VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 889
Held in the Lake Elmo City Hall               APPROVED
Thursday, November 8, 2012    MINUTES

MANAGERS PRESENT:    David Bucheck, President; Lincoln Fetcher, Vice President; Dale Borash,
Treasurer; Jill Lucas, Secretary; and Ed Marchan, Manager

MANAGER ABSENT:    None

STAFF PRESENT:    Jennifer Koehler, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson
Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse,
Recording Secretary

STAFF ABSENT:    John Hanson, Engineer, Barr Engineering

OTHERS PRESENT:    Karen Chandler, Barr Engineering; Stephanie Souter, Washington County; Wendy
Griffin, Washington Conservation District; Chuck Taylor, Citizens Advisory
Committee

CALL TO ORDER    President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS    None

APPROVAL OF MINUTES    After discussion of the October 25, 2012 meeting minutes, motion was made by Borash
and seconded by Marchan to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS    Under the Manager’s Report:  Item H4-MPCA Presentation.

PUBLIC FORUM    None

CITIZEN ADVISORY COMMITTEE    Copies of Chuck Taylor’s lake level report for October in the Board packet.

SECRETARY’S REPORT    Engineer Koehler distributed the mail.

INSPECTOR’S REPORT    Inspector Roemmich reported on the following projects:  Artisan Development in West
Lakeland, Eagle Brook Church, Century College, Ziemer Residence on Silver Lake, Lake Elmo housing developments and
the Lake Elmo Park Reserve.

ATTORNEY’S REPORT    None

TREASURER’S REPORT    Treasurer Borash reported that Chuck Taylor had turned in his expense report.

WASHINGTON CONSERVATION DISTRICT    Wendy Griffin was present to request VBWD’s support of the 2013
Equine Pasture Management program for potential horse farms owners within VBWD. The cost of the program is
$650.00. After discussion, motion was made by Bucheck and seconded by Fetcher to approve a 50% cost share of
$325.00 for up to 3 homeowners to participate in the 2013 Equine Pasture Management program. Motion carried
unanimously.
President Bucheck announced that the East Metro Water Resource Education Program (EMWREP) meeting will be held
on Friday November 9th at 2pm. Vice President Fetcher will be attending the meeting.
President Bucheck reported that the Washington Conservation District is asking watershed participants for contributions for construction and staff time for the BMP Maintenance database. WCD has selected Flatrock to begin the development of the BMP Maintenance database.

ENGINEER’S REPORT
2015-2025 Watershed Management Plan  The current VBWD Watershed Management Plan (Plan) expires on October 26, 2015. It typically takes nearly two years from the time of planning to final plan approval. Karen Chandler with Barr Engineering provided a memorandum on the background information and planning process for the revised plan. The Managers discussed the draft planning process and when to begin the plan update. The Managers determined to meet with staff from the Minnesota Board of Water and Soil Resources (BWSR) to discuss BWSR requirements and expectations for the VBWD planning process. This meeting will take place in early 2013. The Managers will be revisiting the VBWD vision, mission, goals, policies, programs, and projects to begin planning the next ten years.

MANAGERS’ REPORT
Consent Calendar  After discussion, motion was made by Bucheck and seconded by Marchan to approve the consent calendar. Motion carried unanimously.

Next Meetings - December 13, 2012 and January 10, 2013  All Managers plan to attend.

2013 Budget  President Bucheck will be meeting with Engineer Hanson to discuss the 2012 committed budget for the remainder of the year. President Bucheck will update the 2013 budget spreadsheet.

MPCA Presentation  Vice President Fetcher attended a presentation from MPCA regarding the legislative requirement on the duplication of efforts in managing the State's water resources. A work group from various agencies has been formed to respond to the legislator by January 2013. Vice President will continue to update the VBWD on the process.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Borash and seconded by Marchan at 8:45 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

CONSENT CALENDAR
The following items were approved at the November 8, 2012 meeting:

1. BMP Cost-Share Payments
   A. Final payment of $483.56 to Angie and Greg Wentz for the buffer and wetland plant project.
   B. Final payment of $500.00 to Memorial Lutheran Church for the rain garden planting.
   C. Final payment of $2,950.00 to John and Nicole Sullivan for the dry creek and rain garden project.

Minutes approved by Managers 12/13/2012