VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 924
Held in the City of Lake Elmo City Hall
Thursday, August 28, 2014
APPROVED
MINUTES

MANAGERS PRESENT:  David Bucheck, President; Jill Lucas, Secretary; and Ed Marchan, Manager

MANAGER ABSENT:  Lincoln Fetcher, Vice President; Dale Borash, Treasurer

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Bill Armstrong, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT:  None

OTHERS PRESENT:  Brian Larson, Larson Architects; Sue Dunn, Lake Elmo Resident

CALL TO ORDER  President Bucheck called the meeting to order at 7:07 p.m.

ANNOUNCEMENTS  None

APPROVAL OF MINUTES  The August 14, 2014 meeting minutes will be reviewed at the next VBWD meeting.

ADDITIONAL AGENDA ITEMS  Under Engineer’s Report-Item G3-Minnesota Department of Natural Resources Clean Water Partner grant application.

PUBLIC FORUM  Ms. Dunn, a Lake Elmo resident, was present to express her concern with the City’s surface water management plan due to the rapid development of the Lake Elmo Old Village.

CITIZEN ADVISORY COMMITTEE  None

SECRETARY’S REPORT  Engineer Hanson distributed the mail.

INSPECTOR’S REPORT  Inspector Roemmich reported on the following projects: Oakdale restoration, Hammes, Savona, Kwik Trip, Eastview, Eaglebrook Church, and Brockman Trucking.

ATTORNEY’S REPORT  Attorney Armstrong presented the maintenance agreement for the Kwik Trip project. President Bucheck and Secretary Lucas signed the agreement. Attorney Armstrong reported that he will be taking a yearlong sabbatical. The managers thanked him for his service to VBWD, and wished him well.

TREASURER’S REPORT  Recording Secretary Imse distributed copies of the Administrative and Program Budgets Fiscal Year 2014, dated July 2014, and the Treasurer’s Report dated August 28, 2014. After discussion, motion was made by Bucheck and seconded by Marchan to approve the Treasurer’s report. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT  None

ENGINEER’S REPORT  Permit Request: Cimarron Community Center, Lake Elmo  After discussion, motion was made by Lucas and seconded by Marchan to approve permit 2014-22, Cimarron Community Center in Lake Elmo with suggested site specific conditions. Motion carried unanimously.
2015-2025 VBWD Watershed Management Plan  President Bucheck provided comments regarding his suggested revisions to Section 4.9-Administration and Funding.

Minnesota Department of Natural Resources Clean Water Partner Grant Application  The Washington Conservation District contacted VBWD to partner for a Minnesota Department of Natural Resources Clean Water Partner grant. After discussion, the managers decided not to submit a letter of support for the DNR Clean Water Partner grant application, and will not cover the costs of the upland portion of shoreline work considered at Clear Lake and Goose Lake.

MANAGERS’ REPORT
Consent Calendar  After discussion, motion was made by Bucheck and seconded by Marchan to approve the consent calendar. Motion carried unanimously.

Thank You to Lake Elmo  The managers reviewed the draft thank you letter, and authorized Engineer Hanson to send it.

Silver Lake Bioretention Basin  Vice President Fetcher sent the managers an email with an update on the Silver Lake bioretention basin discussions with the City of North St. Paul. The VBWD is committed to working with the City on the reconstruction of the basin. Vice President Fetcher will continue to discuss with the City.

2015 Budget  President Bucheck presented a draft 2015 budget. After discussion, motion was made by Bucheck and seconded by Lucas to authorize Engineer Hanson to submit the 2015 VBWD preliminary budget with the existing levy amount of $752,167.00 to Washington County. Motion carried unanimously. The VBWD will be presenting the 2015 budget to the Washington County Commissioners on Tuesday, October 7th.

Next Meetings – September 11, 2014 and September 25, 2014

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Lucas and seconded by Marchan at 8:29 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 9/11/2014
Consent Calendar

Consent calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action.

The following items are presented for Board approval/adoption:

**Best Management Practices Cost-Share Projects**

A. Final payment of a $1,050.00 Individual Grant to Jean and Steve Melin at 5295 Neal Avenue North in Baytown Township
B. Final payment of a $479.52 Plant Grant to Kate Thomas and Jimi Way at 13736 Valley Creek Trail South in Afton