VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 965
Held in the City of Lake Elmo City Hall
Thursday, August 25, 2016

MANAGERS PRESENT: Dave Bucheck, President; Lincoln Fetcher, Vice President; Jill Lucas, Secretary;
Ed Marchan, Treasurer; and Anthony Haider, Manager

MANAGER ABSENT: None

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Lawson
Marshall McDonald and Galowitz; and Melissa Imse, Recording Secretary

STAFF ABSENT: Ray Roemmich, Inspector

OTHERS PRESENT: None

CALL TO ORDER
President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion, motion was made by Marchan and seconded by Fetcher to approve the
July 28, 2016 meeting minutes as amended. Motion carried on a 4-0 vote, with Secretary Lucas abstaining from the
vote.

ADDITIONAL AGENDA ITEMS
Under Engineer’s report item G2-Tree Removal at Raleigh Creek

PUBLIC FORUM
None

CITIZEN ADVISORY COMMITTEE
None

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
President Bucheck reported on Easton Village. Engineer Hanson reported on the Wildflower
development in Lake Elmo.

ATTORNEY’S REPORT
Cedar Bluff Letter Of Credit Memorandum
Attorney Torseth provided a memo regarding the Cedar Bluff
development surety renewal and a request from the attorney for the Cedar Bluff development to reduce the surety.
After discussion, the managers decided to reduce the surety amount to $48,000.00 based on a previously used formula
of the site construction development. Attorney Torseth will notify Cedar Bluff and renew the surety.

TREASURER’S REPORT
Treasurer Marchan distributed copies of the Administrative and Program Budgets Fiscal
Year 2016, dated July 2016, and the Treasurer’s Report dated August 25, 2016. After discussion, motion was made by
Marchan and seconded by Lucas to approve the Treasurer’s report. Motion carried unanimously. Treasurer Marchan
will investigate the reason for the $10 wire charge by Lake Elmo Bank.

WASHINGTON CONSERVATION DISTRICT
None
ENGINEER’S REPORT
Wildflower Shores Wetland Bank  After discussion, a motion was made by Fetcher and seconded by Lucas to approve payment of $2,200.00 to Prairie Restoration for maintenance work to the Wildflower Shores Wetland Bank. Motion carried unanimously.

Tree Removal at Raleigh Creek  After discussion, a motion was made by Fetcher and seconded by Lucas authorizing Buelow Excavating to remove the tree over Raleigh Creek adjacent to the Proulx property for up to $2,000.00. Motion carried unanimously.

MANAGERS’ REPORT
Website  Vice President Fetcher will update the Managers at the next Managers’ meeting.

2017 Budget  President Bucheck presented the 2017 potential levy amounts. After discussion, a motion was made by Bucheck and seconded by Fetcher to approve the VBWD 2017 levy for $870,000.00 which is a 10.1% increase from the 2016 levy. Motion carried on a 3-2 vote with managers Marchan and Haider opposed. The Managers discussed using the levy increase to cover the cost of a new website and additional maintenance projects. Engineer Hanson will summarize the budget information and a spotlight project (Valley Creek Ravine Stabilization projects) by the end of the month and will send to President Bucheck to review and approve before sending to Washington County.

Joy Park Interpretive Signage  The City of Maplewood is partnering with VBWD to install interpretive educational signs at Joy Park. VBWD received a $10,000.00 grant that could be used for the signs. The proposal for the signs totaled $11,956.47. The City of Maplewood is asking if VBWD would pay for the overage cost of $1,956.47. After discussion, a motion was made by Bucheck and seconded by Marchan to approve the cost overage of the Joy Park interpretive signs for up to $2,000.00. Motion carried on a 4-1 vote with Manager Lucas opposed.

Consent Calendar  President Bucheck pulled the Tony Mutter project from the Consent Calendar for board review and discussion. After discussion, a motion was made by Bucheck and seconded by Marchan to approve the Consent Calendar. Motion carried unanimously. For the 2017 BMP Cost Share Program, Secretary Lucas would like to discuss the buckthorn removal grant program and individual grants that remove less than a half pound of total phosphorus. Vice President Fetcher would like to discuss the $5,000/pound of total phosphorus removal formula.

St. Croix Workshop  The St. Croix Workshop on the water is Wednesday, September 14, 2016 from 4-8pm. A motion was made by Bucheck and seconded by Marchan to authorize manager attendance and costs for the St. Croix workshop. Motion carried unanimously.

FUTURE BUSINESS
Next Meetings – September 8 and September 22, 2016  Manager Haider and Vice President Fetcher will be absent from the September 8 meeting. Due to the conflict with the St. Croix Workshop on the Water, the VBWD tour will be September 22, 2016. The regularly scheduled VBWD board meeting for September 22, 2016 will be cancelled.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT  Motion was made by Fetcher and seconded by Marchan at 8:15 p.m. to adjourn the meeting. Motion carried unanimously.
Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 9/8/2016

Consent Calendar
Consent calendar items are generally defined as items of routine business that do not require discussion and can be approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for the Managers’ approval:

a. Final payment (half Reimbursement) of $3,950.00 for an Individual Grant for Tony Mutter for a project at 1815 Stagecoach Trail in Afton and the North Fork Valley Branch Creek watershed.
b. Final payment of $790.00 for a Buckthorn Grant for Cathy Gierke for a project at 9440 53rd Street North, Lake Elmo, in Lake Jane subwatershed.
c. Final payment of $650.00 for an Individual Grant for Blake Devcich for a project at 1727 Newberry Avenue North, West Lakeland Township, in West Lakeland Storage Sites subwatershed.