CALL TO ORDER
President Bucheck called the meeting to order at 7:02 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion, motion was made by Lucas and seconded by Marchan to approve the December 11, 2014 meeting minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS
None

PUBLIC FORUM
None

CITIZEN ADVISORY COMMITTEE
None

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
Inspector Roemmich reported on the Koch pipeline project.

ATTORNEY’S REPORT
Attorney Marshall presented the Manager’s Oath of Office for signature.

TREASURER’S REPORT
None

WASHINGTON CONSERVATION DISTRICT
None

ENGINEER’S REPORT
Permit Request: 9776 Whistling Valley Road, Lake Elmo
After discussion, a motion was made by Marchan and seconded by Lucas to approve permit 2015-01 with the suggested site specific conditions, and to waive the permit and surety fees for 9776 Whistling Valley Road in Lake Elmo. Motion carried unanimously.

Permit Request: 9485 Whistling Valley Road, Lake Elmo
After discussion, a motion was made by Lucas and seconded by Marchan to approve permit 2015-02 with site suggested conditions, and to waive the permit and surety fees for 9485 Whistling Valley Road in Lake Elmo. Motion carried unanimously.
Permit Request: Grubb Residence, Grant  After discussion, a motion was made Bucheck and seconded Lucas to approve permit 2015-03 with suggested site specific conditions, and to waive the permit and surety fees for the Grubb residence in Grant. Motion carried unanimously.

Goetschel Pond Subwatershed Flood-Level Study  Barr Engineering provided modeling results of a proposed drainage diversion from the Downs Lake watershed to the Goetschel Pond watershed. The managers reviewed the predicted flood level impacts. After discussion, the managers directed Barr to provide an outline for a workshop, where the modeling results and potential implications to Goetschel Pond, Sunfish Lake, Lake Elmo Village, and Downs Lake could be discussed in more detail.

Valley Branch Watershed District Projects Inspections 2014  The managers reviewed the inspection report for 2014. The managers will review the year end 2014 budget and then discuss the recommended maintenance items at the next meeting.

2015-2025 VBWD Watershed Management Plan  The managers reviewed the revisions to section 6 and draft sections 1 and 2 of the 2015-2025 VBWD Watershed Management Plan, and had no comments. The Managers would like to review the draft individual watershed plans of the high priority watersheds before they are sent out for formal review by the State agencies.

MANAGERS’ REPORT
Sunfish Lake  The City of Lake Elmo reviewed the Sunfish Lake flood level and diversion evaluation that was completed by VBWD. The City is requesting VBWD complete a title/existing easement inventory for riparian properties, develop a cost estimate for a diversion project, and come to an agreement on how to pay for necessary easements and improvements. The managers directed Attorney Marshall to complete a title/existing easement inventory, and develop a cost estimate for a diversion project. The managers directed Barr Engineering to contact the City Administrator to inform him about the VBWD plans, and to schedule a future meeting to discuss the results.

Workshop with Lake Elmo Council Members  President Bucheck provided an updated from the workshop with the Lake Elmo City Council on December 17, 2014.

Biennial Solicitation of Proposals for Legal, Professional, and Technical Services  After discussion, a motion was made by Lucas and seconded by Marchan to retain Barr Engineering as the District’s engineering, technical, and administrative services provider for calendar years 2015 and 2016. Motion carried unanimously. After discussion, a motion was made by Borash and seconded by Lucas to retain Lawson Marshall McDonald & Galowitz to provide the VBWD legal service for 2015 and 2016. Motion carried unanimously.

Annual Selection of Official Bank  A motion was made by Borash and seconded by Lucas to designate the Lake Elmo Bank as the District’s official bank for 2015. Motion carried unanimously.

Annual Selection of Official Newspaper  A motion was made by Borash and seconded by Marchan to retain the Lillie Suburban Newspaper as the District’s legal newspaper. Motion carried unanimously.

Annual Selection of Accounting/Audit Services  A motion was made by Borash and seconded by Marchan to retain Redpath and Company to provide the District’s accounting and annual audit services. Motion carried unanimously.

2014 Budget and Goals Results  President Bucheck will prepare a final 2014 budget carry over, and the 2014 goal results. President Bucheck will provide a draft 2015 budget and goals for the next meeting.

Next Meetings – January 22, 2015 and February 12, 2015  Vice President Fetcher will be absent at the January 22 meeting. Secretary Lucas will be absent at the February 12 meeting. All other managers plan to attend both meetings.

Groundwater Meeting  Secretary Lucas will meet with Angie Hong to discuss whether to present the previously considered groundwater presentation at the June 6 Lake Elmo Park Preserve event.
Silver Lake Improvement Association  The Managers authorized Meg Rattei of Barr to present to the association and asked that she mention to them why the DNR will not allow a whole-lake aquatic plant treatment.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
Election of Officers

ADJOURNMENT
Motion was made by Borash and seconded by Lucas at 9:25 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 1/22/2015