VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 966
Held in the City of Lake Elmo City Hall
Thursday, September 8, 2016

MANAGERS PRESENT: Dave Bucheck, President; Jill Lucas, Secretary; and Ed Marchan, Treasurer

MANAGER ABSENT: Vice President Fetcher, Anthony Haider, Manager

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Lawson Marshall McDonald and Galowitz; and Melissa Imse, Recording Secretary

STAFF ABSENT: Ray Roemmich, Inspector

OTHERS PRESENT: John Bender (Westwood) and Jim Gasperini (Afton Law Firm), Hammes City Park and Hammes Property

CALL TO ORDER President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS None

APPROVAL OF MINUTES After discussion, motion was made by Marchan and seconded by Lucas to approve the August 25, 2016 meeting minutes as amended. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Under Engineer’s Report-Item G3-13925 44th Street South and Item-1a Permit 2016-19, Hammes Property, Lake Elmo

PUBLIC FORUM None

CITIZEN ADVISORY COMMITTEE Engineer Hanson distributed Chuck Taylor’s lake level report.

SECRETARY’S REPORT Engineer Hanson distributed the mail.

INSPECTOR’S REPORT President Bucheck reported on water in ditch next to Krueger Tree Farm in Lake Elmo.

ATTORNEY’S REPORT Attorney Torseth presented the Stormwater Maintenance Agreement for Sav-A-Tree in Afton for President Bucheck’s signature.

TREASURER’S REPORT Treasurer Marchan reported that the $10.00 bank charge was for a wire transfer to VBWD.

WASHINGTON CONSERVATION DISTRICT None

ENGINEER’S REPORT
1. Permit Request
   a. Hammes City Park, Lake Elmo After discussion, a motion was made by Marchan and seconded by Lucas to approve permit 2016-23 for the Hammes City Park in Lake Elmo with the suggested site specific conditions. Motion carried unanimously.
   1a. Permit 2016-19a, Hammes Property At the July 15, 2016 VBWD meeting, the managers approved permit 2016-19 for the Hammes property. As part of the permit requirement number 1 states: “This permit is not valid until the permit applicant submits documentation from the owner of the Savona...
development that he/she will allow an increase in the peak discharge rate from the Hammes site.” Savona has not responded to the Hammes project requests to provide permission as required for the permit. The Hammes family would like to start construction, and is concerned that they will be delayed because Savona is not responding to their requests. After discussion, a **motion** was made by Bucheck and seconded by Marchan to approve permit 2016-19a with the added provision to Condition 1 to state: “This permit is not valid until the permit applicant submits documentation from the owner of the Savona development that he/she will allow an increase in the peak discharge rate from the Hammes property. **Phase I of the project is exempt from this requirement.**” Motion carried unanimously.

b. **Brockman Trucking** After discussion, a **motion** was made by Bucheck and seconded by Lucas to approve permit #2016-22 Brockman Trucking with the suggested site specific conditions. Motion carried 2-0, with Treasurer Marchan abstaining from the vote.

2. **Kelle’s Creek Septic System Inspection Pilot Program-Cost Share Applications** After discussion, a **motion** was made by Lucas and seconded by Marchan to approve the septic system cost share applications for John Stadelman (13925 44th Street South) for up to $1,220.00 and Daniel Vannelli (14094 44th Street South) for up to $5,000.00. Motion carried unanimously.

3. **13925 44th Street South** The property owner at 13925 44th Street South is concerned that the culvert under 44th Street is undersized causing flooding to his property. The culvert is owned by the City of Afton. Secretary Lucas would like to see aerial photos of the property and will set up a meeting with the City of Afton Administrator Ron Moore to discuss.

**Public Hearing: 2017 Budget** At 8:00pm President Bucheck suspended the regular meeting and opened the 2017 Public Hearing. No public was present and no comments were received. A **motion** was made by Lucas and seconded by Marchan to close the 2017 budget hearing. Motion carried unanimously. Treasurer Marchan will certify the VBWD levy to Washington and Ramsey Counties. President Bucheck reconvened the regular Board meeting.

**MANAGERS’ REPORT**

**Website** No update.

**Consent Calendar** After discussion, a **motion** was made by Bucheck and seconded by Marchan to approve the Consent Calendar. Motion carried unanimously.

**Citizens Advisory Committee** The VBWD received an application for the VBWD Citizens Advisory Committee. After discussion, a **motion** was made by Lucas and seconded by Marchan to appoint Karen Hannah to the VBWD Citizens Advisory Committee. Motion carried unanimously. Engineer Hanson will update the CAC application.

**FUTURE BUSINESS**

**Next Meetings – September 22, 2016 Tour and October 13, 2016** President Bucheck and Manager Haider will be absent at the October 13, 2016 meeting. All other managers plan to attend the meetings.

**OLD BUSINESS**
None.

**NEW BUSINESS**
None.

**FUTURE ITEMS**
None.

**ADJOURNMENT**
**Motion** was made by Bucheck and seconded by Marchan at 8:15 p.m. to adjourn the meeting. Motion carried unanimously.
Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 10/13/2016

Consent Calendar
Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for the Managers’ approval:

a. $500 for a Plant Grant to Cathy Gierke for a project at 9440 53rd Street North in Lake Elmo and the Lake Jane Subwatershed
b. $500 for a Plant Grant to Margaret Arzdorf-Schubbe for a project at 5115 Quadrant Avenue South in Afton and the Swede Hill Subwatershed
c. $500 for a Plant Grant to Lawrence and Joy Gonzalez for a project at 9363 55th Street North in Lake Elmo and the Lake Jane Subwatershed
d. $500 for a Plant Grant to Paul and Judith Romans for a project at 1405 Neal Avenue North in West Lakeland and the West Lakeland Storage Site Subwatershed
e. $500 for a Plant Grant to Mary Brown for a project at 7990 50th Street North in Lake Elmo and the Lake Olson Subwatershed
f. $6,988.60 for an Individual Grant to Kerry White for a project at 1132 Indian Trail South in Afton and the Lake Edith Subwatershed
g. $800 for an Individual Grant to John Brach for a project at 2946 Oakgreen Avenue in West Lakeland and the Bay Lake Subwatershed