VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 905
Held in the City of Lake Elmo City Hall
Thursday, September 26, 2013

MANAGERS PRESENT:  David Bucheck, President; Jill Lucas, Secretary; Dale Borash, Treasurer; and Ed Marchan, Manager

MANAGER ABSENT:  Lincoln Fetcher, Vice President

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Bill Armstrong, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT:  None

OTHERS PRESENT:  Adam King, Washington Conservation District

CALL TO ORDER  President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS  None

APPROVAL OF MINUTES  After discussion of the September 12, 2013 meeting minutes, motion was made by Borash and seconded by Marchan to approve the minutes.  Motion carried unanimously.

ADDITIONAL AGENDA ITEMS  Under Managers Report:  Item H3-MAWD Resolutions

PUBLIC FORUM  None

CITIZEN ADVISORY COMMITTEE  None

SECRETARY’S REPORT  Engineer Hanson distributed the mail.

INSPECTOR’S REPORT  Inspector Roemmich reported on the following projects: Well #4 in Lake Elmo, Keats Avenue project in Mahtomedi, Eastview and Eaglebrook Church in Woodbury.

ATTORNEY’S REPORT  None

TREASURER’S REPORT  Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2013, dated August 2013, and the Treasurer's Report dated September 26, 2013. After discussion, motion was made by Borash and seconded by Marchan to approve the Treasurer's Report. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT  Adam King with the Washington Conservation District was present to discuss in further detail Grant opportunities within VBWD from the Washington Conservation District:

1-Lake DeMontreville Stormwater Retrofit Assessment. After discussion, motion was made by Bucheck and seconded by Marchan to approve the submittal of the Clean Water Fund Grant application for the Lake DeMontreville Stormwater Retrofit Assessment with support from the VBWD up to $16,553.00. Motion carried unanimously.

2-Lake St. Croix Rural Subwatershed Project. After discussion, motion was made by Marchan and seconded by Lucas to approve the submittal of the Clean Water Fund Grant application for the Lake St. Croix Rural Subwatershed project with support from the VBWD. Motion carried unanimously.
ENGINEER’S REPORT
2015-2025 Watershed Management Plan The managers confirmed the workshop on October 10th from 5:30-7:00 to discuss the plan update. The VBWD stakeholder meeting will be held on October 30th at the Lake Elmo Park Preserve and the managers authorized Barr Engineering to coordinate advertising efforts for the meeting with Angie Hong.

NRCS Dam Repair In 1981, the Natural Resource Conservation Services (NRCS) constructed a dam in the west side of Eagle Point Lake within the Lake Elmo Park Preserve. The park preserve is operated by Washington County parks department. In May 2013, it was discovered that the metal pipe that passed through the dam was in need of repair and replacement. The Washington County Parks department is inquiring if the VBWD would participate in the replacement of the pipe and doing some water quality treatment downstream of the dam. After discussion, the managers determined that VBWD would not participate in the pipe replacement, but would be willing to work with the County on water quality treatment downstream of the dam.

Private Culvert in Sunnybrook Lake Watershed A resident contact Engineer Hanson about the deterioration and the possibility of the culvert collapsing that could potential affect the flow to the pond north of Sunnybrook. After discussion, the managers authorized Barr Engineering to inspect the culvert and suggest potential solutions.

MANAGERS’ REPORT
October 8, 2013 Washington County Commissioners Meeting President Bucheck provided VBWD budget information to the Washington County Staff for the upcoming budget presentation to the County Commissioners. President Bucheck will attend the meeting, and invited the other managers to attend.

Next Meetings - October 10, 2013 and October 24, 2013 All managers plan to attend the meetings.

Minnesota Association of Watershed Districts (MAWD) Resolution President Bucheck reminded the managers about the deadline for the MAWD Resolution submittal, and if any manager was interested in submitting a resolution.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Borash and seconded by Marchan at 8:00 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 10/10/2013