VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 916
Held in the City of Afton City Hall
Thursday, April 24, 2014
APPROVED
MINUTES

MANAGERS PRESENT:  David Bucheck, President; Lincoln Fetcher, Vice President; Jill Lucas, Secretary; Dale Borash, Treasurer; and Ed Marchan, Manager

MANAGER ABSENT:  None

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Bill Armstrong, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; and Melissa Imse, Recording Secretary

STAFF ABSENT:  None

OTHERS PRESENT:  City of Afton: Ron Moore, City Administrator, Bill Palmquist, City Council Member, Todd Hubmer and Jamie Wallerstedt, WSB & Associates Friends of Long Lake: Brian Buchmayer, Jim Price, and Al Judd Lake DeMontreville/Olson Homeowners Association: Roger Johnson

CALL TO ORDER  President Bucheck called the meeting to order at 7:06 p.m.

ANNOUNCEMENTS  None

APPROVAL OF MINUTES  After discussion of the March 27, 2014 meeting minutes, motion was made by Lucas and seconded by Marchan to approve the minutes. Motion carried unanimously. After discussion of the April 10, 2014 meeting minutes, motion was made by Lucas and seconded by Marchan to approve the minutes as amended. Motion carried unanimously.


PUBLIC FORUM  Todd Hubmer gave a presentation on the City of Afton Village project, and requested VBWD a grant match for the project. The VBWD will continue to discuss the potential grant match for the project. Brian Buchmayer gave a presentation on the sediment accumulation of Long Lake, and requested VBWD include assistance to remove the sediment in the 2005-2025 VBWD Watershed Management Plan. The VBWD would be willing to include the sediment issue at Long Lake. Roger Johnson was present to request VBWD support for technical assistance to create a lake aquatic plant management plan for Lake DeMontreville and Lake Olson. VBWD would be willing to provide technical assistance. Roger Johnson also requested a plant survey be done this summer for potential treatment of the lakes.

CITIZEN ADVISORY COMMITTEE  None

SECRETARY’S REPORT  Engineer Hanson distributed the mail.

INSPECTOR’S REPORT  Inspector Roemmich visited 30 sites and reported on the Lake Elmo Well#4.

ATTORNEY’S REPORT  Attorney Armstrong presented the Saffle agreement for signature. President Bucheck and Secretary Lucas signed the agreement.
TREASURER’S REPORT  Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2014, dated March 2014, and the Treasurer’s Report dated April 24, 2014. After discussion, motion was made by Borash and seconded by Fetcher to approve the Treasurer’s report. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT  None

ENGINEER’S REPORT

Permit Request:  Beaulieu Home, Lake Elmo  After discussion, motion was made by Lucas and seconded by Marchan to approve permit 2014-03, Beaulieu home with the suggested site specific conditions, and to waive the permit and surety fees. Motion carried unanimously.

Permit Request: Rhoades Home, Lake Elmo  After discussion, motion was made by Fetcher and seconded by Marchan to approve permit 2014-04, Rhoades home with the suggested site specific conditions, and to waive the permit and surety fees. Motion carried unanimously.

Long Lake Update  Minnesota Department of Transportation completed the project.

Monitoring Equipment  Monitoring equipment used for VBWD water monitoring needs repair. After discussion, motion was made by Bucheck and seconded by Fetcher to approve payment to the Washington Conservation District (WCD) for $401.64 to repair the wind vane. Motion carried unanimously. The managers directed Barr Engineering to include a note to the WCD that future repairs of WCD-owned equipment should be the responsibility of the WCD.

Draft Mahtomedi Water Management Plan  The managers reviewed the VBWD draft reply comments on the Mahtomedi Water Management Plan. After discussion, a motion was made by Bucheck and seconded by Marchan to approve the VBWD response comments and to submit the letter to the City of Mahtomedi. Motion carried unanimously.

2013 Annual Report and 2014 VBWD Goals  The managers reviewed the VBWD 2013 annual report, and provided comments. The managers reviewed the draft VBWD 2014 goals. After discussion, a motion was made by Bucheck and seconded by Marchan to approve the 2014 VBWD goals. Motion carried unanimously. The annual report will be finalized with the 2014 goals and sent to the appropriate agencies before the May 1st deadline.

2013 Basin Water Quality Results  The managers reviewed the 2013 basin water quality report. After discussion, the managers authorized Barr Engineering to implement the recommended 2014 water quality monitoring plan.

Mahtomedi RITE of Spring April 26, 2014  Barr Engineering created VBWD posters to be displayed at the event. The managers approved of the poster.

Fallen Trees  A resident of Lake Elmo contacted VBWD to request if VBWD would remove fallen trees on VBWD property. After discussion, the managers directed Engineer Hanson to notify the homeowner that VBWD would not be removing the trees, as the trees are not impeding any flow of runoff.

MANAGERS’ REPORT

2013 Financial Audit  Treasurer Borash distributed draft copies of the 2013 Annual Financial Report. After discussion, motion was made by Fetcher and seconded by Borash to approve the 2013 financial audit. Motion carried unanimously. A motion was made by Borash and seconded by Marchan to authorize the Treasurer to sign the representation letter for the 2013 financial audit. Motion carried unanimously.

2014 VBWD Tour  The managers tentatively selected June 12 or 26 as the night of tour. The managers will finalize tour sites closer to the tour date.

2015-2025 VBWD Watershed Management Plan  The managers plan to have a workshop meeting on May 8 at 5:30. The purpose of the workshop will be to review the water quality section of the 2015-2025 VBWD Watershed Management Plan. Vice President Fetcher will lead the discussion.
Lake Plant Conversation  VBWD hosted a lake plant conversation on April 17, 2014. The managers thanked Engineer Hanson for organizing the successful event.

Next Meetings – May 8, 2014 and May 22, 2014  Secretary Lucas may be absent at the May 22nd meeting. All other managers plan to attend the meetings.

2014 MAWD Summer Tour  Minnesota Association of Watershed Districts (MAWD) Summer Tour will be June 18-20, 2014 in Stillwater. A motion was made by Fetcher and seconded by Borash to approve registration and fees for any of the VBWD managers that would like to attend. Motion carried unanimously.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT  
Motion was made by Fetcher and seconded by Borash at 9:58 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 5/8/2014