lakeland Township, and Washington County Commissioner Fran Miron

CALL TO ORDER  
President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS  
None

APPROVAL OF MINUTES  
After discussion, motion was made by Marchan and seconded by Lucas to approve the August 10, 2017 meeting minutes as amended. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS  
Under Engineer’s Report Item #4-Sunnybrook Lake Update. A motion was made by Lucas and seconded by Marchan to approve the agenda with the additional item. Motion carried unanimously.

PUBLIC FORUM  
Mr. Daniel Kyllo was present to discuss the VBWD 2018 budget.

CITIZEN ADVISORY COMMITTEE  
None

SECRETARY’S REPORT  
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT  
Inspector Brower reported on the following projects: Afton Village, ISWEM, Manning Avenue TH95, Royal Golf Club, Burr Oaks, Southwind, Hammes, CSAH 13 Olson Lake Trail, Jamaica/55th Street Improvements, Jasmine Court, Lindgren, Keats Avenue, and Stillwater Area High School.

ATTORNEY’S REPORT  
Cedar Bluff Letter of Credit  
Attorney Torseth reported the attorney for the Cedar Bluff development contacted her asking to reduce the surety and update the letter of credit that is up for renewal. In the past the VBWD has used a formula to calculate the amount of surety based on the development of the property. After discussion, a motion was made by Marchan and seconded by Lucas to approve reducing the surety amount from $48,000 to $18,000 for the Cedar Bluff development. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT  
None
ENGINEER’S REPORT

Silver Lake Bioretention Site  The construction bids for the Silver Lake Bioretention Improvement project were received on Tuesday August 24, 2017. The managers reviewed the bids. After discussion, a motion was made by Marchan and seconded by Lucas to award the construction bid to Penn Contracting, Inc. in the amount of $89,528.00. Motion carried unanimously. A motion was made by Marchan and seconded by Haider to authorize President Bucheck to sign the contract with Penn Contracting upon Attorney Torseth’s review. Motion carried unanimously.

Wildflower Shores Wetland Bank Payment for Vegetation Maintenance Spraying  After discussion, a motion was made by Bucheck and seconded by Lucas to approve payment to Prairie Restorations in the amount of $999.96 for vegetation maintenance spraying at Wildflower Shores. Motion carried unanimously. A motion was made by Bucheck and seconded by Lucas to approve the purchase agreement of the VBWD Wildflower Shores wetland credits for $3,421.00. Motion carried unanimously.

Kelle’s Creek Septic System Inspection Pilot Program-Cost Share Application and Payment Requests  After discussion, a motion was made by Marchan and seconded by Lucas to approve the cost share payment of $5,000 to David Kadrie for his septic system replacement cost. Motion carried unanimously. After discussion, a motion was made by Bucheck and seconded by Marchan to approve the cost share application for Alice Jouney and Paul Anderson for up to $5,000 as part of the Kelle’s Creek Septic System pilot program. Motion carried unanimously.

Sunnybrook Lake Update  The water levels at Sunnybrook Lake have come down. President Bucheck and Secretary Lucas had met with Washington County Commissions Miron and Kriesel to discuss the 2018 VBWD budget and the flooding issues at Sunnybrook Lake. The Commissioners suggested that stormwater reuse be explored, the Managers talk with residents/stakeholders, and that the residents/stakeholders have “skin in the game” when it comes to paying for a project. President Bucheck, Secretary Lucas, Engineer Hanson, and Washington County Commission Miron would like to meet with Mr. Reagan with Indian Hills Golf course to discuss further mitigation/pumping efforts as part of maintaining appropriate water levels at Sunnybrook.

MANAGERS’ REPORT

2018 Budget  President Bucheck and Secretary Lucas met with Washington County Commissions Miron and Kriesel to discuss the 2018 VBWD budget and the flooding issues at Sunnybrook Lake. President Bucheck provided a draft 2018 budget. The managers reviewed and discussed the line items in the draft budget.

At 9:30 President Bucheck suspended the regular meeting. At 9:35 President Bucheck reconvened the meeting.

After discussion, a motion was made by Bucheck and seconded by Lucas to authorize Attorney Torseth to publish the 2018 VBWD budget hearing for Thursday, September 14, 2017 with the VBWD levy of $1,065,000.00. Motion passed on a 3-1 vote with Treasurer Marchan opposed. The managers would like to have a more detailed discussion on the 2018 budget line items at a future meeting.

Tour  Barr Engineering provided the managers with an itinerary for the September 7th tour. All managers plan to attend the tour.

TREASURER’S REPORT

Treasurer Marchan distributed copies of the Administrative and Program Budgets Fiscal Year 2017, dated July 2017, and the Treasurer's Report dated August 24, 2017. After discussion, a motion was made by Marchan and seconded by Haider to approve the Treasurer's report. Motion carried unanimously.

FUTURE BUSINESS

Next Meetings – September 14 and September 28, 2017  President Bucheck and Manager Haider will be absent at the September 28th meeting. All other managers plan to attend the meetings.

OLD BUSINESS

None.
NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Marchan and seconded by Lucas at 9:45 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes Approved by Managers 9/14/2017