MINUTES

VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 866
Held in the Lake Elmo City Hall
Thursday, October 27, 2011

MANAGERS PRESENT: David Bucheck, President; Lincoln Fetcher, Vice President; Dale Borash, Treasurer

MANAGER ABSENT: Jill Lucas, Secretary; and Ed Marchan, Manager

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Barb Wolle, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Jason Johnson, Dreamstructure Inc.; John Mueller, Silver Lake Association

CALL TO ORDER

President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS

President Bucheck announced that he and Manager Marchan were re-appointed to the VBWD Board.

APPROVAL OF MINUTES

After discussion of the October 13, 2011 meeting minutes, motion was made by Borash and seconded by Bucheck to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS

Under the Engineer's Report: Item G5-MS4 Permit, G6-MPCA Meeting, and G7-Echo Lake Ponds.

PUBLIC FORUM

None

CITIZEN ADVISORY COMMITTEE

None

SECRETARY’S REPORT

Engineer Hanson distributed the mail.

INSPECTOR’S REPORT

Inspector Roemmich reported on the following projects: Department of Transportation parking lot paving, Joy Park Improvements, Washington County Highway 13B, and Whistling Valley.

ATTORNEY’S REPORT

None

TREASURER’S REPORT

Treasurer Borash reported that the VBWD insurance renewal invoice was included in the Treasurer’s report for approval. Motion was made by Bucheck and seconded by Fetcher to approve the Waypoint Insurance renewal and payment for $1,786.00. Motion carried unanimously. Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2011, dated September 2011, and the Treasurer’s Report dated October 27, 2011. After discussion, motion was made by Fetcher and seconded by Bucheck to approve the Treasurer’s report. Motion carried unanimously. The Managers requested that Treasurer Borash set up a separate savings account for the watershed management plan update.

WASHINGTON CONSERVATION DISTRICT

No report.
ENGINEER’S REPORT
Permit Request: Ziemer Fill on Silver Lake, North St. Paul  After discussion, motion was made by Fetcher and seconded by Bucheck to approve permit 2011-16 Ziemer fill on Silver Lake on the contingency that the project meets the 16.5-foot buffer width on 70% of shoreline requirement. Motion carried unanimously.

Permit Request: Joy Road Wetland Drainage Repair, Maplewood  After discussion, motion was made by Borash and seconded by Fetcher to approve permit 2011-18 Joy Road Wetland drainage repair. Motion carried unanimously.

Permit Request: Schwartz Residence, West Lakeland Township  After discussion, motion was made by Fetcher and seconded by Boarsh to approve permit 2011-17 the Schwartz residence and to waive the permit and surety fees. Motion carried unanimously.

Mahtomedi Elementary School  Manager Marchan, Attorney Marshall, and Engineer Hanson attended a meeting at the Rice Creek Watershed District to review and discuss the proposed Mahtomedi Elementary School. The school’s stormwater features and plans have been modified to restore a drainage divide between Rice Creek and VBWD so that flooding at Sunnybrook Lake will not be exacerbated. The VBWD Managers discussed the current plans, and the plans meet the Board’s approval. Engineer Hanson drafted a response letter to the City of Grant Planner and Rice Creek Watershed District to thank them for their efforts to work with the VBWD. The Managers directed Engineer Hanson to send the letter.

VBWD MS4 Permit  The Minnesota Pollution Control Agency (MPCA) reviewed the current VBWD Rules and Regulations and would like VBWD to more specifically address illicit discharge issues within VBWD. The Managers are committed to updating the VBWD Rules by the end of 2012 and will address the illicit discharge issues.

MPCA Meeting  There will be an industrial stormwater City-Watershed District meeting at the MPCA on Wednesday, November 9th. The purpose of the meeting will be to discuss how Cities and Watershed Districts can work together to be more aware of industrial activities. The Managers directed Engineer Hanson to attend the meeting.

Echo Lake Ponds  Mitch Smith, a resident of Echo Lake Ponds, contacted Vice President Fetcher regarding the water levels of the ponds and VBWD plans for the ponds. The Managers directed Engineer Hanson to respond to Mr. Smith.

MANAGERS’ REPORT
Insurance Renewal  The Managers discussed and approved renewal and payment in the Treasurer’s Report.

Silver Lake Improvement Association  Vice President Fetcher reported that the association has hired Steve McComas, and will be putting together a request for assistance from the VBWD to address water quality issues in Silver Lake.

VBWD Attire  The Managers directed Engineer Hanson to gather information on options for purchasing clothing with the VBWD logo.

Next Meeting - November 10, 2011  All Managers plan to attend.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.
ADJOURNMENT

Motion was made by Borash and seconded by Buchek at 8:45 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Dale Borash

Dale Borash, Treasurer

Minutes approved by Managers 11/10/2011