CALL TO ORDER

President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS

None

APPROVAL OF MINUTES

After discussion of the August 9, 2012 meeting minutes, motion was made by Borash and seconded by Marchan to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS

Under Engineers Report, Item G3-Cedar Bluff Homestead and Item G4-BWSR Grants

PUBLIC FORUM

None

CITIZEN ADVISORY COMMITTEE

None

SECRETARY’S REPORT

Engineer Hanson distributed the mail.

INSPECTOR’S REPORT

Inspector Roemmich reported on the following projects: The Schwartz Residence in West Lakeland, Cedar Bluff in Afton, a resident in Lake Elmo for shoreline stabilization, and Park Tool in Oakdale.

ATTORNEY’S REPORT

None

TREASURER’S REPORT

Treasurer Borash reported that the Lake Elmo Christ Lutheran Church submitted a permit application with a check for the permit fee. After Engineer Hanson had completed a significant portion of the permit review, the church reduced the scope of the project and did not need a VBWD permit. After discussion, motion was made by Borash and seconded by Marchan to return the $1,500.00 permit fee check to the Lake Elmo Christ Lutheran Church as the project no longer requires a VBWD permit. Motion carried unanimously.

Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2012, dated July 2012, and the Treasurer’s Report dated August 23, 2012. After discussion, motion was made by Borash and seconded by Lucas to approve the Treasurer's Report. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT

None
ENGINEER’S REPORT

Permit Request: Tom Griffith Sod, Oakdale After discussion, motion was made by Borash and seconded by Lucas to approve permit 2012-12 for Tom Griffith Sod in Oakdale with the suggested site specific conditions. Motion carried unanimously.

Valley Creek Monitoring Station, Afton The City of Woodbury is requesting assistance from Barr Engineering with the construction of the Valley Creek Monitoring Station in Afton that was previously being done by the Washington Conservation District. The VBWD Board does not see a conflict of interest to have Barr Engineering and Engineer Hanson participating in the project. After discussion, motion was made by Fetcher and seconded by Marchan to authorize Barr Engineering to oversee the construction of the site and to work with the South Washington Watershed District and the City of Woodbury. Motion carried unanimously.

Cedar Bluff Homestead, Afton The Managers issued permits for this project in 2006, 2008, and 2010, but no construction ever started and all of those permits expired. In 2011, the Managers issued another permit for a slightly different grading plan, number of lots, and a different applicant. After getting no response from the permit holder, the Managers directed Attorney Marshall earlier this year to work with the bank that issued the Letter of Credit to have it renewed at the full amount. The agent for the permit holder is now requesting that the Letter of Credit be reduced. Inspector Roemmich has visited the site and found it to have several erosion issues. The developer has been very slow at addressing the issues. After discussion, motion was made by Bucheck and seconded by Marchan to reduce the Letter of Credit to $132,000.00 to reflect that the roads and 3 of the 25 lots are constructed for the Cedar Bluff Homestead in Afton. Motion carried unanimously.

BWSR Grant Applications Engineer Hanson compiled a list of potential projects to be submitted the Minnesota Board of Water and Soil Resources for the 2013 Clean Water Grant program and provided a draft grant application for projects on Valley Creek. After the Managers reviewed the projects, they authorized Engineer Hanson to submit one application for the Valley Creek Infiltration and Stabilization projects to BWSR for the 2013 Clean Water Fund Grant.

MANAGERS’ REPORT

2013 Budget President Bucheck provided the managers with an overview of the 2013 draft budget. Each manager provided feedback. After discussion, motion was made by Fetcher and seconded by Lucas to approve the Draft VBWD 2013 budget levy at $794,167 which represents a 10% increase. A roll call vote was done:
  President Bucheck-Yes
  Vice President Fetcher-Yes
  Treasurer Borash-No
  Secretary Lucas-Yes
  Manager Marchan-No
The motion passed in a 3-2 vote. Attorney Marshall published notice for the VBWD 2013 budget hearing which will be held on September 13, 2012 at 8 p.m. The preliminary levy certification is due to Washington County by September 15, 2012.

Water Monitoring Database The VBWD has been asked about participating in a county-wide water monitoring database that the Washington Conservation District would be responsible for constructing. The WCD has contacted several agencies within Washington County to see if there is interested in constructing a database. After discussion, the managers decided not to participate in the water monitoring database project. Vice President Fetcher will respond back to the WCD.

Next Meeting - September 13, 2012 All managers plan to attend.

OLD BUSINESS

Lake DeMontreville Subwatershed Stormwater Retrofit Assessment After discussion, the managers decided not to participate in the Lake DeMontreville Subwatershed Stormwater Retrofit Assessment done by the Washington Conservation District. Engineer Hanson will respond back to the WCD. The managers will consider the project in the future.
Top 50! After discussion, the managers directed Engineer Hanson to contact the WCD for clarification of the phosphorus removal for the Top 50 sites.

**BMP Inspections Database** After discussion, the managers decided not to participate in the BMP Inspections Database done by the Washington Conservation District. Engineer Hanson will respond back to the WCD.

**Permit and BMP Database** After discussion, the managers decided not to participate in the Permit and BMP Database done by the Washington Conservation District. Engineer Hanson will respond back to the WCD.

**South Fork Raleigh Creek Restoration on Boden Property** The stream bank of Raleigh Creek on the easement on the Boden property needs to be repaired and stabilized. After discussion, the managers directed Engineer Hanson to contact the City of Lake Elmo to see if they are interested in partnering with VBWD to complete the creek stabilization. The managers also discussed having the property owner submit an after-the-fact VBWD permit.

**Afton village Flood Protection** After discussion, the managers authorized Barr Engineering to work with the City of Afton Engineer, WSB, for a survey to be done this fall on Kelle's Coulee.

**NEW BUSINESS**
None.

**FUTURE ITEMS**
None.

**ADJOURNMENT**
**Motion** was made by Borash and seconded by Fetcher at 10:04 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/\ Jill Lucas

Jill Lucas, Secretary

Minutes approved by managers 9/13/2012