VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 910
Held in the City of Lake Elmo City Hall
Thursday, January 9, 2014

MANAGERS PRESENT:  David Bucheck, President; Lincoln Fetcher, Vice President; Jill Lucas, Secretary; and Ed Marchan, Manager

MANAGER ABSENT:  Dale Borash, Treasurer

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT:  None

OTHERS PRESENT:  Joseph Delaney and Brian Dobie, Delaney Green Permit

CALL TO ORDER
President Bucheck called the meeting to order at 7:05 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion of the December 12, 2013 meeting minutes, motion was made by Lucas and seconded by Marchan to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS
Under Manager’s Report: Item H4-Afton Mayor

PUBLIC FORUM
None

CITIZEN ADVISORY COMMITTEE
None

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
Inspector Roemmich reported on the Lake Elmo stormsewer project.

ATTORNEY’S REPORT
Attorney Marshall presented the Manager’s Oath of Office for signature. In compliance with the 2013 Minnesota State Statues, the adopted VBWD Rules and Regulations must be published in one or more legal newspapers circulated in the watershed district. President Bucheck authorized Barr to publish the VBWD adopted Rules and Regulations.

TREASURER’S REPORT
None

WASHINGTON CONSERVATION DISTRICT
None

ENGINEER’S REPORT
Permit Request: Savona, Lake Elmo  After discussion, motion was made by Fetcher and seconded by Lucas to approve Savona permit 2013-20 with suggested site conditions. Motion carried unanimously.

Permit Request: MnDOT T.H. 36 Culvert, Pine Springs  After discussion, motion was made by Bucheck and seconded by Lucas to approve the amended MnDOT T.H. 36 culvert permit 2012-16A with added site specific conditions, and to waive the permit and surety fees. Motion carried unanimously.
Permit Request: Brockman Trucking, Afton  After discussion, motion was made by Lucas and seconded by Fetcher to approve permit 2013-26 Brockman Trucking with the suggested site conditions. Motion carried unanimously.

Permit Request: Delaney Green, Oakdale  After discussion, motion was made by Fetcher and seconded by Marchan to approve permit 2013-21 Delaney Green with site suggested conditions. Motion carried unanimously.


Payment Requests: Raleigh Creek  After discussion, motion was made by Fetcher and seconded by Marchan to approve payment to Buelow Excavating of $3,770.00 for maintenance work to Raleigh Creek. Motion carried unanimously.

MANAGERS’ REPORT

Landlocked Basin Management  President Bucheck met with the City of Lake Elmo Administrator on December 18 to ask that a study be done to investigate implications of the ordinance change. VBWD is waiting from a response from the City.

Election of Officers

The VBWD 2014 Officers are as follows:
Manager Marchan nominated Dave Bucheck as the VBWD President. No other nominations were made. All managers approved the nomination.
Manager Marchan nominated Lincoln Fetcher as the VBWD Vice President. No other nominations were made. All manager approved the nomination.
Manager Marchan nominated Jill Lucas as the VBWD Secretary. No other nominations were made. All managers approved the nomination.
Manager Marchan nominated Dale Borash as the VBWD Treasurer. No other nominations were made. All managers approved the nomination.
Ed Marchan will serve as VBWD Manager At-Large.

Next Meetings - January 23, 2014 and February 13, 2014  Manager Lucas may be absent at the January 23 meeting. All other managers plan to attend the meetings.

City of Afton Mayor  Secretary Lucas reported that Mr. Dick Bend is the new mayor of the City of Afton.

2014 Budget  President Bucheck will be working with the VBWD accountant to compile an updated 2013 budget carry over.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT  Motion was made by Fetcher and seconded by Marchan at 8:50 p.m. to adjourn the meeting. Motion carried unanimously.
Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers on 1/23/2014