VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 928
Held in the City of Lake Elmo City Hall **APPROVED**
Thursday, October 23, 2014 **MINUTES**

MANAGERS PRESENT: **David Bucheck, President; Lincoln Fetcher, Vice President; Jill Lucas, Secretary; Dale Borash, Treasurer; and Ed Marchan, Manager**

MANAGER ABSENT: **None**

STAFF PRESENT: **John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; and Melissa Imse, Recording Secretary**

STAFF ABSENT: **None**

OTHERS PRESENT: **Joni and Jose Chavez and other Sunfish Lake residents; Pete Schiltgen, his real estate representative, and Craig Allen of Gonyea Company for Village Park Preserve Parcel E**

CALL TO ORDER President Bucheck called the meeting to order at 7:02 p.m.

ANNOUNCEMENTS **None**

APPROVAL OF MINUTES After discussion, **motion** was made by Lucas and seconded by Marchan to approve the October 9, 2014 meeting minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS **None**

PUBLIC FORUM Residents from Sunfish Lake were present to discuss the potential impacts and concerns of the additional runoff being diverted into Sunfish Lake. The managers explained that the City of Lake Elmo or another entity would have to apply for a VBWD permit. The permit would address any volume control and water quality issues for the permitted project.

CITIZEN ADVISORY COMMITTEE **None**

SECRETARY'S REPORT Engineer Hanson distributed the mail.

INSPECTOR'S REPORT Inspector Roemmich reported that he and Engineer Hanson reviewed eleven projects within VBWD. Inspector Roemmich reported that an Afton resident contacted him regarding a plugged or undersized Afton culvert that was causing some minor flooding in his driveway. Engineer Hanson will follow up with the Mayor of Afton to discuss.

ATTORNEY'S REPORT Attorney Marshall presented the 2015 technical service agreement with the Washington Conservation District for the managers to review. After discussion, **motion** was made by Bucheck and seconded by Borash to approve the 2015 technical services agreement with the Washington Conservation District. Motion carried unanimously. Attorney Marshall presented the 2014-2015 Professional Services Agreement with the Ramsey Conservation District. After discussion, **motion** was made by Borash and seconded by Marchan to approve the 2015 technical services agreement not to exceed $2,750.00 with the Ramsey Conservation District. Motion carried unanimously.

TREASURER'S REPORT Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2014, dated September 2014, and the Treasurer's Report dated October 23, 2014. After discussion, **motion** was made by Borash and seconded by Marchan to approve the Treasurer's report. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT None

ENGINEER'S REPORT

Minnesota Wetland Conservation Act Notice of Decision: Lot 1, Block 3, Tapestry at Charlotte's Grove, Lake Elmo After discussion, **motion** was made by Borash and seconded by Lucas to approve the Minnesota Wetland Conservation Act Notice of Decision for Lot 1, Block 3, Tapestry at Charlotte's Grove in Lake Elmo. Motion carried unanimously.

Minnesota Wetland Conservation Act Notice of Decision: Lake Elmo Park Preserve Group Campsite 2, Lake Elmo After discussion, **motion** was made by Fetcher and seconded by Lucas to approve the Minnesota Wetland Conservation Act Notice of Decision for the Lake Elmo Park Preserve group campsite 2. Motion carried unanimously.

Permit Request: Village Park Preserve Parcel E, Lake Elmo After discussion, **motion** was made by Fetcher and seconded by Lucas to table permit #2014-23 Village Park Preserve Parcel E in Lake Elmo. Motion carried unanimously. The managers determined to table the permit due to the site specific conditions that needed to be addressed. The permit will be reviewed at the November 13 VBWD meeting. After discussion, **motion** was made by Fetcher and seconded by Marchan to approve the Minnesota Wetland Conservation Act Notice of Decision for the Schiltgen Farm South, Village Park Preserve, Parcel E. Motion carried unanimously.

MANAGERS' REPORT

Groundwater Management Secretary Lucas and Engineer Hanson will be meeting with Angie Hong at the Washington Conservation District to discuss the groundwater education outreach.

Next Meetings – November 13, 2014 and December 11, 2014 All managers plan to attend.

Minnesota Association of Watershed Districts Annual Conference The MAWD Annual conference will be held on December 4-6, 2014. After discussion, **motion** was made by Fetcher and seconded by Marchan to approve the VBWD managers registration and expenses for the MAWD Annual Conference. Motion carried unanimously.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

DNR Groundwater Management A manager workshop and presentation from the DNR on groundwater management will be scheduled in early 2015.

County Commissioner Meetings The managers are interested in having possible informal meetings with the County Commissioners within VBWD.

ADJOURNMENT

Motion was made by Borash and seconded by Marchan at 8:39 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 11/13/2014