VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 885
Held in the City of Lake Elmo City Hall
Thursday, September 13, 2012

MANAGERS PRESENT: David Bucheck, President; Lincoln Fetcher, Vice President; Dale Borash, Treasurer; Jill Lucas, Secretary; and Ed Marchan, Manager

MANAGER ABSENT: None

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Tim Mauseth, Xcel Energy

CALL TO ORDER
President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS None

APPROVAL OF MINUTES After discussion of the August 23, 2012 meeting minutes, motion was made by Lucas and seconded by Marchan to approve the minutes as amended. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS None

PUBLIC FORUM None

CITIZEN ADVISORY COMMITTEE Engineer Hanson distributed copies of Chuck Taylor's lake level and precipitation reports. Recording Secretary Imse will post the report on the VBWD website.

SECRETARY’S REPORT Engineer Hanson distributed the mail.

INSPECTOR’S REPORT Inspector Roemmich reported on the following projects: The Zimmer Residence, the Schwartz Residence in West Lakeland, and Cedar Bluff in Afton.

ATTORNEY’S REPORT Attorney Marshall reported that the letter of credit reduction was accepted by the Cedar Bluff developer. Attorney Marshall reported that the notice for the VBWD 2013 budget hearing was published in the VBWD official newspapers.

TREASURER’S REPORT None

WASHINGTON CONSERVATION DISTRICT None

ENGINEER’S REPORT After-the-Fact Permit Request: 2641 Lake Elmo Avenue After discussion, motion was made by Borash and seconded by Fetcher to approve permit 2012-15 for 2641 Lake Elmo Avenue, Lake Elmo with the suggested site specific conditions. Motion carried unanimously.
Permit Request: Long Lake Substation Expansion, Mahtomedi After discussion, motion was made by Fetcher and seconded by Marchan to approve permit 2012-14 for the Long Lake Substation Expansion in Mahtomedi with the suggested site specific conditions. Motion carried unanimously.

Permit Request: 11131 50th Street North, Lake Elmo After discussion, motion was made by Borash and seconded by Lucas to approve permit 2012-17 for 11131 50th Street North in Lake Elmo with the suggested site specific conditions. Motion carried unanimously.

Permit Request: Lake Elmo Park Reserve Nordic Center Parking Area, Lake Elmo After discussion, motion was made by Lucas and seconded by Marchan to approve permit 2012-13 for the Lake Elmo Park Reserve Nordic Center parking area in Lake Elmo with the suggested site specific conditions. Motion carried unanimously.

BWSR Grant Applications Engineer Hanson had sent the managers a Clean Water Fund grant application for two projects in the Valley Creek watershed. After the Managers reviewed the application and projects, a motion was made by Lucas and seconded by Fetcher to approve the grant submittal for the Valley Creek Infiltration and Stabilization project to BWSR for the 2013 Clean Water Fund Grant of $453,300 with a VBWD grant match of $115,000. Motion carried unanimously.

2013 Budget Hearing At 8:00 p.m. a motion was made by Bucheck and seconded by Borash to suspend the regular meeting and open the 2013 budget hearing. Motion carried unanimously. No public was present for the 2013 budget hearing. A motion was made by Bucheck and seconded by Fetcher to close the 2013 budget hearing and resume the regular meeting at 8:02 p.m. Motion carried unanimously.

2013 Budget A motion was made by Fetcher and seconded by Lucas to approve the VBWD 2013 budget levy at $794,167, and authorize Treasurer Borash to submit the 2013 VBWD preliminary budget certification to Ramsey and Washington Counties and the State of Minnesota. Managers Borash and Marchan opposed. Motion carried on a 3 to 2 vote.

VBWD Revised Rules and Regulations Engineer Hanson updated the Rules and Regulations with the suggested revisions and provided a copy for the managers to review. After discussion, a motion was made by Lucas and seconded by Marchan to approve the revised VBWD Rules and Regulations dated September 2012. Motion carried unanimously.

Minnesota Association of Watershed Districts (MAWD) Resolution Engineer Hanson drafted a MAWD resolution for a revision to the Rule publication requirements for the managers to review. After discussion, a motion was made by Bucheck and seconded by Marchan to approve the submission of the VBWD proposed MAWD resolution regarding the revision to the Rule publication requirements. Motion carried unanimously. Engineer Hanson will submit the resolution.

Kelle’s Coulee Work Plan A previous study completed for the former Lower St. Croix Watershed Management Organization (LSCWMO) identified numerous locations of stream bank erosion issues along Kelle’s Coulee in Afton. Barr Engineering provided the VBWD survey options to consider for pre-design work to stabilize the stream bank. After discussion, the managers directed Engineer Hanson to contact the City of Afton to see if existing survey data exists.

MANAGERS’ REPORT
Consent Calendar President Bucheck pulled item B-final payment to Steven Gurney from the consent agenda for discussion. After discussion, motion was made by Bucheck and seconded by Marchan to approve the consent calendar and the final payment to Steven Gurney. Motion carried unanimously.

Next Meeting - September 27, 2012 All managers plan to attend.

OLD BUSINESS
None.

NEW BUSINESS
None.
FUTURE ITEMS
None.

ADJOURNMENT

Motion was made by Borash and seconded by Marchan at 8:48 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. The Managers may elect to pull a consent calendar item(s) for discussion and/or separate action.

The following Best Management Practices cost-share grant payment requests are presented for Board approval:
A. Partial payment of $1,710.58 to Scott Blasko for buckthorn removal.
B. Final payment of $4,998.17 to Steven Gurney for a rainwater garden.
C. Final payment of $1,000 to Ernest and Mary Ann Reeh for buckthorn removal.

Minutes approved by managers on 9/27/2012