VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 900
Held in the Lake Elmo City Hall
Thursday, June 27, 2013

MANAGERS PRESENT:  David Bucheck, President; Lincoln Fetcher, Vice President; Jill Lucas, Secretary
Dale Borash, Treasurer; and Ed Marchan, Manager

MANAGER ABSENT:  None

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Bill Armstrong, Attorney, Lawson
Marshall McDonald and Galowitz; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT:  None

OTHERS PRESENT: None

CALL TO ORDER  President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS  None

APPROVAL OF MINUTES  After discussion of the June 13, 2013 meeting minutes, motion was made by Borash and seconded by Marchan to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS  Item 6 under Engineer Report-EMWREP Report and Item 7 under Engineer Report-Resilient Community Project Grant

PUBLIC FORUM  None

CITIZEN ADVISORY COMMITTEE  None

SECRETARY’S REPORT  Engineer Hanson distributed the mail.

INSPECTOR’S REPORT  Inspector Roemmich reported on the following projects: Eagle Brook Church, Culvert on Lake Edith, and the City of Afton bridge work.

ATTORNEY’S REPORT  None

TREASURER’S REPORT  Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2013, dated May 2013, and the Treasurer’s Report dated June 27, 2013. After discussion, motion was made by Borash and seconded by Fetcher to approve the Treasurer’s report. Motion carried unanimously. Treasurer Borash reminded managers that per diems are due.

WASHINGTON CONSERVATION  None

ENGINEER’S REPORT  Permit Request: Production Well #4, Lake Elmo  After discussion, motion was made by Lucas and seconded by Marchan to approve permit 2013-11 with revisions to the suggested site specific conditions for the production well #4 in Lake Elmo, and to waive the permit and surety fees. Motion carried unanimously.
Permit Close-Out Request: 11165 50th Street North, Lake Elmo

After discussion, motion was made by Borash and seconded by Marchan to close out permit 2012-02 at 11165 50th Street North in Lake Elmo. Motion carried unanimously.

2005-2015 Watershed Management Plan-Stakeholder Involvement Process

The VBWD is in the initial stages of revising their Watershed Management Plan (Plan). The Plan revision process begins with stakeholder involvement actions which include stakeholder notification, a stakeholder involvement plan, and an initial meeting to identify and prioritize issues. The managers reviewed different options for possible stakeholder involvement. The managers determined to hold an identification workshop with stakeholders on September 19, 2013. Engineer Hanson will work with Karen Chandler at Barr Engineering to develop the workshop.

VBWD BMP Cost-Share Rainwater Gardens of the City of Lake Elmo 2012 Roadway Project

In 2012 VBWD gave cost share funding assistance to the City of Lake Elmo for 17 rainwater gardens. Six of the rainwater gardens are not draining dry and corrective actions are needed. The Washington Conservation District (WCD) indicates that the problems are related to design factors of the gardens. The City of Lake Elmo and WCD are requesting that VBWD cover the cost for corrective actions. After discussion, President Bucheck will contact Jay Riggs with the WCD, to discuss corrective actions for the rainwater gardens.

MS4 Annual Public Hearing

At 8:00 pm President Bucheck made a motion, seconded by Borash, to suspend the managers meeting and to open the public hearing for comments on the annual report for the Municipal Separate Storm Sewer Systems for the 2012 calendar year for VBWD. Motion carried unanimously. President Bucheck asked for comments to the annual report, and hearing none, President Bucheck closed the hearing at 8:02 pm for the MS4 Annual Hearing, and resumed the managers meeting.

MS4 Annual Report

After discussion, motion was made by Bucheck and seconded by Borash to approve the 2012 MS4 Annual Report. Motion carried unanimously.

EMWREP Report

Engineer Hanson attended the EMWREP meeting and provided a summary of the meeting to the managers.

Resilient Community Project Grant

The City of North. St. Paul applied for a resilient community project grant through the University of Minnesota. The University is considering collecting and using data from Silver Lake for classroom instruction. The City and Engineer Hanson will work with the University to provide any information they need.

MANAGERS’ REPORT

Next Meetings - July 11, 2013 and July 25, 2013

President Bucheck and Vice President Fetcher will be absent at the July 11th meeting. President Bucheck and Secretary Lucas will be absent at the July 25th meeting.

OLD BUSINESS

None.

NEW BUSINESS

None.

FUTURE ITEMS

None.

ADJOURNMENT

Motion was made by Fetcher and seconded by Borash at 8:50 p.m. to adjourn the meeting. Motion carried unanimously.
Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 7/25/2013