VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 961
Held in the City of Lake Elmo City Hall
Thursday, June 9, 2016

MANAGERS PRESENT: Dave Bucheck, President; Lincoln Fetcher, Vice President; Ed Marchan, Treasurer; and Anthony Haider, Manager

MANAGER ABSENT: Jill Lucas, Secretary

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Chuck Taylor, Roger Johnson, Nate Deprey, and Brett Emmons

CALL TO ORDER
President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion, motion was made by Marchan and seconded by Haider to approve the May 26, 2016 meeting minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS
Under Manager’s Report-2016 Committed Funds update.

PUBLIC FORUM
Roger Johnson was present to update the managers on the results of the Eurasian watermilfoil treatment and point intercept study conducted on Lake DeMontreville and Lake Olson. He reported that more treatment will need to be done this year to control the invasive species in the lakes.

CITIZEN ADVISORY COMMITTEE
Chuck Taylor presented the lake level report for May.

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
Inspector Roemmich reported on the following projects: Stillwater Area High School, Manning Avenue near Oakland Junior High School, Inwood Avenue, Super America, Afton sewer and County Road 21 projects.

ATTORNEY’S REPORT
None

TREASURER’S REPORT
Treasurer Marchan reported that he is still working on developing a process with Accountant Martinson for the monthly accounting.

WASHINGTON CONSERVATION DISTRICT
None
ENGINEER’S REPORT
Permit Request: Burr Oaks, West Lakeland Township  After discussion, a **motion** was made by Marchan and seconded by Fetcher to approve permit 2016-12 for Burr Oaks in West Lakeland Township with the suggest site specific conditions. Motion carried unanimously.

VBWD Clean Water Fund Grant: Valley Creek Ravine Stabilizations/Moynagh Ravine  The managers reviewed the construction plans for the Moynagh ravine project. After discussion, a **motion** was made by Buchech and seconded by Marchan to authorize Barr Engineering to advertise for bids for the Moynagh ravine project. Motion carried unanimously.

Minnesota Wetland Conservation Act Notice of Decision: Moynagh Ravine  After discussion, a **motion** was made by Buchech and seconded by Marchan to approve the Minnesota Wetland Conservation Act Notice of Decision for the Moynagh ravine project. Motion carried unanimously.

Kelle’s Creek Voluntary Septic System Inspection Pilot Program-Inspectors’ Invoices  VBWD received ten septic system inspection applications. Nine inspections have been completed, and VBWD has received invoices for the inspections. After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve payment to Dave Brown and Brian Humpal for the ten invoiced septic system inspections. Motion carried unanimously.

Minnesota Pollution Control Agency’s Audit of VBWD Municipal Separate Storm Sewer System (MS4) Permit  The Minnesota Pollution Control Agency (MPCA) conducted an audit of the VBWD Stormwater Pollution Prevention Program (SWPPP). The purpose of the audit was to assess VBWD overall success in meeting the conditions and requirements contained within the MS4 permit as well as the SWPPP. The audit report gave VBWD a complaint finding that the SWPPP is fulfilling the requirements in the MS4 permit.

MANAGERS’ REPORT
2016 Committed Funds Update  President Buchech updated and presented the 2016 Committed Funds and 2016 budget worksheets.

Community Cost-Share Grant Request from Lake Elmo Public Library  The Lake Elmo Public Library submitted a Community Cost Share grant application for $37,300.00 to construct a tree trench and rain garden in the library’s parking lot. Brett Emmons was present from the library to discuss the project with the managers. After discussion, the managers determined that the project does not fit the parameters of the VBWD Community Cost-Share Grant program and the large grant request is not balanced with the predicted water quality benefits. The managers denied the funding request.

Meetings Attended and Upcoming Meetings  No report.

FUTURE BUSINESS
Next Meetings – June 23 and July 14, 2016  All managers plan to attend the meetings.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT  **Motion** was made by Fetcher and seconded by Marchan at 8:32 p.m. to adjourn the meeting. Motion carried unanimously.
Respectfully Submitted,

/s/ Anthony Haider

Anthony Haider, Acting-Secretary

Minutes approved by managers 6/23/2016