VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 919
Held in the City of Lake Elmo City Hall                      APPROVED
Thursday, June 12, 2014                                    MINUTES

MANAGERS PRESENT:     David Bucheck, President; Jill Lucas, Secretary; Dale Borash, Treasurer; and Ed
                      Marchan, Manager

MANAGER ABSENT:       Lincoln Fetcher, Vice President

STAFF PRESENT:        John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson
                      Marshall McDonald and Galowitz; Ray Roemmich, Inspector; and Melissa Imse, Recording
                      Secretary

STAFF ABSENT:         None

OTHERS PRESENT:       Chuck Taylor, CAC Committee; Richard Bend, City of Afton Mayor; John Lawless;
                      Matt Twomey and Zachary Fagan, Highview Afton Permit; and Tom Leiskau of
                      Viebrock Construction, Inc.

CALL TO ORDER         President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS        None

APPROVAL OF MINUTES   After discussion of the May 29, 2014 meeting minutes, motion was made by Lucas and
                      seconded by Marchan to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS   Under Engineer’s Report-Item G10-Oman Home, Permit 2014-09. Under Manager’s
                          Report-Item H8-Sunnybrook Lake, Item H9-Olson Lake Outlet.

PUBLIC FORUM          None

CITIZEN ADVISORY COMMITTEE Chuck Taylor reported on the current lake levels and precipitation. Recording
                          Secretary Imse will post the report on the VBWD website.

SECRETARY’S REPORT    Engineer Hanson distributed the mail.

INSPECTOR’S REPORT    Inspector Roemmich reported on the Brockman Trucking project, force main project in
                      Mahtomedi, the 1694 slope failure, Savona development, Eastview development, Eaglebrook Church, and County Road
                      12 culvert replacement in the City of Grant.

ATTORNEY’S REPORT     Attorney Marshall published the MS4 Public Hearing meeting for Thursday, June 26 at
                      7:00pm.

TREASURER’S REPORT    Treasurer Borash reminded the managers that the per diems are due by July 20.

WASHINGTON CONSERVATION DISTRICT   None
ENGINEER’S REPORT
8400 DeMontreville Trail, Lake Elmo  John Lawless was present on behalf of the Maria Schuh residence. Engineer Hanson invited Mrs. Schuh’s neighbor with the culvert crossings to the VBWD meeting, but he was unable to attend. Engineer Hanson will contact the homeowner to set up a meeting to discuss the culvert and flooding concerns.

Permit Revision Request: Osborn Building, Afton  After discussion, motion was made by Borash and seconded by Lucas to approve the design change to permit 2013-27, Osborn Ag Building. Motion carried unanimously.

Permit Request: Highview Afton  After discussion, motion was made by Borash and seconded by Marchan to approve permit 2014-15, Highview Afton with suggested site specific conditions and surety fees. Motion carried unanimously.

Permit Request: 2014 Oakdale Streets Project  After discussion, motion was made by Lucas and seconded by Borash to approve permit 2014-13, 2014 Oakdale Streets Project, and to waive the permit and surety fees. Motion carried unanimously.

Permit Request: 5730 57th Street Cove North, Lake Elmo  After discussion, motion was made by Lucas and seconded by Borash to approve permit 2014-14, 5730 57th Street Cove North, Lake Elmo with suggested site specific conditions and to waive the permit and surety fees. Motion carried unanimously.

Wetland Delineation Approval Request: Jasmine Meadows, Grant  After discussion, motion was made by Borash and seconded by Marchan to approve the wetland delineation application with the revised mitigation plan for Jasmine Meadows. Motion carried unanimously. President Bucheck signed the application.

Permit Request: Westby Home, Lake Elmo  After discussion, motion was made by Marchan and seconded by Lucas to approve permit 2014-17, Westby Home, Lake Elmo with suggested site specific conditions and to waive the permit and surety fees. Motion carried unanimously.

Permit Request: 2014 Lake Elmo Street Improvements  After discussion, motion was made by Borash and seconded by Marchan to approve permit 2014-16, 2014 Lake Elmo Street Improvements, Lake Elmo with suggested site specific conditions and to waive the permit and surety fees. Motion carried unanimously.

VBWD Annual MS4 Report  The managers reviewed the draft 2013 MS4 Annual Report. The MS4 public hearing will be held on Thursday, June 26 at 7:00pm.

Oman Home Permit 2014-09  After discussion, motion was made by Borash and seconded by Marchan to approve permit 2014-09, Oman Home with suggested site specific conditions and to waive the permit and surety fees. Motion carried unanimously.

MANAGERS’ REPORT
Afton Village Funding  The City of Afton Mayor, Richard Bend, was present to answer any questions about the Afton Village funding. After discussion, the managers decided to have Secretary Lucas, President Bucheck, and Engineer Hanson meet with the City of Afton to discuss funding amount timing options.

Consent Calendar  After discussion, the managers pulled item B., the $13,340 buckthorn grant for Nathan Landucci from the consent calendar for more information. A motion was made by Bucheck and seconded by Borash to approve the remaining consent calendar. Motion carried unanimously.

Watershed Flood Levels Studies  The current hydrologic and hydraulic models of the VBWD were constructed in the early 1980s and are outdated. In the Goetschel Lake and Downs Pond drainage basins, the need for a detailed model is urgent. At the May 29, 2014 VBWD meeting, the managers decided to try and partner with the cities and developers within VBWD to help fund the modeling updates. President Bucheck contacted the Lake Elmo City Administrator to discuss. Lake Elmo is not willing to help fund the studies at this time. Engineer Hanson discussed modeling the Downs Lake and Goetschel Pond watersheds with developers. The developers are not willing to help fund the studies at this time. After discussion, a motion was made by Bucheck and seconded by Lucas to order Barr Engineering to complete the studies of Goetschel Pond and Sunfish Lake for up to $85,000.00. Motion carried unanimously. The managers
directed Engineer Hanson to draft a letter to the City of Lake Elmo and developers indicating the need to fund these emergency engineering studies, because VBWD will not be able to approve any permits for drainage diversions until the studies are done.

**Lake Elmo Village Open House**  The City of Lake Elmo had an open house earlier in the evening to discuss the Lake Elmo Avenue street reconstruction project.

**2014 VBWD Tour**  The managers reviewed the proposed itinerary for the VBWD Tour on Thursday, June 26th.

**MAWD Summer Tour**  President Bucheck and Secretary Lucas plan to attend.

**Next Meetings – July 10, 2014 and July 24, 2014**  All managers plan to attend the meetings.

**Sunnybrook Lake**  At the May 29, 2014 VBWD Board meeting, Mr. Peter Schwartz and his attorney Mr. Lawton were present to discuss flooding to his property.  Mr. Schwartz claimed that a plugged culvert at a neighboring property is restricting flow out of the Sunnybrook Lake, which is causing the water level at Sunnybrook to rise and flood his property.  Mr. Schwartz said he tried to work with the City of Grant to resolve the issue, but the City referred him to VBWD to help with a resolution.  President Bucheck and Attorney Marshall plan to meet with Grant City Officials to discuss the flooding issue.  Before meeting with City of Grant, the managers instructed Engineer Hanson to provide maps and aerial photos of the Kraemer driveway culvert to determine if the culvert is within the City of Grant right of away.

**Olson Lake Outlet**  The Mayor of Lake Elmo contacted VBWD to express concerns about the open outlet pipe on Lake Olson.  After discussion, the managers directed Barr Engineering to provide a cost estimate for installing a trash rack on the pipe.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**FUTURE ITEMS**

None.

**ADJOURNMENT**

**Motion** was made by Borash and seconded by Marchan at 10:04 p.m. to adjourn the meeting.  Motion carried unanimously.

Respectfully Submitted,

/\s/ Jill Lucas

Jill Lucas, Secretary

**Minutes approved by managers 7/10/2014**

**Consent Calendar**

Consent calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action. The following items are presented for Board approval/adoption:

A. A $690 Buckthorn Grant for Randy Hunt at 430 Neal Avenue North, Baytown Township, in the McDonald Lake subwatershed
C. A $200 Individual Grant to Kira Warden at 14270 42nd Street South, Afton, for a rainwater garden in the Kelle’s Creek subwatershed
D. A $1,000 Individual Grant to Jodi Schneider at 7112 Upper 39th Street North, Oakdale, for a wetland buffer in the Olson Lake Estates Pond subwatershed