VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 954
Held in the City of Lake Elmo City Hall
Thursday, January 28, 2016

MANAGERS PRESENT: Lincoln Fetcher, Vice President; Jill Lucas, Secretary; and Ed Marchan, Treasurer

MANAGER ABSENT: Dave Bucheck, President

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Charlie Wamstead

CALL TO ORDER
Vice President Fetcher called the meeting to order at 7:06 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion, motion was made by Lucas and seconded by Marchan to approve the January 14, 2016 meeting minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS
Under Attorney’s report, Wildflower Shores update.

PUBLIC FORUM
None

CITIZEN ADVISORY COMMITTEE
None

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
Inspector Roemmich reported on three projects in Lake Elmo.

ATTORNEY’S REPORT
East Metro Water Resources Education Program
Attorney Torseth provided a copy of the contract for review. A motion was made by Fetcher and seconded by Marchan to approve the 2016-2018 East Metro Water Resources Education Program (EMWREP) contract and contribution of $18,500. Motion carried unanimously.

Wildflowers Shores Update
Attorney Torseth reported that progress is being made at getting all the required documents submitted and approved by the Minnesota Board of Water and Soil Resources.

TREASURER’S REPORT
Treasurer Marchan distributed copies of the Administrative and Program Budgets Fiscal Year 2015, dated December 2015, and the Treasurer's Report dated January 28, 2016. After discussion, motion was made by Marchan and seconded by Fetcher to approve the Treasurer's report. Motion carried unanimously.
Treasurer Marchan distributed the 2015 1099 forms. Treasurer Marchan will be setting up signing authority with the Bank.

WASHINGTON CONSERVATION DISTRICT
None
ENGINEER’S REPORT

Permit Requests

a. **Oakwood Lustre, Oakdale**  After discussion, a **motion** was made by Lucas and seconded by Marchan to approve permit 2016-01 Oakwood Lustree. Motion carried unanimously.

b. **1987 Manning Avenue South, Driveway Move, Afton**  After discussion, a **motion** was made by Lucas and seconded by Marchan to table the permit 2016-02 until the site specific conditions are met. Motion carried unanimously.

Zebra Mussel Early Detection and Rapid Response  Barr Engineering provided information on zebra mussel early detection and rapid responses. Vice President Fetcher suggested providing the information to the Washington County Water Consortium group to see if there would be interest in the program.

MANAGERS’ REPORT

Meetings Attended and Upcoming Meetings  Secretary Lucas attended a meeting with Washington County on the Kelle’s Creek Septic System program.

Secretary Lucas will be attending the upcoming EMWREP meeting.

Correspondence from Minnesota Department of Natural Resources: Eurasian Watermilfoil Management  Manager Marchan spoke with the Keegan Lund with the Department of Natural Resources about treatment of Eurasian watermilfoil. The managers will discuss this item at a future VBWD meeting.

FUTURE BUSINESS

Next Meetings – February 11 and February 25, 2016  Secretary Lucas and Vice President Fetcher will be absent at the February 25 meeting.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT

**Motion** was made by Lucas and seconded by Marchan at 8:09 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 2/11/2016