VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 877
Held in the Lake Elmo City Hall
Thursday, May 10, 2012

MANAGERS PRESENT: David Bucheck, President; Lincoln Fetcher, Vice President; Dale Borash, Treasurer; Jill Lucas, Secretary; and Ed Marchan, Manager

MANAGER ABSENT: None

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Chuck Taylor, Citizens Advisory Committee

CALL TO ORDER
President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
President Bucheck announced that the VBWD was featured in an article in the Aggregate and Ready Mix Newsletter.

APPROVAL OF MINUTES
After discussion of the April 26, 2012 meeting minutes, motion was made by Borash and seconded by Marchan to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS
Under Managers Report-Item H4 Resolution #2012-01 Fund Transfer

PUBLIC FORUM
None

CITIZEN ADVISORY COMMITTEE
Chuck Taylor reported on the current lake levels and precipitation. Recording Secretary Imse will post the report on the VBWD website.

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
Inspector Roemmich reported on the following projects: New Horizont Academy and Schwartz Residence in West Lakeland.

ATTORNEY’S REPORT
Attorney Marshall presented the Metropolitan CAMP Agreement and Schwartz Maintenance Agreement for President Bucheck and Secretary Lucas to sign. Attorney Marshall reported that the Minnesota Department of Transportation is in the process of purchasing property owned by John Bodger that has a VBWD lien. After discussion, motion was made by Borash and seconded by Fetcher to have Attorney Marshall prepare a partial release of the lien on the Bodger property. Motion carried unanimously.

TREASURER’S REPORT
Treasurer Borash distributed copies of the VBWD 2011 Financial Audit.

WASHINGTON CONSERVATION DISTRICT
None

ENGINEER’S REPORT
Cloverdale Lake and McDonald Lake Water Levels At the April 26, 2012 VBWD Board meeting, the Managers directed Engineer Hanson to draft a letter to the neighborhood representatives to that the VBWD will consider the
drainage modifications for the Cloverdale and McDonald Lakes in a couple years through the VBWD Management Plan update. After discussion, the Managers authorized Engineer Hanson to send the letter.

**Rock Point Church** At the April 26, 2012 VBWD Board meeting, the Managers directed Engineer Hanson to review the permit fee balance and begin the process to return any remaining money over $500.00. Engineer Hanson prepared a draft letter to the Church. After discussion, the Managers authorized Treasurer Borash to send the letter once the check is prepared.

**Biennial Budget Request** The Board of Water and Soil Resources (BWSR) is requesting submittal of a Biennial Budget Request (BBR) between mid-May and June. The purpose of submitting a BBR is to ensure that State funds are used to address the most important water management issues. After discussion, the VBWD Managers authorized Engineer Hanson to attend the on-line BBR training, and prepare a draft BBR for the Managers to review.

**MS4 Annual Meeting** The Minnesota Pollution Control Agency (MPCA) requires that Municipal Separate Storm Sewer System (MS4) annual reports be completed and submitted by June 30 of each year. Prior to submittal, the MS4 must hold a public meeting. After discussion, the Managers directed Attorney Marshall to publish notice for the MS4 Public Hearing to be held on Thursday, June 14th 2012 at 8:00 pm.

**MANAGERS’ REPORT**

**Volunteer Recognition** Engineer Hanson provided an update with the final attendees. Secretary Lucas will make assignments via email.

**Community Meetings** The Cities of North St. Paul, Grant, and White Bear Lake have accepted VBWD’s offer to give a presentation of the VBWD. Engineer Hanson will meet with the City of Grant’s Planning Commission. Vice President Fetcher will meet with North St. Paul. Engineer Hanson will contact Vadnais Lakes WMO, Rice Creek Watershed District, and Ramsey-Washington Metro Watershed District to participate in the City of White Bear Lake presentation.

**Next Meeting – May 24, 2012** Vice President Fetcher and Secretary Lucas will be absent. All remaining managers plan to attend.

**Resolution #2012-01 Fund Transfer** After reviewing the 2011 VBWD Financial Audit, the Managers decided to transfer funds to balance the VBWD fund allocations for 2012. After discussion, motion was made by Bucheck and seconded by Borash to approve Resolution #2012-01 Fund Transfer. Motion carried unanimously.

**OLD BUSINESS** None.

**NEW BUSINESS** None.

**FUTURE ITEMS** None.

**ADJOURNMENT** Motion was made by Borash and seconded by Fetcher at 7:57 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Minutes approved by Managers 5/24/2012