VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 907
Held in the City of Lake Elmo City Hall
Thursday, October 24, 2013

MANAGERS PRESENT: David Bucheck, President; Lincoln Fetcher, Vice President; Jill Lucas, Secretary; Dale Borash, Treasurer; and Ed Marchan, Manager

MANAGER ABSENT: None

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Bill Armstrong, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Tara Kline, Washington Conservation District; Ryan Bluhm, Westwood Professional Services

CALL TO ORDER President Bucheck called the meeting to order at 7:02 p.m.

ANNOUNCEMENTS President Bucheck introduced Tara Kline as the VBWD new BMP contact at the Washington Conservation District.

APPROVAL OF MINUTES After discussion of the October 10, 2013 meeting minutes, motion was made by Borash and seconded by Marchan to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Under Managers Report: Items H3-Afton Stormwater Study-University of Minnesota

PUBLIC FORUM None

CITIZEN ADVISORY COMMITTEE None

SECRETARY'S REPORT Engineer Hanson distributed the mail.

INSPECTOR'S REPORT Inspector Roemmich reported on the following projects: Eastview and Eaglebrook Church in Woodbury.

ATTORNEY'S REPORT Attorney Armstrong presented a maintenance agreement for signature.

TREASURER'S REPORT Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2013, dated September 2013, and the Treasurer's Report dated October 24, 2013. After discussion, motion was made by Borash and seconded by Marchan to approve the Treasurer's Report. Motion carried unanimously. Treasurer Borash received notification from the VBWD bank that an updated authorized signatures' form for the VBWD account needed to be signed. After discussion, a motion was made by Borash and seconded by Bucheck to approve a resolution authorizing the VBWD Managers signatures on the corporate bank account. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT Tara Kline was present to introduce herself and to provide an update on the VBWD BMP projects.
ENGINEER’S REPORT

Permit Request: Viau Residence, Pine Springs  After discussion, motion was made by Borash and seconded by Marchan to approve permit 2013-23 for the Viau residence in Pine Springs. Motion carried unanimously.

2015-2025 Watershed Management Plan  The VBWD stakeholder meeting will be held on October 30th at the Lake Elmo Park Preserve. The managers reviewed the workshop agenda. President Bucheck and Vice President Fetcher will help facilitate the workshop, if needed. President Bucheck will begin the workshop with a welcome announcement and agenda for the evening.

Rules and Regulations  The deadline for comments on the VBWD Rules and Regulations was October 21st. The managers reviewed the comments. The Public Hearing for Rules will be held on Thursday, December 12th.

Landlocked Basin Management  At the Lake Elmo City Council meeting on October 15th, the City Council revised the stormwater management ordinance. The revised ordinance removes the following standard: “The volume of stormwater runoff discharging from a proposed site shall not be greater than the volume of stormwater runoff discharging prior to the proposed site alteration for the 2-, 10-, and 100-year storm events.” Because water levels of landlocked basins are sensitive to changes in run off volumes, this raises concerns on the effects of the removal of this standard to sites within landlocked basin watersheds. After discussion, the managers decided to draft a letter to the City of Lake Elmo expressing the VBWD concerns in changing the ordinance, and ask that a study be done to investigate implications of the ordinance change.

System Maintenance  All 2012 maintenance items to the Project 1007 System have been completed. The final invoice was approved on the Treasurer’s Report for payment.

Long Lake Water Levels  At the October 10th VBWD meeting, the managers directed Engineer Hanson to contact MnDOT for them to inspect and, if necessary, repair the culvert under Highway 36. MnDOT investigated the issue and has not yet found a culvert. Engineer Hanson will continue to ask MnDOT to correct the problem.

Permit Request: Savona, Lake Elmo  Ryan Bluhm with Westwood Professional Services was present to discuss the permit. After discussion, motion was made by Bucheck and seconded by Borash to only approve the general site grading permit with suggested site specific conditions for the Savona permit 2013-20. Motion carried unanimously.

MANAGERS’ REPORT

Consent Calendar  After discussion, a motion was made by Bucheck and seconded by Borash to approve the consent calendar. Motion carried unanimously.

Next Meetings - November 14, 2013 and December 12, 2013  All managers plan to attend the meetings.

Afton Stormwater Study-University of Minnesota  A group of University of Minnesota students did a study on the City of Afton stormwater issues. The students presented their study to the City of Afton. Secretary Lucas reviewed the presentation and provided an update to the VBWD managers.

Annual Minnesota Association of Watershed Districts (MAWD) Conference  The Annual MAWD Conference will be held December 5-7, 2013 in Alexandria, Minnesota. A motion was made by Bucheck and seconded by Borash to approve the attendance and expenses for all of the VBWD managers that would like to attend the conference. Motion carried unanimously.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.
ADJOURNMENT

Motion was made by Borash and seconded by Marchan at 9:25 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 11/12/2013

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action.

The following best management practices cost-share projects are presented for Board approval:
A. A $950 Individual Grant for Pam Beytien of 7955 Hill Trail Ct. N. in Lake Elmo for a project within the Lake Olson watershed
B. A $1,700 Individual Grant for Maria Marin of 4411 Helena Way in Oakdale for a project in the Beutel Pond watershed
C. A $3,000 Buckthorn Grant for Jesse Wilcox of 14725 Afton Blvd S. Afton in the Kelles Creek watershed

The following best management practices cost-share projects are presented for Board approval of final payment:
A. Grabowski for a plant grant for $432.06
B. Gunderson for an individual grant approved in 2012 for $1,850.00
C. Lochner and Santori for an individual grant for $3,500.00