VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 856 Held in the
Lake Elmo City Council Chambers APPROVED
Thursday, April 28, 2011 MINUTES

MANAGERS PRESENT: Lincoln Fetcher, Vice President; Dale Borash, Treasurer; Jill Lucas, Secretary; and
Ed Marchan, Manager

MANAGER ABSENT: David Bucheck, President

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Barb Wolle, Attorney, Lawson Marshall
McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Sandy Peterson, Stillwater High School; Dr. Jim Almendinger, St. Croix
Watershed Research Station

CALL TO ORDER
Vice President Fetcher called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
None

APPROVAL OF MINUTES
After discussion of the April 14, 2011 meeting minutes, motion was made by Borash and
seconded by Fetcher to approve the minutes. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS
Item #2 under Engineer's Report-Barton Pit and Item#4 under Manager's Report-
2010 Financial Audit

PUBLIC FORUM
Valley Creek Macroinvertebrate Monitoring Report  Ms. Sandy Peterson from Stillwater High School gave a
presentation on the Valley Creek macroinvertebrate monitoring done by the students in 2010. The students will be
monitoring Valley Creek on May 19th at Belwin.

Valley Creek Watershed Outlet Monitoring Program  Dr. Jim Almendinger with the St. Croix Watershed Research
Station presented the Valley Creek data report from January 2009-December 2010. He will be meeting with the
Washington Conservation District (WCD) to transition the monitoring duties over to WCD. VBWD will continue to
provide funding to monitor the stream.

CITIZEN ADVISORY COMMITTEE
No report.

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
Inspector Roemmich reported on the 3M disposal site.

ATTORNEY’S REPORT
No report.

TREASURER’S REPORT
Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year
2011, dated March 2011, and the Treasurer's Report dated April 28, 2011. After discussion, motion was made by
Borash and seconded by Lucas to approve the Treasurer's report. Motion carried unanimously.
WASHINGTON CONSERVATION DISTRICT  No report.

ENGINEER’S REPORT
Lake Elmo Outlet Structure Survey  Barr Engineering provided a cost estimate from Folz, Freeman, Erickson, Inc. to survey the elevation of the eight items (the top of concrete outlet weir, the top of the stoplogs within the outlet structure, several bench marks, and two staff gauges) in three datums (the Minnesota Department of Natural Resources’ “Lake Elmo datum” as it was in 1986, NGVD 1929, and NAVD 1988) on Lake Elmo. After review and discussion, motion was made by Borash to approve the cost estimate from Folz, Freeman, Erickson to provide the survey work in the amount of $2,340.00. The motion was not seconded. Vice President Fetcher signed the proposal to conduct the survey.

Barton Pit  After project review and discussion, Vice President Fetcher signed the cost share agreement with Tiller Corporation to split the costs of raising the Project 1007 manhole located within the Barton Pit.

MANAGERS’ REPORT
St. Croix Basin Protection Conference  Secretary Lucas provided an update on the conference. She mentioned the upcoming canoe tour of the St. Croix River in July.

Consent Calendar  After discussion, motion was made by Fetcher and seconded by Borash to approve the consent calendar. Motion carried unanimously.

Next Meeting - May 12, 2011  All managers plan to attend the meeting.

2010 Financial Audit  Treasurer Borash distributed copies of the 2010 financial audit. The managers will review the audit and discuss at the May 12th meeting.

Silver Lake Outlet  Vice President Fetcher reported that someone has tampered with the lake outlet. He will contact Ramsey County.

MAWD Summer Tour  The MAWD summer tour will be held on June 16-18. A motion was made by Fetcher and seconded by Borash to approve registration and payment for any manager and CAC member that would like to attend. Motion carried unanimously.

OLD BUSINESS
None.

NEW BUSINESS
None.

FUTURE ITEMS
None.

ADJOURNMENT  Motion was made by Borash and seconded by Fetcher at 9:36 p.m. to adjourn the meeting. Motion carried unanimously.
Respectfully Submitted,

/s/ Jill Lucas

Jill Lucas, Secretary

CONSENT CALENDAR
The following items were approved by the Board of Managers:

1. **BMP Cost-Share Grants**
   A. A $1,250 individual grant to Julie Kammueller to plant native gardens and raingardens within the Horseshoe Lake watershed.

2. **BMP Cost-Share Grants Reimbursements**
   A. Final payment of $1,027.20 to James and Mary Nagel for a dry creek and raingarden in the Kramer Pond watershed.

**Minutes Approved by Managers on 5/12/2011**