CALL TO ORDER  President Bucheck called the meeting to order at 7:10 p.m. and thanked the meeting attendees for finding their way to the Lake Elmo Public Library for the meeting.

GERALD JOHNSON, MINNESOTA DEPARTMENT OF NATURAL RESOURCES: TROUT STOCKING IN LAKE ELMO  President Bucheck introduced Gerald Johnson. Mr. Johnson presented information to the managers on the DNR’s trout-stocking of Square Lake within the Carnelian-Marine St. Croix Watershed District. Because of concerns with a reduction in the transparency depths at Square Lake, the DNR stopped stocking Square Lake with trout and began stocking more trout in Lake Elmo, starting in the fall of 2012. The DNR does not predict that Lake Elmo’s water transparency will become reduced because of the trout stocking. After questions and discussion, the managers thanked Mr. Johnson for discussing the issue with them.

DISCUSSION WITH NORTH ST. PAUL OFFICIALS  President Bucheck asked Vice President Fetcher to introduce the officials from North St. Paul. After doing so, President Bucheck opened the discussion to talk with them about the Silver Lake bioretention site, Silver Lake’s east shoreline project, Silver Lake vegetative buffers, and the VBWD’s Best Management Practices Cost-Share Program. Scott Duddeck spoke for the City of North St. Paul. After discussion of the issues, Council Member Walczak suggested that VBWD continue to communicate with the City’s Environmental Commission approximately quarterly. Vice President Fetcher agreed to work with the Commission and requested that the City send him invitations. The City is committed to ensure the bioretention basin functions well, does not interfere with the City’s storm sewer system or cause street flooding, that it is maintained, and that it is aesthetically pleasing. The managers agreed to work with the City to develop an improvement plan and a sustainable maintenance plan. The managers thanked the officials for attending their meeting.

ANNOUNCEMENTS  None

APPROVAL OF MINUTES  After discussion of the January 24, 2013 meeting minutes, motion was made by Borash and seconded by Fetcher to approve the minutes. Motion carried unanimously.

PUBLIC FORUM  None

CITIZEN ADVISORY COMMITTEE  None

SECRETARY’S REPORT  Engineer Hanson distributed the mail.

INSPECTOR’S REPORT  None

ATTORNEY’S REPORT
Wildflower Shores Wetland Bank
Attorney Armstrong reported that Attorney Marshall has made contact with a representative of the Wildflowers Shores Homeowners Association.

Recording Secretary and Inspector Contracts
Attorney Armstrong will have Attorney Marshall bring the contracts to the next managers’ meeting.

Watershed Outlet Monitoring Program
Attorney Armstrong provided two copies of the WOMP2 contract with the Metropolitan Council for President Bucheck’s signature. Attorney Armstrong will process the signed contracts.

TREASURER’S REPORT  Treasurer Borash distributed copies of the February 28, 2013 Treasurer’s Report, the December, 2012—Updated Administrative and Program Budgets, and the Fiscal Year 2013, January, 2013 Administrative & Program Budget. After discussion, motion was made by Fetcher and seconded by Borash to approve the Treasurer’s report. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT  None

ENGINEER’S REPORT
Permit Request: 2813 Division Street North, North St. Paul  After discussion, motion was made by Fetcher and seconded by Borash to approve Permit 2013-02 for 2813 Division Street North in North St. Paul to include the applicable standard conditions listed in the January 29, 2013 permit review memorandum and to waive the permit fee and surety. Motion carried unanimously.

Permit 2006-15: Lot 3, Block 1, Northeast Metro Business Park, Mahtomedi  After discussion, motion was made by Bucheck and seconded by Borash to approve the Application for Withdrawal of Wetland Credits from the Minnesota Wetland Bank. Motion carried unanimously.

Clean Water Fund Grant  After discussion, motion was made by Fetcher and seconded by Lucas to approve the Clean Water Fund work plan, local match grant funds, and the grant agreement. Motion carried unanimously. President Bucheck signed the agreement.

Agreement with Minger Construction  The managers had previously approved Minger Construction’s bid to stabilize a reach of Farney Creek. After discussion, President Bucheck signed the agreement.

Valley Creek Investigative Survey  The managers continued their discussion regarding various sites along Valley Creek that Barr suggested stabilization efforts. The managers will consider the information and directed Barr to make contacts to have debris removed from under a bridge. The managers then reviewed a draft letter to the owners of a portion of the project in which the VBWD restored in 2008. The managers approved the letter with revisions.

Cloverdale Ravine  A resident at 5040 Neal Avenue North in Baytown Township had requested assistance in addressing an erosion problem. At the managers’ December 13, 2012 meeting, the managers directed Barr to assess
the site and develop a cost estimate for stabilization the channel. Barr provided that information in a February 22, 2013 memorandum to the Board. After discussion, the managers agreed to provide design assistance through Barr, but the landowner would need to construct the stabilization project.

**Draft Rules and Regulations**  The draft updated rules and regulations were sent out for comments in December 2012 with a deadline for comments of January 31, 2013. Barr had sent the managers a table of the entities who received the draft rules and a summary of the comments received, a table of the comments and draft responses, a copy of the City of Lake Elmo’s letter, and a copy of an email from Washington County Deputy Public Works Director. The managers discussed requests from the City of Lake Elmo and Washington County for March 15 extensions to the comment period. The Managers approved an extension to March 31, 2013. The managers also discussed the City of Lake Elmo’s request for a series of stakeholder meetings. The managers will respond in writing to all the City of Lake Elmo’s written comments and appreciate that process so that they can be deliberate in their responses. After the March 31 deadline, the managers will hold a workshop to review the comments and draft responses.

**MANAGERS’ REPORT**

**Consent Calendar**  After discussion, **motion** was made by Bucheck and seconded by Lucas to approve the consent calendar. Motion carried unanimously.

**Best Management Program Cost-Share Program: Authorization to Washington Conservation District to Approve VBWD Funding of Small Projects**  After discussion, **motion** was made by Fetcher and seconded by Lucas to give Washington Conservation District authority to authorize VBWD expenditures up to $500 on small BMP projects to expedite the approval of such projects. Motion carried unanimously.

**2013 Budget**  President Bucheck reviewed the 2013 final draft budget with the managers. After discussion, motion was made by Bucheck and seconded by Fetcher to approve the 2013 final draft budget as submitted. Motion passed as follows: Bucheck yea, Fetcher yea, Lucas yea, and Borash nay.

**Next Meetings - March 14, 2013 and March 28, 2013**  President Bucheck will be absent from the March 28, 2013 meeting. All the other managers expect to be present for both meetings.

**2012 Minnesota Environment and Energy Report Card**  Vice President Fetcher will forward via email an electronic copy of the report to the managers.
Consent Calendar
Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. The managers may elect to pull a consent calendar item(s) for discussion and/or separate action.

1. The following best management practices cost-share projects are presented for Board approval:

   A. A $250.00 Individual Grant to Charles and Elizabeth Brady to install a rainwater garden and native plantings within the Olson Lake Estates Pond watershed, which will reduce the amount of phosphorus leaving their property by 0.05 pounds annually

   B. A $650.00 Individual Grant to Keith and Judy Hoffman to install two rainwater gardens within the Kelle’s Coulee watershed, which will reduce the amount of phosphorus leaving their property by 0.11 pounds annually

   C. A $500 Plant Grant to Richard Eisinger, who lives in the Kelle’s Coulee watershed

Minutes approved by managers 3/14/2013