CALL TO ORDER
Secretary Lucas called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion, motion was made by Borash and seconded by Marchan to approve the September 10, 2015 meeting minutes. Motion carried. Secretary Lucas abstained from the vote, due to her absence at the September 10th meeting.

ADDITIONAL AGENDA ITEMS
None

PUBLIC FORUM
None

CITIZEN ADVISORY COMMITTEE
None

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
Inspector Roemmich reported that there are no new projects, and that he inspected ongoing projects with no issues.

ATTORNEY’S REPORT
The VBWD By-Laws should be reviewed every five years. Attorney Torseth distributed copies of the VBWD By-Laws and asked the managers to review and send her any changes or comments. Attorney Torseth clarified information for the managers on the Kelle’s septic system. Attorney Torseth reported that the Citizens of Valley Creek have contacted her to send any updated VBWD correspondence regarding the Afton Sanitary Sewer improvements.

TREASURER’S REPORT
Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2015, dated August 2015, and the Treasurer’s Report dated September 24, 2015. After discussion, motion was made by Borash and seconded by Lucas to approve the Treasurer’s report. Motion carried unanimously. Treasurer Borash reported that due to a problem with a fax machine, the draft 2016 VBWD levy documents didn’t reach Washington County by the September 15 deadline and the County used last year’s levy amounts for preparing notices. However, because VBWD is a special taxing district, the Managers can raise the levy when submitting the final levy documents in December.
Treasurer Borash announced that he will not be seeking reappointment on the VBWD Board of Managers.

WASHINGTON CONSERVATION DISTRICT  None

ENGINEER’S REPORT

**Rivas Property/Valley Creek Stabilization** Barr Engineering has developed plans to repair and stabilize a small reach of Valley Creek on the Rivas Property. The work will require a DNR permit, which restricts the work to June 15-September 15. Barr will let Mr. Rivas and the contractors know and request an updated bid next spring.

**Sunnybrook Lake Survey** Barr Engineering received a bid from Cornerstone Land Surveying to conduct a survey of homes in the Sunnybrook Lake neighborhood. Eleven of the property owners of the low homes gave permission for VBWD to conduct the survey. The survey will cost $1,000/lot. After discussion, a **motion** was made by Borash and seconded by Marchan to authorize Cornerstone Land Surveying to complete a survey for $1,000.00 per lot for the eleven homes. Motion carried unanimously.

**Minnesota Wetland Conservation Act Notice of Decision: Afton Flood Protection and Sanitary Sewer Improvements** A **motion** was made by Borash and seconded by Marchan to approve the Wetland Conservation Act Notice of Decision for the Afton Flood Protection and Sanitary Sewer Improvements. Motion carried unanimously.

MANAGERS’ REPORT

**2015-2025 VBWD Watershed Management Plan** The Minnesota Board of Water and Soil Resources approved the 2015-2025 VBWD Watershed Management Plan on September 23, 2015. After discussion, a **motion** was made by Borash and seconded by Marchan to adopt the 2015-2025 VBWD Watershed Management Plan and authorize Barr Engineering to distribute the Plan with the transmittal letter. Motion carried unanimously.

**Consent Calendar** After discussion, a **motion** was made by Fetcher and seconded by Borash to approve the consent calendar. Motion carried unanimously.

**Washington County Commissioners' Workshop October 6, 2015** Engineer Hanson will be attending the Washington County Commissioner’s meeting on October 6th. Manager Lucas may attend as well.

**Next Meetings – October 8 and October 22, 2015** Vice President Fetcher will be absent for the October 8th meeting. All other managers plan to attend the meetings.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT

A **motion** was made by Borash and seconded by Marchan at 7:40 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/\s/  Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 10/8/2015
**Consent Calendar**

Consent calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action.

The following items are presented for Board approval/adoption:

a. Final payment of $690.00 for a Buckthorn Removal Grant to Randy Hunt at 4330 Neal Avenue North in Baytown Township.

b. A Buckthorn Removal Grant extension until October 2016 to Jack St. Ores at 5150 Muir Avenue North in Baytown Township.