VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 870
Held in the Lake Elmo City Hall
Thursday, January 26, 2012

MANAGERS PRESENT:  David Bucheck, President; Lincoln Fetcher, Vice President; Dale Borash, Treasurer; and Ed Marchan, Manager

MANAGER ABSENT:  Jill Lucas, Secretary

STAFF PRESENT:  John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT:  None

OTHERS PRESENT:  None

CALL TO ORDER
President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion of the January 12, 2012 meeting minutes, motion was made by Fetcher and seconded by Marchan to approve the minutes as amended. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS  None

PUBLIC FORUM
None

CITIZEN ADVISORY COMMITTEE
None

SECRETARY'S REPORT
Engineer Hanson distributed the mail.

INSPECTOR'S REPORT
Inspector Roemmich reported on the following projects: Ziemer Residence on Silver Lake

ATTORNEY'S REPORT
Contract Renewals
Attorney Marshall prepared contract renewals for Inspector Roemmich and Recording Secretary Imse for 2012. After review and discussion, motion was made by Fetcher and seconded by Marchan to approve the 2012 contracts for Inspector Roemmich and Recording Secretary Imse at the same rate as 2011. Motion carried unanimously.

TREASURER'S REPORT
Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2011, dated December 2011, and the Treasurer's Report dated January 26, 2012. After discussion, motion was made by Fetcher and seconded by Borash to approve the Treasurer's report. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT
None

ENGINEER'S REPORT
System Inspection Report  In October and November of 2011 Barr Engineering, Inc. inspected the Project 1007 drainage system, Olson Lake Outlet, Goose Lake Ravine, DeMontreville Ravine, Raleigh Creek, and Farney Creek. All systems appeared to performing adequately, however Barr recommends eight maintenance items for Project 1007. The
managers reviewed the recommended maintenance items and directed Barr to obtain a cost estimate from John Buelow to complete the maintenance items.

**MANAGERS’ REPORT**

**BMP Cost Share Program Policy Considerations for 2012**

The managers reviewed and discussed the following 2012 BMP Cost Share policies:

- Revising payment based on a $5000.00 per pound of phosphorous removed for Residential and Community Cost Share projects across the entire watershed.
- Keep the $500.00 Plant Grant Program
- Buckthorn Removal - President Bucheck will draft a VBWD buckthorn removal policy for the managers to review.
- Focus on a particular area of the VBWD - The managers will not specifically designate a focus area for 2012.

A **motion** was made by Fetcher and seconded Marchan to approve the 2012 BMP Cost Share Program with a funding rate of $5000.00 per pound of phosphorous removed for Residential and Community grant projects across the entire watershed, and to maintain the $500.00 Plant Grant program. Motion carried unanimously.

**2012 Budget** President Bucheck, Treasurer Borash, Secretary Lucas, and Engineer Hanson met on January 19 to discuss details of the 2012 budget. President Bucheck reviewed the draft 2012 budget with the managers. President Bucheck will work with Accountant Martinson to get the final 2011 numbers and then he will prepare an adjusted 2012 budget to bring back to the full VBWD Board for approval.

**Next Meeting - February 9, 2012** Manager Lucas may be absent. The remaining managers plan to attend.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**FUTURE ITEMS**

None.

**ADJOURNMENT**

**Motion** was made by Borash and seconded by Fetcher at 9:06 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Ed Marchan

Ed Marchan, Acting Secretary

**Minutes approved by managers 2/9/2012**