VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 880
Held in the City of Lake Elmo Annex            APPROVED
Thursday, June 28, 2012     MINUTES

MANAGERS PRESENT:  David Bucheck, President; Lincoln Fetcher, Vice President; Dale Borash, Treasurer; Jill Lucas, Secretary; and Ed Marchan, Manager

MANAGER ABSENT:  None

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Bill Armstrong, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT:  None

OTHERS PRESENT:  Roger Johnson, Citizens Advisory Committee; Jay Riggs, Washington Conservation District; Dave Johnson, City of Maplewood Resident

CALL TO ORDER  President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS  None

APPROVAL OF MINUTES  After discussion of the June 14, 2012 meeting minutes, motion was made by Borash and seconded by Marchan to approve the minutes as amended.  Motion carried unanimously.

ADDITIONAL AGENDA ITEMS  Under Engineers Report-Item G3 McDonald Lake and Item G4-WRPP

PUBLIC FORUM  Dave Johnson a resident from the City of Maplewood was present to discuss the destruction and contamination of wetlands from the BP pipeline work being done near the Joy Park wetlands. The managers reviewed pictures from the scene and directed Engineer Hanson and Inspector Roemmich to walk the site, and to further investigate the incident.

CITIZEN ADVISORY COMMITTEE  Roger Johnson reported on the contract for boat landing monitoring with the DeMontreville Lake Association and the DNR. The total bill from the DNR for the monitoring will be $1,240.00. The VBWD has previously committed to provide funding for 40 percent of the total cost ($496.00). The expenses will be invoiced by the end of summer.

SECRETARY’S REPORT  Engineer Hanson distributed the mail.

INSPECTOR’S REPORT  Inspector Roemmich reported on the following projects: The Schwartz Residence in West Lakeland, and a residential site on Jocelyn Road in Grant.

ATTORNEY’S REPORT  Attorney Armstrong presented the Torre Pines 2nd Addition drainage easement agreement for signature. Attorney Armstrong reported that he has been working with the Oakdale Station developer’s bank regarding reducing amount of the letter of credit and he had received a letter regarding the changes. He recommended that VBWD refuse the changes demanded by the bank. The managers agreed and President Bucheck signed the letter. Attorney Armstrong reported that the Cedar Bluff Homestead in Afton letter of credit will expire at the end of August.
TREASURER’S REPORT  Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2012, dated May 2012, and the Treasurer’s Report dated June 28, 2012. After discussion, motion was made by Borash and seconded by Marchan to approve the Treasurer’s Report. Further discussion over the accounting/auditor expenses for May 2012, a motion was made by Borash and seconded by Fetcher to table the Treasurer’s Report. After further examination of the accounting/auditor expenses was done, a motion was made by Borash and seconded by Fetcher to take from the table the Treasurer’s Report. Motion carried unanimously. A motion was made by Borash and seconded Fetcher to approve the Treasurer’s Report. Motion carried unanimously. Treasurer Borash reminded the managers that per diems are due.

WASHINGTON CONSERVATION DISTRICT  Jay Riggs from the Washington Conservation District discussed the Top 50! Project, a project for which the WCD received a grant from the St. Croix River Association to reduce the nutrient loading to Lake St. Croix.

Mr. Riggs presented the Lake DeMontreville Stormwater Retrofit Assessment study. The study provides recommendations for cost effectively improving treatment of stormwater from neighborhoods, institutions, farms, and fields surrounding Lake DeMontreville before it is discharged to the lake.

Mr. Riggs provided a proposal for the WCD to build a database, conduct an inventory, and recommend maintenance for all BMPs in Washington County. The BMPs would include those done through cost-share programs and permits by watershed districts and other entities.

ENGINEER’S REPORT

Afton Village Flood Protection  On June 7th, the Afton City Engineer, Diane Hankee of WSB and Associates, gave Engineer Hanson a tour of Afton Village. The City is requesting assistance from the VBWD for the project. Based on the tour, there are several areas VBWD could help assist the City. The managers discussed providing the City some assistance with erosion issues, however VBWD would need more clarification and direction from the City to make that determination. Engineer Hanson will keep in contact with the City on the project.

Stormwater U  The University of Minnesota Extension will be providing Stormwater U training series. Areas of training include: Stormwater BMP function, Design, Selection, and Maintenance within the St. Croix watershed area. Engineer Hanson has been selected to serve on the Stormwater U planning committee. After discussion, the managers authorized Engineer Hanson to participate in the planning committee.

Lake McDonald  Engineer Hanson received email correspondence from a resident on Lake McDonald regarding lake levels, water quality, past improvement efforts done to the lake. The managers directed Engineer Hanson to follow up with the resident for clarification of the issues.

WRPP  Engineer Hanson has submitted the Watershed Restoration and Protection Program (WRPP) work plan to Christopher Klucas with MPCA. After discussion, the managers agreed to allow the contract for the WRPP to be between Barr Engineering Company and the MPCA rather than between VBWD and the MPCA. Engineer Hanson will provide the necessary changes to the work plan to reflect the changes and bring back to the VBWD for approval.

MANAGERS’ REPORT

Next Meeting - July 12, 2012  All managers plan to attend.

OLD BUSINESS
The managers had a brief discussion regarding the VBWD Rules update.

NEW BUSINESS
None.

FUTURE ITEMS
None.
ADJOURNMENT
Motion was made by Fetcher and seconded by Borash at 9:45 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by Managers on 7/12/2012