VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 882
Held in the City of Lake Elmo City Hall
Thursday, July 26, 2012

APPROVED

MANAGERS PRESENT: David Bucheck, President; Lincoln Fetcher, Vice President; Dale Borash, Treasurer; Jill Lucas, Secretary; and Ed Marchan, Manager

MANAGER ABSENT: None

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: None

CALL TO ORDER
President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
President Bucheck reported that the Lake Elmo/Oakdale Review Newspaper had written an article on Chuck Taylor.

APPROVAL OF MINUTES
After discussion of the July 12, 2012 meeting minutes, motion was made by Marchan and seconded by Bucheck to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS
None

PUBLIC FORUM
None

CITIZEN ADVISORY COMMITTEE
None

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
Inspector Roemmich reported on the following projects: Cedar Bluffs development and the Schwartz Residence in West Lakeland. Vice President Fetcher requested Inspector Roemmich to check on the Zimmer property on Silver Lake. Inspector Roemmich reported on a project along 26th street in Lake Elmo that did not have a VBWD permit. The Managers directed Engineer Hanson to contact the DNR, City of Lake Elmo, and the homeowner to request a submission of an after-the-fact permit application.

ATTORNEY’S REPORT
None

TREASURER’S REPORT
Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2012, dated June 30, 2012, and the Treasurer's Report dated July 26, 2012. After discussion, motion was made by Borash and seconded by Lucas to approve the Treasurer’s report. Motion carried unanimously. Treasurer Borash reported that VBWD received the first half tax settlement from Washington and Ramsey Counties, and payment from the St. Croix River Association for the outlet monitoring program.

WASHINGTON CONSERVATION DISTRICT
None
ENGINEER’S REPORT

Permit Request: Park Tool, Oakdale After discussion, motion was made by Fetcher and seconded by Marchan to approve permit 2012-08 for Park Tool in Oakdale with the suggested site specific conditions. Motion carried unanimously.

Permit Request: City of Woodbury Valley Creek Monitoring, Afton After discussion, motion was made by Borash and seconded by Marchan to approve permit request 2012-09 for the monitoring of Valley Creek with the condition that there be supervision by the DNR and Washington Conservation District during the construction to protect the integrity of the Creek. Motion carried unanimously.

Permit Close-Out Request: New Horizon Academy, Oak Park Heights The New Horizon Academy project is complete. The project has been inspected by Inspector Roemmich and Attorney Marshall confirmed that the appropriate documents have been filed. New Horizon is requesting release of the surety being held by VBWD. After discussion, motion was made by Bucheck and seconded by Marchan to approve the release of surety funds in the amount of $21,375.00 to New Horizon Academy. Motion carried unanimously.

Letter of Credit Renewal: Cedar Bluffs Homestead in Afton The Cedar Bluff development is not complete, however, the letter of credit for the project is set to expire. After discussion, the managers directed Attorney Marshall to work with the bank of the Cedar Bluff project to renew the letter of credit in full, and if the bank refuses, to draw on the existing letter of credit.

Washington County Fair Angie Hong with the Washington Conservation District and East Metro Water Resource Education Program (EMWREP) is looking for volunteers to work at the EMWREP booth at the Washington County Fair.

Washington County Water Consortium Tour The VBWD managers are invited to attend the Washington County Consortium Tour August 1, 2012 from 1-4 p.m.

VBWD Rules and Regulations The Managers decided to continue to work toward a goal of updating the VBWD Rules and Regulations by the end of 2012. The Rules will be discussed at the next VBWD Board Meeting on August 9, 2012.

MANAGERS’ REPORT

2013 Budget Washington County Staff is requesting 2013 budget information for the County Commissioners review at the October 9, 2012 meeting. President Bucheck will begin drafting the 2013 budget with input from the Managers and Engineer Hanson on future project allocations. Attorney Marshall will publish notice for the 2013 VBWD Budget Hearing to be held on September 13, 2012.

Next Meeting - August 9, 2012 President Bucheck will be absent; all remaining managers plan to attend.

OLD BUSINESS
Vice President Fetcher directed Engineer Hanson to contact DNR to have them do a point-intercept aquatic plant survey of Silver Lake in August.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Borash and seconded by Marchan at 8:47 p.m. to adjourn the meeting. Motion carried unanimously.
Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by Managers 8/9/2012