MANAGERS PRESENT:  David Bucheck, President; Lincoln Fetcher, Vice President; Dale Borash, Treasurer; and Ed Marchan, Manager

MANAGER ABSENT:  Jill Lucas, Secretary

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald and Galowitz; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT:  None

OTHERS PRESENT:  Chuck Taylor, CAC Committee, resident of West Lakeland Township, and Tom Baumgartner with Cedar Bluffs Development

CALL TO ORDER  President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS  None

APPROVAL OF MINUTES  After discussion of the August 22, 2013 meeting minutes, motion was made by Borash and seconded by Marchan to approve the minutes as amended. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS  Under Engineers Report:  Item G6-28th Street Culvert

PUBLIC FORUM  None

CITIZEN ADVISORY COMMITTEE  Chuck Taylor reported on the current lake levels and precipitation. Recording Secretary Imse will post the report on the VBWD website.

SECRETARY’S REPORT  Engineer Hanson distributed the mail.

INSPECTOR’S REPORT  Inspector Roemmich reported on the following projects: Lutheran Church in Grant, Highway 36 at Long Lake, Eastview and Eaglebrook Church in Woodbury.

ATTORNEY’S REPORT  Attorney Marshall received the 2013 CAMP agreement with the Metropolitan Council.

TREASURER’S REPORT  None

WASHINGTON CONSERVATION DISTRICT  President Bucheck provided an update on a meeting that was held with the Washington Conservation District and the Contractor that did the work on the failing Lake Elmo roadway raingarden projects. The Contractors estimate for repairing the raingardens was much lower than that was previously anticipated. Therefore, the VBWD cost participation will be lower than expected.

The managers reviewed the following requests for Grant opportunities within VBWD from the Washington Conservation District:
1- Installation of raingardens in the Homestead Development in Lake Elmo. After discussion, a motion was made by Fetcher and seconded by Marchan to support a $20,000.00 grant match from VBWD for a clean water fund grant for the Homestead Development. Motion carried unanimously.

2-Lake DeMontreville Stormwater Retrofit Assessment. After discussion, the managers directed Engineer Hanson to contact the WCD for further details of the assessment.

3-Lake St. Croix Rural Subwatershed Project. After discussion, the managers directed Engineer Hanson to contact the WCD for further details of the project.

4-The Board of Soil and Water Resources Minnesota Farm Bill Assistance Partnership Grant. After discussion, a motion was made by Fetcher and seconded by Marchan to support VBWD funding for up to $500.00 to help staff a .5 WCD employee for the BWSR Minnesota Farm Bill Assistance Partnership Grant.

ENGINEER’S REPORT

Cedar Bluff Homestead in Afton  A representative with the Cedar Bluff development in Afton was present to request a reduction in the held surety. The current surety is $126,000.00. After discussion, motion was made by Bucheck and seconded by Borash to reduce the surety to $75,000.00 for the Cedar Bluff Homestead in Afton. Motion carried unanimously.

Permit Request: Savona, Lake Elmo  Engineer Hanson reviewed the Savona permit 2013-20 and it does not conform to the VBWD rules. Since the project is very large, Engineer Hanson would like the managers to review the project. Revisions will be needed in order for it to conform to the VBWD rules and brought back for approval.

2015-2025 Watershed Management Plan  Barr prepared a detailed cost estimate and scope of work for the VBWD 2015-2025 Watershed Management Plan. The managers reviewed the cost estimate and scope. The managers directed Barr to complete the scope of work and proposed budget.

Barr developed a survey for distribution to city and township staff to gather input for the development of the Plan. The managers reviewed the survey and suggested revisions before distribution.

The managers will be having a workshop on October 10th to discuss the plan update. The VBWD stakeholder meeting will be held on October 30th. The managers reviewed the proposed meeting agendas for the October 10 and 30th meetings. Possible meeting locations were discussed and Barr will work use those suggestions to finalize the location.

Allina Medical Building, Oakdale  The proposed Allina medical clinic is within the Oakdale Station. Oakdale Station was permitted by the VBWD in 2008. Stormwater management was included in the overall development of the Oakdale Station. The managers reviewed the project and determined that a permit was not needed due to the fact that the site was previously approved with the Oakdale Station project.

Wildflower Shores  The managers reviewed a payment application from Prairie Restoration at the Wildflower Shores wetland. After discussion, a motion was made by Fetcher and seconded by Borash to approve payment to Prairie Restoration in the amount of $6,671.63. Motion carried unanimously.

28th Street Culvert, Lake Elmo  Barr Engineering met with the City of Lake Elmo to discuss the 28th Street culvert. The City is requesting that VBWD purchase and install a barrier at the end of 28th Street. President Bucheck will contact City Staff to discuss.

MANAGERS’ REPORT

2013 Budget  President Bucheck provided an update of the 2013 committed fund balance.

2014 Budget Hearing  At 9:00 p.m. A motion was made by Bucheck and seconded by Borash to suspend the regular meeting and open the 2014 budget hearing. Motion carried unanimously. No public was present for the 2014 budget hearing. A motion was made by Borash and seconded by Fetcher to close the 2014 budget hearing and resume the regular meeting at 9:02 p.m. Motion carried unanimously. President Bucheck reconvened the regular meeting.

2014 Budget  President Bucheck provided the managers with an update of the 2014 draft budget. Each manager
provides feedback. A motion was made by Borash and seconded by Marchan to approve the VBWD 2014 budget levy at $752,167.00, and authorize Treasurer Borash to submit the 2014 VBWD preliminary budget certification to Ramsey and Washington Counties and the State of Minnesota. Motion carried unanimously.

**Fall Tour** The managers discussed taking a fall tour of projects, and decided to wait to tour until Spring 2014.

**Consent Calendar** After discussion, a motion was made by Bucheck and seconded by Marchan to approve the consent calendar. Motion carried unanimously.

**Next Meetings - September 26, 2013 and October 10, 2013** All managers plan to attend the meetings.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**FUTURE ITEMS**

None.

**ADJOURNMENT**

Motion was made by Borash and seconded by Marchan at 9:45 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Ed Marchan

Ed Marchan, Acting-Secretary

Minutes approved by managers 9/26/2013

**Consent Calendar**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action.

The following best management practices cost-share projects are presented for Board approval:

A. A $1,100 Individual Grant to Wes Noyes of 1720 Oakgreen Avenue North in West Lakeland Township for a project in the Mergen Pond watershed

B. A $950 Individual Grant to Elaine McCauley of 7602 Upper 17th Street North in Oakdale for a project in the Farney Creek/Eagle Point Lake watershed

C. A $500 Plant Grant to Paul Sinclair at 15349 11th Street South in Afton for a project in the North Fork of Valley Creek watershed

D. A $500 Plant Grant to Mitchell Leppicello at 13393 26th Street North in West Lakeland Township for a project in Mergens Pond watershed

E. A $500.00 Plant Grant to Philip Sidler at 4580 Birchbark Trail North in Lake Elmo for a project in the Hedges Pond/Lake Jane watershed

The following best management practices cost-share payment requests are presented for Board approval:

A. Final payment of $1,150.00 to Hedberg Landscape & Masonry Supplies for a plant filtration system