VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 876
Held in the Lake Elmo City Hall APPROVED
Thursday, April 26, 2012 MINUTES

MANAGERS PRESENT: David Bucheck, President; Dale Borash, Treasurer; Jill Lucas, Secretary; and Ed Marchan, Manager

MANAGER ABSENT: Lincoln Fetcher, Vice President

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Dr. Jim Almendinger, St. Croix Watershed Research Station; Melissa Lewis, Minnesota Board of Water and Soil Resources; Rebecca Peterson, HLB Tautges Redpath, Ltd.; John Mueller, Silver Lake Improvement Association

CALL TO ORDER
President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion of the April 12, 2012 meeting minutes, motion was made by Borash and seconded by Marchan to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS
None

PUBLIC FORUM
None

CITIZEN ADVISORY COMMITTEE
None

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
Inspector Roemmich reported on the following projects: Zimmer Residence in North. St. Paul and Schwartz Residence in West Lakeland. Inspector Roemmich reported that the Rock Point Church parking lot addition will not begin within one year of approval of the permit. The Managers directed Engineer Hanson to review the permit fee balance and begin the process to return any remaining money over $500.00.

ATTORNEY’S REPORT
None

TREASURER’S REPORT
Rebecca Peterson with HLB Tautges Redpath, Ltd was present to review the 2011 VBWD financial audit. After discussion, motion was made by Borash and seconded by Marchan to authorize the Treasurer to sign the representation letter for the 2011 financial audit. Motion carried unanimously. Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2012, dated March 2012, and the Treasurer’s Report dated April 26, 2012. After discussion, motion was made by Borash and seconded by Lucas to approve the Treasurer’s report. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT
None
Minnesota Board of Water and Soil Resources (BWSR)  

Melissa Lewis provided an overview of the BWSR agency and the grant programs available.

Valley Creek Watershed Outlet Monitoring Program  

Dr. Jim Almendinger with the St. Croix Watershed Research Station presented the Valley Creek data report from January 2010-December 2011. VBWD will continue to provide funding to monitor the stream.

ENGINEER’S REPORT  

2011 Annual Report  

The managers reviewed and offered comments on the draft 2011 Annual Report. A motion was made by Bucharck and seconded by Marchan to approve the 2011 Annual Report. Motion carried unanimously. Engineer Hanson and Recording Secretary Imse will finalize the report and distribute.

System Maintenance  

In 2010 the Managers approved to hire Buelow Excavating to perform routine maintenance to Project 1007. The maintenance to the project has been completed. After discussion, motion was made by Lucas and seconded by Marchan to approve payment to Buelow Excavating in amount of $4,340.00. Motion carried unanimously.

Cloverdale Lake and McDonald Lake Water Levels  

At the March 8, 2012 VBWD Board meeting, the Managers directed Barr Engineering to investigate options and identify issues related to any drainage modifications between the two lakes. After discussion, the Managers directed Engineer Hanson to draft a letter to the neighborhood representatives to that the VBWD will consider the drainage modifications for the Cloverdale and McDonald Lakes in a couple years through the VBWD Management Plan update.

Afton Tree Clearing  

Engineer Hanson reported that he was informed by the City of Afton Interim Administrator that the property owners will be providing erosion control at the 40th Street culvert and planting apple trees and a garden in the cleared area.

Oakdale Station Letter of Credit Reduction  

The VBWD managers previously approved permit 2008-003 for the Oakdale Station. The project is almost complete and has been inspected by Inspector Roemmich. The permit holder is requesting VBWD release $5000.00 of the surety. After discussion, motion was made by Borash and seconded by Lucas to release $5000.00 of the surety for permit 2008-003 Oakdale Station. Motion carried unanimously.

MANAGERS’ REPORT  

2012 Budget  

The managers reviewed the 2012 budget. After discussion, motion was made by Bucharck and seconded by Marchan to approve the 2012 budget. Motion carried unanimously.

Volunteer Recognition  

Engineer Hanson provided an update with the final attendees.

East Metro Resources Education Program  

Secretary Lucas gave an update on the EMWREP meeting.

Consent Calendar  

After discussion, motion was made by Bucharck and seconded by Borash to approve the consent calendar. Motion carried unanimously.

Next Meeting - May 10, 2012  

All managers plan to attend.

OLD BUSINESS  

None.

NEW BUSINESS  

None.

FUTURE ITEMS  

None.
ADJOURNMENT

Motion was made by Borash and seconded by Marchan at 9:32 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

Consent Calendar

A. A $2,150 Individual Grant for the Mike and Trudy Berggren that will install two raingardens between their house and a pond at the headwaters of Valley Creek and will reduce the phosphorus load leaving the site by 0.43 pounds.

B. A $250 Individual Grant for Bob Rohloff that will install a series of raingardens across their front yard within the Lake Edith (Metcalf Marsh) watershed and will reduce the phosphorus load by 0.05 pounds.

C. A $1,750 Community Grant for the Homestead Neighborhood that will install a raingarden adjacent to a road within the Horseshoe Lake watershed and reduce the phosphorus load by 0.35 pounds.

D. A $1,000 Individual Grant for Steve Deutsch that will install a cistern within the Raleigh Creek watershed and reduce phosphorus load leaving the site by 0.2 pounds.

E. A $2,950 Individual Grant for John and Nicole Sullivan that will install two raingardens with dry creek beds around their house in the West Lakeland Storage Site watershed and reduce the phosphorus load leaving the site by 0.59 pounds.

F. A $1,500 Individual Grant for Mr. and Mrs. Schauer that will install raingardens and native plantings within the Rose Lake watershed and reduce phosphorus load leaving the site by 0.3 pounds.

G. A $1,750 Individual Grant for Sue Prokosch that will install two raingardens in the Legion Pond watershed and reduce the phosphorus load leaving the site by 0.35 pounds.

H. A $1,300 Individual Grant for Catherine Helms that will install a raingarden and native plants at the Legion Pond watershed and reduce the phosphorus load leaving the site by 0.26 pounds.

I. A $500 Plant Grant for David and Susan Roloff that will install a native prairie planting throughout their yard within the McDonald Lake watershed.

J. A $1,000 Buckthorn Grant for Amanda Bergstrum that will cut and replace buckthorn along the hillside of Acorn (Mud) Lake.

Minutes approved by Managers 5/10/2012