CALL TO ORDER
Vice President Fetcher called the meeting to order at 7:02 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion, motion was made by Marchan and seconded by Lucas to approve the October 13, 2016 meeting minutes. Motion carried unanimously.

APPROVAL OF THE AGENDA
President Fetcher removed Item I.1 Website and added Item I.2. Cancellation of the November 24 and December 22 Meetings to the agenda. He also re-ordered the Engineering Items to cover items of audience interest first. Motion was made by Lucas and seconded by Marchan to approve the revised agenda. Motion carried unanimously.

PUBLIC FORUM
Patrick Dean and David and Brenda Jo Carlson asked to participate in the Tri-Lakes Brochure and City of Lake Elmo Environmental Commission discussion.

CITY OF AFTON: STATUS OF DOWNTOWN VILLAGE PROJECTS
Afton City Administrator, Ron Moorse, updated the Managers on the status of the projects. The projects have generally received all approvals. The City is in the process of a federal review of historical sites, including one Native American mound. The Minnesota Pollution Control Agency (MPCA) published its findings of no adverse impacts to historic sites, including the mound, and the City had met with tribal government representatives on the site and thought their concerns had been address. Therefore, the City awarded the construction bid with a construction start date of this fall. However, the tribal governments submitted comment letters in late August with concerns, which has put the projects on hold. New tribal government representatives will be consulting with representatives from the City, MPCA, and Minnesota Heritage Protection Office on November 7, 2016. The City hopes to be able to address the tribal governments’ concerns, start the projects this spring, and have the projects complete in 2017.

Mr. Moorse complimented the Managers on the Kelle’s Creek Septic System Inspection Pilot Program and reported that because of the information the District and Washington County presented to the City Council, the City has updated its ordinances to require septic system inspections before the City will issue building permits if the project is 1) valued at more than $75,000 or 2) greater than 40% of the assessed value of the principal structure. Secretary Lucas thanked Mr. Moorse for the feedback and mentioned that Washington County Commissioners have strong concerns with the
District’s septic system inspection and cost-share program to replace failing systems that are contributing to the E. coli impairment of Kelle’s Creek.
Secretary Lucas asked of the status of City involvement with an issue at 13925 44th Street South. The City has done and will continue to do maintenance, but will not be increasing the size of a culvert because doing so would increase the stormwater runoff velocity downstream.

CITIZENS ADVISORY COMMITTEE  None

SECRETARY’S REPORT  Engineer Hanson distributed the mail.

INSPECTOR’S REPORT  Inspector Roemmich reported on the following projects: Savona, Settler’s Ridge Parkway, Sav-A-Tree, Manning Avenue-10th Street North, Oak-Land Junior High School, and Stillwater Area High School. The Managers discussed work the Washington County Fairgrounds.

ATTORNEY’S REPORT  None

TREASURER’S REPORT  Treasurer Marchan reviewed the Administrative and Program Budgets Fiscal Year 2016, dated September 30, 2016, and the Treasurer's Report dated October 27, 2016. Treasurer Marchan will look into the reason for the bank service charges. After discussion, motion was made by Marchan and seconded by Fetcher to approve the Treasurer’s report. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT  None

ENGINEER’S REPORT
1. Permit Request
   a. Lindgren Residence, Grant  After discussion, a motion was made by Fetcher and seconded by Marchan to approve permit #2016-24 Lindgren Residence in Grant with the imposed conditions discussed. Motion carried unanimously.
   b. Rock Point Church-Parking Lot Expansion Phase I, Lake Elmo  After discussion, motion was made by Lucas and seconded by Marchan approve permit 2016-25 for the Rock Point Church parking lot in Lake Elmo with the imposed conditions discussed. Motion carried unanimously.

2. Tri-Lakes Brochure  After discussion, the Managers provided Engineer Hanson with revisions to the draft brochure.

3. City of Lake Elmo Environmental Commission  The City of Lake Elmo requested that Engineer Hanson attend an upcoming commission meeting regarding the City’s no-wake ordinance. After discussing that the District has no role in setting the City’s no-wake ordinance, motion was made by Haider and seconded by Marchan not to authorize Engineer Hanson to attend the meeting. Motion carried unanimously.

4. Sunnybrook Lake Assistance to Low Homes  Because of discussion at the October 13, 2016, meeting, Engineer Hanson had included a status memo from this summer in the Managers’ meeting packets.

5. Wildflower at Lake Elmo/Village Preserve/Floodplain Southwest of Goetschel Pond  Engineer Hanson reviewed a memo that summarized Barr’s investigation of apparent high water levels in the floodplain. To understand the cause of the observed high water levels, Barr compared 2016 precipitation data to other years and reviewed the development plans and permit application models to determine if construction was done as planned, and if stormwater management facilities are functioning as assumed. Barr concluded that higher-than-normal precipitation coupled with non-functioning infiltration basins have created abnormally high water levels in a wetland (Wetland F). Another wetland (Wetland A), which backs up water onto the Krueger property, also has high water levels due to higher-than-normal precipitation.

The developer of the Village Preserve project has committed to cleaning the non-functioning infiltration basins on the site. The developer of Wildflower at Lake Elmo site will be informed that Infiltration Basin 200 is not functioning as designed and Infiltration Basin 300 was not constructed as designed and that corrective actions are needed. Erosion issues also need to be addressed on the Wildflower at Lake Elmo site and vegetation
needs to be better established. VBWD will not release any escrow deposit until these corrective actions have been taken and proof is submitted that the projects conform to the VBWD Rules and Regulations, as described in the VBWD permit closeout process.

Inspector Roemmich reported that mud is being tracked on roads within the site. The Managers discussed strengthening its enforcement practices and directed Inspector Roemmich to contact the MPCA for violations to Construction Stormwater permits, if he believes sites are out of compliance. The Managers directed Engineer Hanson to prepare and send letters with photos to the developers and their consultants and copies to the City of Lake Elmo and the Minnesota Pollution Control Agency stating to clean up their sites and get the sites into compliance with the Construction Stormwater Permit requirements. The letters should include mention that the Managers are considering asking the City of Lake Elmo to stop issuing building permits until problems are rectified and remind them that the Managers will not release any escrow deposit until sites are in compliance.

6. **Recommendation for Payment: Kelle’s Creek Septic System Inspection** A motion was made by Fetcher and seconded by Marchan to approve payment of $340.00 to Brian Humpal for septic system inspection done at 4293 Trading Post Trail. Motion carried unanimously.

7. **Update on Beaver Dam and Downed Trees on Shari Johnson** The Managers discussed whether to establish a beaver removal cost-share program, including the message to taxpayers and the cost to repair damages caused by beavers to the cost of proactive beaver removal. After much discussion, a motion was made by Fetcher and seconded by Lucas to authorize the removal of beavers by trappers and VBWD pay full price when beavers are a threat of negative impact to resources managed by the VBWD. After additional discussion regarding the program implementation process, motion withdrawn by Fetcher.

**MANAGERS’ REPORT**

**Consent Calendar** After discussion, a motion was made by Marchan and seconded by Lucas to approve the Consent Calendar. Motion carried unanimously.

**Cancellation of the November 24 and December 22 Meetings** After discussion that these meetings fall on or near holidays, a motion was made by Fetcher and seconded by Marchan to cancel the meetings. Motion carried unanimously.

**FUTURE BUSINESS**

**Next Meetings –November 10 and December 8, 2016** Manager Haider will be absent at the November 10th meeting. All other managers plan to attend the meetings.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**FUTURE ITEMS**

None.

**ADJOURNMENT**

Motion was made by Marchan and seconded by Lucas at 9:10 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary
Consent Calendar

Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for the Managers’ approval:

a. $500 for a Plant Grant for Tammy Dennis/Spinnaker Cove HOA for a project at 391 Leeward Trail in Woodbury and the Rest Area Pond Subwatershed

b. Final payment (second partial payment) of $3,950 for an Individual Grant to Tony Mutter for a project at 1815 Stagecoach Trail in Afton and the North Fork of Valley Creek Subwatershed