VALLEY BRANCH WATERSHED DISTRICT
Minutes of Regular Meeting No. 847 Held in the
Lake Elmo City Council Chambers
Thursday, October 28, 2010

MANAGERS PRESENT: David Bucheck, President; Lincoln Fetcher, Vice President; Dale Borash, Treasurer; and Ray Lucksinger, Manager

MANAGER ABSENT: Don Scheel, Secretary

STAFF PRESENT: John Hanson, Engineer, Barr Engineering; Barb Wolle, Attorney, Lawson Marshall McDonald Galowitz and Wolle; Ray Roemmich, Inspector; Melissa Imse, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: None

CALL TO ORDER
President Bucheck called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS
None.

APPROVAL OF MINUTES
After discussion of the October 14, 2010 meeting minutes, motion was made by Fetcher and seconded by Lucksinger to approve the minutes as amended. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS
Under the Engineer's report: Item #4 Long Lake update. Under the Manager's report: #3 Manager appointments and #4 MAWD annual meeting.

PUBLIC FORUM
None.

CITIZEN ADVISORY COMMITTEE
No report given.

SECRETARY’S REPORT
Engineer Hanson distributed the mail.

INSPECTOR’S REPORT
Inspector Roemmich reported on the following projects: County Highway 5 roundabout and the Federal Express in Mahtomedi.

ATTORNEY’S REPORT
Attorney Wolle discussed the letter of credit for the Discovery Crossing permit. The easements have not been recorded. Attorney Wolle recommended that VBWD send notices to the property owners not to build on the 100 year flood elevation easements and to copy the City of Lake Elmo on the notice. The managers agreed.

TREASURER’S REPORT
Treasurer Borash distributed copies of the Administrative and Program Budgets Fiscal Year 2010, dated September 2010, and the Treasurer's Report dated October 28, 2010. After discussion, motion was made by Fetcher and seconded by Borash to approve the Treasurer's report. Motion carried unanimously. A motion was made by Borash and seconded by Fetcher to authorize HLB Taugtes Redpath to provide auditing services for VBWD for fiscal year 2010 in the amount of $9,350.00. Motion carried unanimously. Treasurer Borash signed the audit engagement letter.
WASHINGTON CONSERVATION DISTRICT  No report given.

ENGINEER’S REPORT
Permit Request: Cimarron Park and Golf Stormwater Management Maintenance, Lake Elmo  After project review and discussion, motion was made by Fetcher and seconded by Borash to approve the Cimarron Park and Golf Stormwater Management Maintenance permit, to require the permit fee, and to waive the surety. Motion carried unanimously.

Wetland Buffer Mowing, Hamlet at Sunfish Lake  Last year VBWD had its Educator, Angie Hong, send flyers to the Hamlet neighborhood on how to protect the wetland buffer that borders the development. A resident of the Hamlet on Sunfish Lake development contacted VBWD about concerns of neighbors mowing onto a wetland buffer. After discussion, the managers will send a letter to the mowing offenders offering cost share assistance through the VBWD BMP Cost Share Program to help restore the wetland buffer.

Surety Reduction Request: Permit 2008-03, Oakdale Station, Oakdale  After project review and discussion, the managers directed Engineer Hanson to draft a letter to the developer's engineer stating that stormwater management practices must be incorporated into the northern portion of the development to provide stormwater management treatment equivalent to a NURP (National Urban Runoff Program) pond or that stormwater management facilities on the southern phase of the development must be oversized when development occurs to provide the lost treatment on the northern phase. A motion was made by Borash and seconded by Fetcher to reduce the surety to $33,000.00 for permit 2008-03, Oakdale Station. Motion carried unanimously.

Long Lake Update  Engineer Hanson reported that he attended a meeting with the Minnesota Department of Natural Resources (DNR) and Friends of Long Lake members and another meeting with Brian Buchmayer, the Friends of Long Lake president. The Friends of Long Lake will be developing an aquatic lake management plan to submit to the DNR for review and approval of a lake-wide aquatic plant treatment. Mr. Buchmayer requested assistance from VBWD to have Barr Engineering review the aquatic lake management plan before submittal to the DNR. After discussion, motion was made by Bucheck and seconded by Borash to approve two hours of time for Barr Engineering to review the plan. Motion carried unanimously.

MANAGERS’ REPORT
Washington County Commissioners’ Workshop—November 2, 2010  President Bucheck will be attending the Washington County Commissioners’ workshop.

Next Meeting - November 11, 2010  President Bucheck will be absent. A motion was made by Bucheck and seconded by Borash to cancel the second meetings in November and December. Motion carried unanimously.

Manager Appointments  Vice President Fetcher announced he will be seeking re-appointment to the VBWD Board. President Bucheck asked if Manager Lucksinger would continue to serve on the board until a new VBWD board manager is appointed. Manager Lucksinger agreed to do so.

MAWD Annual Meeting  The MAWD Annual meeting is December 2-4, 2010. A motion was made by Borash and seconded by Fetcher to authorize payment for registration to the MAWD Annual meeting, and to appoint President Bucheck as the voting delegate for the VBWD. Motion carried unanimously.

OLD BUSINESS
None.

NEW BUSINESS
None.
FUTURE ITEMS
None.

ADJOURNMENT
Motion was made by Fetcher and seconded by Borash at 8:50 p.m. to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Ray Lucksinger

Ray Lucksinger, Acting Secretary

Minutes approved by Managers on 11/11/2010