VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 865
Held in the Lake Elmo City Hall
Thursday, October 13, 2011
APPROVED
MINUTES

MANAGERS PRESENT: David Bucheck, President; Dale Borash, Treasurer; Jill Lucas, Secretary; and Ed Marchan, Manager

MANAGER ABSENT: Lincoln Fetcher, Vice President

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Ray Marshall, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Chuck Taylor, Citizens Advisory Committee; John Mueller, Silver Lake Association

CALL TO ORDER
President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion of the September 22 2011 meeting minutes, motion was made by Lucas and seconded by Marchan to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS

PUBLIC FORUM
None

CITIZEN ADVISORY COMMITTEE
Chuck Taylor presented his October 1st basin water level and September precipitation report.

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
Inspector Roemmich reported on the following projects: Department of Transportation parking lot paving, Joy Park Improvements, Washington County Highway 13B, and River Valley Riders.

ATTORNEY’S REPORT
Attorney Marshall presented the public hearing notice for Secretary Lucas to sign.

TREASURER’S REPORT
Treasurer Borash reported that VBWD had received the 2011 annual audit engagement letter from HLB Tautges Redpath. The cost to perform the 2011 audit is $9,600.00. After discussion, motion was made by Borash and seconded by Lucas to approve the 2011 audit services provided by HLB Tautges Redpath in the amount of $9,600.00 and authorized Treasure Borash to sign and send the engagement letter. Motion carried unanimously.

WASHINGTON CONSERVATION DISTRICT
No report.

ENGINEER’S REPORT
28th Street North Culvert at Raleigh Creek
Previously, the Managers directed Barr Engineering to prepare a cost estimate for removing the culvert and restoring the channel. Engineer Hanson provided a cost estimate. After discussion, the managers took no action on removing the culvert. The managers will review the project in 2012.
Mahtomedi Elementary School  Rice Creek Watershed District is holding a meeting on Monday, October 17th at 1 pm to discuss the proposed new Mahtomedi Elementary school. Manager Marchan, Attorney Marshall, and Engineer Hanson plan to attend the meeting.

MANAGERS’ REPORT

East Metro Water Resources Education Program (EMWREP)  President Bucheck reported on recent and upcoming activities with EMWREP. Volunteer writers will be needed while Angie Hong is on maternity leave.

Insurance Renewal  President Bucheck will bring the insurance materials to the next meeting to discuss.

Annual Minnesota Association of Watershed Districts (MAWD) Conference  The Annual MAWD Conference will be held December 1-3, 2011 in Alexandria, Minnesota. Motion was made by Bucheck and seconded by Borash to approve the attendance and expenses for all of the VBWD managers that would like to attend the conference. Motion carried unanimously.

Consent Calendar  After discussion, motion was made by Bucheck and seconded by Borash to approve the consent calendar. Motion carried unanimously.

Next Meeting - October 27, 2011  Manager Lucas and Marchan will be absent. Cancelation of the 4th Thursday meetings of November and December will be posted on the website and at Lake Elmo City Hall.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Borash and seconded by Lucas at 7:50 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

CONSENT CALENDAR
The following items were approved at the September 8, 2011 meeting:

1. BMP Cost-Share Payments
   A. Final payment of $2,500.00 to Nancy Schauer.
   B. Final payment of $2,015.18 to David Bogenschultz.
   C. Final payment of $171.87 to Elger Lorenzsonn and Barbara Wolle.
   D. Final payment of $500.00 to Catherine Helms.
   E. Final payment of $1,012.34 to Gregg and Vicki Batroot.
   F. Final payment of $3,125.00 to St. Croix Montessori School.
   G. Final payment of $2,500.00 to Mike and Michelle Finn.
   H. Final Payment of $17,000.00 to City of Lake Elmo for a community grant.

Minutes approved by managers on 10/27/2011