MANAGERS PRESENT: Dave Buchech, President; Lincoln Fetcher, Vice President; Jill Lucas, Secretary; and Ed Marchan, Treasurer

MANAGER ABSENT: None

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Greg Buchal, Larson Engineering; Dr. Eric Johnson, City Administrator Oak Park Heights; Heidi Hamilton, Kraus Anderson; Pete Moreau, CEI Engineering, Inc.; Nathan Campeau, Barr Engineering

CALL TO ORDER
President Buchech called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion, motion was made by Fetcher and seconded by Marchan to approve the January 28, 2016 meeting minutes as amended. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS
None

PUBLIC FORUM
None

CITIZEN ADVISORY COMMITTEE
None

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
No report.

ATTORNEY’S REPORT
Data Requests
Attorney Torseth reported that under Minnesota State Statues, VBWD should have a data request policy and request form. The managers directed Attorney Torseth to draft a data request policy and form.

Cimarron Community Center
Attorney Torseth provided an update on Cimarron Community Center.

Permit Reviews: 60-Day Deadline
Attorney Torseth provided a memo on the VBWD permit review policy.

Wildflower Shores Wetland Bank
Attorney Torseth provided an update on the Wildflower Shores Wetland Bank.

TREASURER’S REPORT
No report.

WASHINGTON CONSERVATION DISTRICT
None
ENGINEER’S REPORT

Permit Requests

a. Stillwater Area High School and Pony Activity Center, Stillwater  After discussion, a motion was made by Bucheck and seconded by Lucas to approve permit 2015-25 Stillwater Area High School and Pony Activity Center with the suggested site specific conditions. Motion carried unanimously. President Bucheck directed Barr Engineering to prepare a letter stating that VBWD is the MS4 permitting authority for the permit, and that Barr prepare a formal report on the permit and send to the City of Oak Park Heights.

b. CSAH 15 (Manning Avenue) and CSAH 10 Intersection, Lake Elmo and West Lakeland Township  After discussion, a motion was made by Fetcher and seconded by Marchan to approve the permit 2016-03 CSAH 15 (Manning Avenue) and CSAH 10 Intersection with suggested site specific conditions. Motion carried unanimously.

c. SavATree, Afton  After discussion, a motion was made by Lucas and seconded by Marchan to approve permit 2016-05 SavATree with suggested site specific conditions. Motion carried unanimously.

d. 1987 Manning Avenue South, Driveway Change, Afton  The variance requests have been approved by the City of Afton Planning Commission, and will be moving forward for the Afton City Council for approval. The managers will keep the permit on the table until approval from the City of Afton.

2015 Valley Branch Watershed District Infrastructure and Conveyance Systems Inspections  Nathan Campeau with Barr Engineering presented the 2015 VBWD infrastructure and conveyance systems inspections report and recommendations. No action was taken by the managers.

Clean Water Fund Grant Project Updates  Engineer Hanson provided updates on the Clean Water Fund grant projects: Valley Creek Ravine Stabilization, Kelle’s Creek Septic System Inspection Program, and the Silver Lake Watershed Treatment project.

MANAGERS’ REPORT

Meetings Attended and Upcoming Meetings  Secretary Lucas attended a meeting with Washington County on the Kelle’s Creek Septic System program. Secretary Lucas will be attending the upcoming EMWREP meeting.

Correspondence from Minnesota Department of Natural Resources: Eurasian Watermilfoil Management  The managers discussed correspondence from the Minnesota Department of Natural Resources. No action was taken by the managers.

FUTURE BUSINESS

Next Meetings – February 25 and March 10, 2016  Secretary Lucas and Vice President Fetcher will be absent at the February 25 meeting. Therefore, the February 25th VBWD meeting will be cancelled due to a lack of a manager quorum.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT  Motion was made by Lucas and seconded by Marchan at 9:04 p.m. to adjourn the meeting. Motion carried unanimously.
Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 3/10/2016