VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 926
Held in the City of Lake Elmo City Hall                     APPROVED
Thursday, September 25, 2014    MINUTES

MANAGERS PRESENT:  David Buchek, President; Lincoln Fetcher, Vice President; Dale Borash, Treasurer; and Ed Marchan, Manager

MANAGER ABSENT:  Jill Lucas, Secretary

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Ray Marshall and Susannah Torseth, Attorneys, Lawson Marshall McDonald and Galowitz; and Melissa Imse, Recording Secretary

STAFF ABSENT:  Ray Roemmich, Inspector

OTHERS PRESENT:  Dr. Jim Almendinger, Science Museum of Minnesota/St. Croix Watershed Research; Karen Jensen and Jennifer Kostrzewski, Metropolitan Council Environmental Services; Diane Hankee, City of Afton Engineer; Steve Kernik, City of Woodbury Planner, Jim Westerman, City of Woodbury Environmental Resource Coordinator; Steven Keene, Sunnybrook Lake resident

CALL TO ORDER
President Buchek called the meeting to order at 7:05 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion, motion was made by Borash and seconded by Marchan to approve the August 14, 2014 meeting minutes. Motion carried unanimously. After discussion, motion was made by Marchan and seconded by Borash to approve the September 11, 2014 meeting minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS  None

PUBLIC FORUM  None

Guest Speakers
Dr. Jim Almendinger was present to discuss the Valley Creek flow and water quality analysis for 2013. Karen Jensen and Jennifer Kostrzewski were present to discuss Valley Creek water quality analysis. Dianne Hankee was present to provide an update on the Afton Village improvements. Per the recommendation of Dr. Almendinger, the managers decided that they will hire Dr. Almendinger to analyze the Valley Creek results every other year rather than annually.

CITIZEN ADVISORY COMMITTEE  None

SECRETARY’S REPORT  Engineer Hanson distributed the mail.

INSPECTOR’S REPORT  VBWD was contacted about a stockpile of material and lack of erosion control at the Washington County Fairgrounds. Engineer Hanson will draft a letter to the Washington County Fairgrounds.

ATTORNEY’S REPORT  Attorney Marshall introduced his colleague Susannah Torseth. Susannah will be assisting VBWD occasionally in Mr. Marshall's absence. Attorney Marshall presented the perpetual storm sewer structure
connection maintenance agreement. Engineer Hanson and Attorney Marshall will work with the City of Lake Elmo engineer to finalize the agreement. Attorney Marshall presented the Memorandum of Understanding between the VBWD and the City of Lake Elmo for the stormwater management facility easements and maintenance. Engineer Hanson and Attorney Marshall will work with the City of Lake Elmo to finalize the agreement.

TREASURER’S REPORT  Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2014, dated August 2014, and the Treasurer's Report dated September 25, 2014. After discussion, motion was made by Borash and seconded by Marchan to approve the Treasurer's report. Motion carried unanimously. Treasurer Borash reminded the managers that per diems are due.

WASHINGTON CONSERVATION DISTRICT  None

ENGINEER’S REPORT
Permit Request: Lot 2, Block 1, Artisan, West Lakeland Township  After discussion, motion was made by Fetcher and seconded by Borash to approve permit 2014-24, Lot 2, Block 1, Artisan in West Lakeland Township with suggested site specific conditions. Motion carried unanimously.

Permit Request: Savona Multi-family, Lake Elmo  After discussion, motion was made by Borash and seconded by Marchan to approve permit 2014-25, Savona Multi-family in Lake Elmo. Motion carried unanimously.

8020 DeMontreville Trail Circle  Engineer Hanson will meet with Dr. Dambowy. Attorney Marshall will verify that Ms. Schuh's property was sold.

MANAGERS’ REPORT
Washington County Commissioners’ October 7 Meeting  Secretary Lucas will be attending the Washington County Commissioner's meeting on October 7th. Manager Marchan may attend as well.

Next Meetings – October 9, 2014 and October 23, 2014  All managers plan to attend

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Borash and seconded by Marchan at 9:13 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Ed Marchan

Ed Marchan, Acting Secretary

Minutes approved by managers 10/9/2014