VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 911
Held in at the Lawson Law Office
Thursday, January 23, 2014

MANAGERS PRESENT: David Buchek, President; Lincoln Fetcher, Vice President; Dale Borash, Treasurer; and Ed Marchan, Manager

MANAGER ABSENT: Jill Lucas, Secretary

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Bill Armstrong, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Tara Kline, Washington Conservation District

CALL TO ORDER President Buchek called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS None

APPROVAL OF MINUTES After discussion of the January 9, 2014 meeting minutes, motion was made by Fetcher and seconded by Marchan to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Under Engineer's Report: Item G2-Lake Plant Workshop, and Item G3-WRAPS Update

PUBLIC FORUM None

CITIZEN ADVISORY COMMITTEE None

SECRETARY'S REPORT Engineer Hanson distributed the mail.

INSPECTOR'S REPORT Inspector Roemmich reported on the Lake Elmo sanitary sewer project, and the Runyon home project in West Lakeland Township.

ATTORNEY'S REPORT Attorney Armstrong reported that VBWD Rules and Regulations have been published, and the 2014 attorney rates for VBWD.

TREASURER'S REPORT Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2013, dated December 2013, and the Treasurer's Report dated January 23, 2014. After discussion, motion was made by Borash and seconded by Fetcher to approve the Treasurer's report. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT Tara Kline gave a summary presentation on the VBWD Best Management Practices grants program for 2013. Tara also provided some programming suggestions for the 2014 BMP program for the managers to consider. The managers asked for more information regarding agricultural BMP grants.

ENGINEER'S REPORT Wetland Conservation Act Wetland Delineation Decision Extension Schiltgen Farm South, Lake Elmo Two wetlands were delineated on the Schiltgen Farm. However, there are additional areas that need further review during
the growing season. The Technical Evaluation Panel recommends that the VBWD Managers issue a 60-day extension on this decision. After discussion, **motion** was made by Fetcher and seconded by Marchan to grant a 60-day extension on the decision of the wetland delineation of the Schiltgen Farm South project. Motion carried unanimously.

**Lake Plant Workshop**  At the request of the managers, Barr Engineering contacted a representative from the Minnesota Department of Natural Resources, and drafted a notice for a lake plant workshop for those interested in native and invasive plants within VBWD lakes. The managers would like to have the workshop on Thursday, March 20th.

**Watershed Restoration and Protection Strategies (WRAPS) Study Update**  Barr Engineering received the 2013 monitoring date from the Washington Conservation District and will compile the data and start calibrating models.

**MANAGERS’ REPORT**

**2014 Budget**  President Bucheck reviewed the 2014 budget with the managers. After discussion, **motion** was made by Bucheck and seconded by Marchan to approve the 2014 budget as submitted. Motion carried unanimously.

**Next Meetings** - February 13, 2014 and February 27, 2014. Manager Bucheck will be absent at the February 27 meeting. All other managers plan to attend the meetings.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**FUTURE ITEMS**

None.

**ADJOURNMENT**

**Motion** was made by Borash and seconded by Fetcher at 8:34 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/\s/ Ed Marchan

Ed Marchan, Acting-Secretary

*Minutes approved by managers 2/13/14*