VALLEY BRANCH WATERSHED DISTRICT  
Minutes of Regular Meeting No. 946  
Held in the City of Lake Elmo City Hall  
Thursday, August 27, 2015  

MANAGERS PRESENT: Dave Bucheck, President; Lincoln Fetcher, Vice President; Dale Borash, Treasurer; and Ed Marchan, Manager  

MANAGER ABSENT: Jill Lucas, Secretary  

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; and Melissa Imse, Recording Secretary  

STAFF ABSENT: None  

OTHERS PRESENT: Stephen Mastey, Landscape Architecture; Tim Malooly, Water in Motion, Inc.; Mark Have, Afton; Shelli Wilk and Ellen Johnson with the Homestead Homeowners Association  

CALL TO ORDER  
President Bucheck called the meeting to order at 7:00 p.m.  

ANNOUNCEMENTS  
None  

APPROVAL OF MINUTES  
After discussion, motion was made by Marchan and seconded by Bucheck to approve the August 13, 2015 meeting minutes as amended. Motion carried unanimously.  

ADDITIONAL AGENDA ITEMS  
None  

PUBLIC FORUM  
None  

CITIZEN ADVISORY COMMITTEE  
None  

SECRETARY’S REPORT  
Engineer Hanson distributed the mail.  

INSPECTOR’S REPORT  
Inspector Roemmich reported on the following projects: A new development near 30th Street in Lake Elmo, St. Croix Trail, and the Pink residence in Discover Crossing. Inspector Roemmich will be working with Engineer Hanson to update and close out individual homeowner permits within VBWD.  
Engineer Hanson met with an owner of the Pink residence to discuss the raingarden on the property. As part of the VBWD permit for the home construction, a raingarden was installed and is not functioning properly. The homeowner would like to convert the raingarden to sod and remove the raingarden requirement stated in condition #1 on her VBWD permit. After discussion, a motion was made by Bucheck and seconded by Marchan to approve removing condition #1 on permit 2014-05, for the Pink residence. Motion carried on a 3-1 vote with Manager Fetcher opposed.  

ATTORNEY’S REPORT  
None  

TREASURER’S REPORT  
Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2015, dated July 2015, and the Treasurer’s Report dated August 27, 2015. After discussion, motion was made by Fetcher and seconded by Borash to approve the Treasurer’s report. Motion carried unanimously.
WASHINGTON CONSERVATION DISTRICT

Wildflower at Lake Elmo Funding Request  Stephen Mastery with Landscape Architecture Inc. and Tim Malooly with Water in Motion Inc. were present to request VBWD partner on a re-use system for stormwater management in the Wildflower development in Lake Elmo. The managers will consider the request.

Homestead Development Cost Share Request  Shelli Wilk and Ellen Johnson from the Homestead Development Homeowners Association were present to discuss the HOA Community Grant application from VBWD to make stormwater pond improvements in the development. After discussion, a motion was made by Fetcher and seconded by Marchan to approve the Homestead HOA Community Grant for up to $13,250.00. Motion carried on a 3-1 vote with Manager Borash opposed.

Kira and Brian Warden Cost Share Request  After discussion, a motion was made by Bucheck and seconded by Marchan to approve the Warden cost share request for $1,730.00. Motion carried on a 3-1 vote with Manager Borash opposed.

ENGINEER’S REPORT

Kelle’s Creek Watershed Septic System Inspection Program  The managers reviewed the program details for the Kelle’s Creek Watershed septic system inspections to determine the VBWD participation level in the program. The managers would like more 2016 budget information to help them decide what incentives (if any) VBWD will provide.

Langstraat Property, Afton  As directed by the VBWD managers, Engineer Hanson contacted the City of Afton to discuss the design costs for the slope stabilization on the Langstraat Property. The City of Afton would not be interested in covering the design costs for the project. After discussion, the managers decided VBWD does not have a role in stabilizing the slope, and directed Engineer Hanson to inform the City of Afton and the landowners.

Bid Recommendation: VBWD 2015 Capital Improvement Project Maintenance  Barr solicited quotes to complete the 2015 Capital Improvement project maintenance. After discussion, a motion was made by Fetcher and seconded by Marchan to approve the bid submitted by G. F. Jedlicki, Inc. for up to $23,205.00 to complete the 2015 Capital Improvements project maintenance. Motion carried unanimously. President Bucheck signed the agreement with G.F. Jedlicki, Inc.

Wildflower Shores Wetland Bank  After discussion, a motion was made by Bucheck and seconded by Borash to approve payment of $349.25 to Prairie Restorations for work completed at the Wildflower Shores Wetland. Motion carried unanimously. A motion was made by Bucheck and seconded by Borash to approve payment of $350.00 to Folz, Freeman, and Erickson, Inc. for work completed at the Wildflower Shores Wetland. Motion carried unanimously.

2015-2025 VBWD Watershed Management Plan  The VBWD Plan has been put on the Board of Water and Soil Resources’ Central Region Committee meeting agenda for September 3, 2015 at 3:30 p.m. The meeting will be held at BWSR offices. Greg Williams, Engineer Hanson, and President Bucheck will be attending. Any other VBWD managers are welcome to attend.

Washington County Grant Application for Stillwater Area Public Schools  Washington County has decided not to submit a grant this year for the Stillwater Area Public Schools. Washington County may request funding partnership from VBWD for the project in the future.

MANAGERS’ REPORT

2016 Budget  President Bucheck presented the proposed 2016 budget scenarios for the managers to consider. After discussion, motion was made by Bucheck and seconded by Borash to approve the 2016 VBWD preliminary tax levy at $790,000.00. Motion carried on a 3-1 vote with Manager Fetcher opposed. Attorney Torseth will publish the VBWD 2016 budget hearing for the September 10th meeting, and the managers will discuss the final tax levy at the meeting.

During the 2016 budget discussion, the managers decided not to participate in the development of shared erosion and sediment control inspection database requested by Brown’s Creek Watershed.
Next Meetings – September 10 and September 24, 2015  President Bucheck will be absent at the September 24th meeting.  All other managers plan to attend the meetings.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Borash and seconded by Marchan at 9:41 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Ed Marchan

Ed Marchan, Acting-Secretary

Minutes approved by managers 9/10/2015