VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 942
Held in the City of Lake Elmo City Hall
Thursday, June 25, 2015
APPROVED MINUTES

MANAGERS PRESENT:  Dave Bucheck, President; Lincoln Fetcher, Vice-President; Dale Borash, Treasurer; Jill Lucas, Secretary; and Ed Marchan, Manager

MANAGER ABSENT:  None

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Susannah Torseth, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT:  None

OTHERS PRESENT:  Brian Krafthefer; Bob Dickie, Sheree Schaud, and Jim Golden, Afton Sewer Treatment System; Lee Rossow, Permit 2015-04; Steve Keene, Sunnybrook Lake; Mark Have, Afton

CALL TO ORDER  President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS  None

APPROVAL OF MINUTES  After discussion, motion was made by Fetcher and seconded by Borash to approve the June 11, 2015 meeting minutes as amended. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS  None

PUBLIC FORUM  Bob Dickie and Jim Golden reported that they attended the MPCA Citizen Board meeting for the Afton wastewater treatment system permit.

CITIZEN ADVISORY COMMITTEE  None

SECRETARY’S REPORT  Engineer Hanson distributed the mail.

INSPECTOR’S REPORT  Inspector Roemmich reported on the following projects: Koch Pipeline, 3M Landfill, forcemain project on Mahtomedi, Kwik Trip, Savona, Hammes Property, Oakland Junior High, Wildflowers Shores, Easton Village, and Village Park Reserve.

ATTORNEY’S REPORT  None

TREASURER’S REPORT  Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2015, dated May 2015, and the Treasurer’s Report dated June 25, 2015. After discussion, a motion was made by Borash and seconded by Lucas to approve the Treasurer’s report. Motion carried unanimously.

Resolution #2015-01 Fund Transfer  After discussion, a motion was made by Fetcher and seconded by Marchan to approve resolution #2015-01, which authorizes $200,000.00 of cash balances of the Water Quality Fund be transferred to the Lake, Stream, Wetland & Ground Water Monitoring Fund to eliminate deficit balances; $300,000.00
of cash balances of the Water Quality Fund be transferred to the Maintenance/Management Fund to eliminate deficit balances; and $10,000.00 of cash balances of the Water Quality Fund be transferred to the Compliance Fund to eliminate deficit balances. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT None

ENGINEER’S REPORT

Permit Request: Halcyon Cemetery, Lake Elmo  After discussion, motion was made by Borash and seconded by Lucas to approve permit 2015-04, Halcyon Cemetery in Lake Elmo with the suggest site specific conditions. Motion carried unanimously.

Sunnybrook Lake As directed by the VBWD managers, Barr Engineering drafted a letter to the Sunnybrook residents to see if there is an interest in completing a survey of the homes to determine which homes are in a floodplain, and to seek a volunteer homeowner to develop floodproofing measures for the home and the associated cost. The managers reviewed the letter and President Bucheck will make the suggested edits.

2015-2025 Watershed Management Plan The VBWD received comments from citizens who attended the June 17 VBWD Lakes Citizens Advisory Committee meeting on the 2015-2025 Watershed Management Plan. The managers reviewed the comments received and draft responses. A motion was made by Bucheck and seconded by Marchan to directed Barr Engineering to distribute response to comments on the 2015-2025 Watershed Management Plan as soon as they are done. Motion carried unanimously.

Silver Lake Bioretention Basin The City of North St. Paul has not signed the Memorandum of Understanding (MOU) with VBWD for the construction of a bioretention basin at Silver Lake. Vice President Fetcher will organize a meeting with President Bucheck, Engineer Hanson, the City Mayor, and the City Manager to determine if the City is going to move forward with the MOU.

Kelle’s Creek Septic System Assessment The grant to the St. Croix River Association wasn’t funded. Barr Engineering will continue contact the Afton Administrator to schedule a meeting with the Afton City Council.

Afton Wastewater Treatment System Engineer Hanson attended the June 23 MPCA Citizen’s Board meeting on the Afton wastewater treatment system permit. The MPCA Citizen’s Board approved the permit for the project on a 6 to 1 vote and did not recommend an EIS for the project. City of Afton officials would like to attend the July 9th VBWD meeting to give an update on the project.

Rivas Property Barr Engineering will continue to try to schedule a meeting with Mr. Rivas and Managers Lucas and Marchan to visit the property to discuss the importance of buffers and attempt to come to an agreement to re-establish them.

MANAGERS’ REPORT

Consent Calendar After discussion, motion was made by Borash and seconded by Lucas to approve the consent calendar. Motion carried unanimously.

Valley Creek Ravine Stabilization Projects Attorney Torseth provided a summary on the closed VBWD meeting on the Landucci easement acquisition. A motion was made by Marchan and seconded by Lucas to approve the agreement with Mr. Nathan Landucci to purchase the easement for $28,000.00 and to include an access easement. Motion carried on a 4 to 1 vote with Treasurer Borash opposed. Attorney Torseth will prepare the agreement regarding VBWD’s commitment to pay half of the costs to re-do the access easement, if requested by Mr. Landucci within 12 years. Barr Engineering will work with Cornerstone Land Surveying to get a legal description of the access easement. After discussion, a motion was made by Borash and seconded by Marchan to authorize President Bucheck to sign the Minnesota Wetland Conservation Act Notice of Decision for the Valley Creek Ravine Stabilization. Motion carried unanimously.

Next Meetings – July 9 and July 23, 2015 Vice President Fetcher will be absent at the July 9th meeting. All other managers plan to attend the meetings.
OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Fetcher and seconded by Marchan at 9:16 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 7/9/2015

Consent Calendar
Consent calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for Board approval/adoptions:

A. Permit 2014-28 Revision Request: Wildflower at Lake Elmo, Lake Elmo
   Re-approve Permit 2014-28 and its conditions with the changes shown on Pioneer Engineering’s 6-11-15 plans

B. Owner Change: Easton Village, Lake Elmo, Permit 2014-02
   Terminate Permit 2014-02 and issue Permit 2015-15 with the same permit conditions

C. Permit 2014-25 Revision Request: Savona, Lake Elmo
   Approve Elevation 1003.8 as the minimum floor elevation for Block 5, Lots 4 and 5 and Block 6, Lots 6-8 and require that drain tile be installed around the exterior foundations of the subject lots

D. Permit Request: Dickson Residence, 13100 24th Street North, West Lakeland Township
   Approve Permit 2015-16 with the Suggested Site-Specific Conditions and Standard Applicable Conditions listed in permit review memorandum and waive the permit fee and surety

E. Permit 2014-26 Close Out: Koch Pipeline Company Hwy 36 Bore Site—Pipe Replacement
   Deny the permit close-out request