I. CALL TO ORDER
President Bucheck called the meeting to order at 7:00 p.m.

II. ANNOUNCEMENTS
None

III. APPROVAL OF MINUTES OF 3/10/2016
After discussion and revisions, motion was made by Marchan and seconded by Lucas to approve the March 10, 2016 meeting minutes. Motion carried unanimously.

IV. APPROVAL OF THE AGENDA
President Bucheck approved an additional agenda items under Item VI.F: Correspondence from Ramsey County as well as Item VI.G.7: Silver Lake Bioretention Site and Item VI.H.4: Day at the Capitol.

V. PUBLIC FORUM
Mr. Pat Dean spoke regarding the water level of Lakes DeMontreville and Olson. He requested that the managers authorize the drawdown of the lake levels before April 15, complete a study similar to Prior Lake-Spring Lake Watershed District to evaluate scenarios to reduce the maximum water level height of the lakes; and divert discharges from Long Lake into White Bear Lake.

Mr. Jim Golden spoke regarding the City of Afton projects. He inquired about the number of permits that will be needed from the VBWD and he spoke regarding Section 106 of the National Historic Preservation Act.

VI. REPORTS
A. Citizen Advisory Committee
None
B. Secretary
Engineer Hanson distributed the mail.

C. Inspector
Inspector Roemmich reported on home construction, the Stillwater Area High School project, and road restrictions.

D. Attorney
**Public Data Request Policy/Form and Records-Retention Schedule**
The managers scheduled a May 5 workshop to discuss these topics.

**Correspondence with Ramsey County**
The managers directed Engineer Hanson to prepare the VBWD background information for the County to post to its website.

E. Treasurer
Treasurer Marchan reported that he has consolidated bank accounts, developed a process with Accountant Martinson for future reports and payments, and that the former Treasurer Borash has given information to Redpath. He requested that the managers submit their first quarter per diem requests.

F. Washington Conservation District
**Annual Report on VBWD's Best Management Practices Cost-Share Program**
Tara Kline presented highlights for the 2015 BMP cost-share program and recommendations for 2016.

G. Engineer
1. **Permit Request: County Road 17B Pavement Rehabilitation, Lake Elmo**
   After discussion, a motion was made by Marchan and seconded by Lucas to approve the permit 2016-10 for the County Road 17B Pavement Rehabilitation project with applicable standard conditions. Motion carried unanimously.

2. **2015 Water Quality Report**
   Engineer Hanson summarized the report and recommendations for 2016. After discussion, a motion was made by Fetcher and seconded by Marchan to execute the recommended 2016 water quality monitoring actions listed in the March 18, 2016, Barr memorandum. Motion carried unanimously.
   The managers discussed the other recommendations listed in the Barr memorandum. Vice President Fetcher suggested that public outreach be communicated via the VBWD website. The managers directed Engineer Hanson to collect data on how often the website is accessed and which pages on it are visited. Vice President Fetcher will review the VBWD website with Barr.

3. **Kelle’s Creek Septic System Inspection—Pilot Program**
The managers reviewed and commented on the draft documents associated with the Kelle’s Creek septic system inspection pilot program and authorized Barr to send the draft documents to Washington County staff for review and comment.

4. **Biennial Budget Request**
The managers reviewed and commented on the draft BBR and authorized Barr to submit it to the Board of Water and Soil Resources.
5. **Beaver Damage on Valley Creek**  
The managers reviewed the correspondence from Shari Johnson and directed Engineer Hanson to convey their recommendation that she trap beavers again and after all beavers are gone, the VBWD will help with cleaning the stream.

6. **Monitoring Equipment**  
After discussion, **motion** was made by Fetcher and seconded by Marchan to approve purchasing an area velocity sensor for $1,180 plus applicable tax and shipping. Motion carried unanimously.

7. **Silver Lake Bioretention Basin**  
Vice President Fetcher reported on erosion near the Silver Lake Bioretention Basin outlet. He will keep an eye on it.

### H. Managers

1. **East Metro Water Resources Education Program**  
Secretary Lucas reported on a February 24, 2016, East Metro Water Resources Education Program meeting she attended. The managers asked Engineer Hanson to follow-up with Angie Hong regarding Watershed Partners and newsletter topics.

2. **Meetings Attended and Upcoming Meetings**  
No reports

3. **2016 Goals**  
After discussion, a **motion** was made by Bucheck and seconded by Marchan to approve the VBWD 2016 goals. Motion carried unanimously. The managers requested that Engineer Hanson email the approved 2016 goals and the results of the 2015 goals.

4. **Day at the Capitol**  
After discussion, a **motion** was made by Fetcher and seconded by Marchan to approve the cost for any manager to attend the Minnesota Association of Watershed Districts Day at the Capitol. Motion carried unanimously.

### VII. FUTURE BUSINESS

**A. Next Meetings: April 14 and 28, 2016**  
All the managers expect to be present.

### VIII. ADJOURN

A motion was made by Fetcher and seconded by Marchan at 9:40 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/\ Jill Lucas  
Jill Lucas, Secretary

Minutes approved by managers on 4/14/2016