VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 906
Held in the City of Lake Elmo City Hall
Thursday, October 10, 2013

MANAGERS PRESENT:  David Bucheck, President; Jill Lucas, Secretary; Dale Borash, Treasurer; and Ed Marchan, Manager

MANAGER ABSENT:  Lincoln Fetcher, Vice President

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT:  None

OTHERS PRESENT:  Chuck Taylor, Citizens Advisory Committee

CALL TO ORDER  President Bucheck called the meeting to order at 7:20 p.m.

ANNOUNCEMENTS  President Bucheck announced that Secretary Lucas was re-appointed to the VBWD Board.

APPROVAL OF MINUTES  After discussion of the September 26, 2013 meeting minutes, motion was made by Borash and seconded by Marchan to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS  Under Engineers Report:  Items G4-Long Lake and G5-Culvert Update

PUBLIC FORUM  None

CITIZEN ADVISORY COMMITTEE  Chuck Taylor emailed his report on the current lake levels and precipitation. Recording Secretary Imse will post the report on the VBWD website.

SECRETARY’S REPORT  Engineer Hanson distributed the mail.

INSPECTOR’S REPORT  Inspector Roemmich reported on the following projects: Well #4 in Lake Elmo, Keats Avenue project in Mahtomedi, Woodbury Lutheran Church, Eastview and Eaglebrook Church in Woodbury.

ATTORNEY’S REPORT  None

TREASURER’S REPORT  Treasurer Borash reminded managers that per diems are due.

WASHINGTON CONSERVATION DISTRICT  None

ENGINEER’S REPORT
Permit Request:  Jasmine Meadows Horse Barn, Grant  After discussion, motion was made by Borash and seconded by Marchan to approve permit 2013-22 for the Jasmine Meadows Horse Barn in Grant. Motion carried unanimously.

Request for Revision to FEMA Flood Insurance Rate Map  A Lake Elmo resident contacted Engineer Hanson asking if VBWD study and lower the flood level of the wetland adjacent to his property. The managers discussed the
request and determined that due to the high cost of the fees and study of the wetland, VBWD would not be interested in analyzing and submitting a request to FEMA to revise the flood level.

**Lake Association Meetings regarding Aquatic Plant Management**  
Brian Buchmayer of the Friends of Long Lake Association contacted Engineer Hanson asking if VBWD would host a meeting this year with various lake associations to discuss aquatic plant management and permit processes and requirements. After discussion, the managers directed Engineer Hanson to contact the lake associations to see if there would be an interest in having a meeting.

**Long Lake**  
Engineer Hanson was notified that during the HWY 36 construction project, a culvert may have been damaged along Long Lake. As part of the conditions set forth in the VBWD permit of project, MnDOT must maintain the condition of the culvert. The managers directed Engineer Hanson to remain in contact MnDOT for them to inspect and, if necessary, repair the culvert.

**Private Culvert in Sunnybrook Lake Watershed Update**  
A resident contact Engineer Hanson about the deterioration and the possibility of the culvert collapsing that could potential affect the flow to the pond north of Sunnybrook. Engineer Hanson will be meeting with the homeowner on October 17 to discuss potential solutions.

**MANAGERS’ REPORT**

**October 8, 2013 Washington County Commissioners Meeting**  
President Bucheck, Secretary Lucas, and Engineer Hanson attended the budget presentation to the Washington County Commissioners. During the presentation, Commissioner Kriesel asked why VBWD does not list a budget under Administrator/General Administration Costs. President Bucheck responded that VBWD does not have an Administrator, but relies on its contract employees, especially the VBWD Engineer, for those duties and the General Administrative costs are included on those budget lines.

**Next Meetings - October 24, 2013 and November 14, 2013**  
All managers plan to attend the meetings. A **motion** was made by Borash and seconded by Marchan to cancel the second VBWD meetings in November and December 2013. Motion carried unanimously. Cancellation notices will be posted on the VBWD website and at Lake Elmo City Hall.

**OLD BUSINESS**
None.

**NEW BUSINESS**
None.

**FUTURE ITEMS**
None.

**ADJOURNMENT**

**Motion** was made by Borash and seconded by Marchan at 8:20 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 10/24/2013