Minutes of Regular Meeting # 817 Held in the Lake Elmo City Council Chambers
Thursday, May 28, 2009

MANAGERS PRESENT: Lincoln Fetcher, President; Dave Bucheck, Vice President; Don Scheel, Secretary; Dale Borash, Treasurer; and Ray Lucksinger, Manager

MANAGERS ABSENT: None

STAFF PRESENT: John Hanson, Barr Engineering; Barb Wolle, Attorney; Ray Roemmich, Inspector; and Karen Schultz, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Stillwater Area High School Biology Students and Sandy Pederson, Biology Teacher; Ron Leaf, SEH, Engineer for City of Maplewood

CALL TO ORDER President Fetcher called the meeting to order at 7:03 pm.

ANNOUNCEMENTS There were no announcements.

CHANGE IN ORDER OF AGENDA ITEMS At this time President Fetcher authorized a change in the order of agenda items.

PUBLIC FORUM Valley Creek Monitoring Presentation by Stillwater Area High School Students Ms. Sandy Pederson, Biology Teacher, and biology students, made a power point presentation, and demonstrated how they monitored Valley Creek this past year. The monitoring is made possible with funding from the VBWD.

APPROVAL OF MINUTES After discussion of the minutes of the May 14, 2009 meeting, motion was made by Fetcher and seconded by Borash to approve the minutes as corrected. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Items added to the agenda under Engineer: MS4 Permit; Public Engagement Workshop; Northern Natural Gas Company Surety; Valley Creek Upstream and Downstream Repairs; Update on Lower St. Croix WMO.

SECRETARY= S REPORT Secretary Scheel reported that he had picked up the mail and distributed it.

INSPECTOR= S REPORT Inspector Roemmich reported on inspections he had made since the last meeting.

ATTORNEY= S REPORT Attorney Wolle presented the Quit Claim Deed for the easement in the Sunfish Lake Water Quality Improvement Project, for the managers= signatures. President Fetcher and Secretary Scheel signed the document. Attorney Wolle will process the document.
TREASURER= S REPORT Treasurer Borash distributed copies of the Administrative and Program Budgets for Fiscal Year 2009 dated 4/30/09, and the Treasurer’s Report dated May 28, 2009. After discussion, motion was made by Borash and seconded by Fetcher to approve the Treasurer’s Report. Motion carried unanimously.

Treasurer Borash reported that the first installment of the 2009 Washington County Tax Payment to VBWD has not been received, which will cause a shortage of $71,000 in the District’s finances. The managers agreed that Treasurer Borash will contact the Lake Elmo Bank to arrange for money to be withdrawn from a Certificate of Deposit.

After discussion of the responses to the draft 2008 Financial Audit presented by Treasurer Borash, motion was made by Borash and seconded by Fetcher to approve the 2008 annual financial audit with the management responses. Motion carried unanimously. Treasurer Borash will provide the 2008 Financial Audit to Tautges Redpath, Ltd, with the managers’ responses.

WASHINGTON CONSERVATION DISTRICT No one was present representing the Washington Conservation District.

OLD BUSINESS Update on Joy Park Project - Ron Leaf, SEH, Engineer for City of Maplewood Ron Leaf, Engineer for the City of Maplewood, was present to ask the managers for permission to use the balance of the cost share money provided by VBWD for the Joy Park project, for installing an access point(s), as well as carrying out shoreline vegetation stabilization on Silver Lake. Mr. Leaf explained that 90% of the project is completed, but there had not been sufficient funds to finish the project. He suggested that the installation of walking paths and the vegetation stabilization are important areas to complete.

President Fetcher commented that the managers’ preference would be to protect absolutely as much shoreline as possible. The managers agreed to allow the balance of the VBWD cost share money to be used to install an access point(s), as well as carry out shoreline vegetation stabilization on Silver Lake. Mr. Leaf said he would be glad to return to a managers’ meeting and update the managers on the project.

Update on Silver Lake The managers agreed to place this item on the agenda for the June 11, 2009 meeting.

ENGINEER= S REPORT Permit Request: Century College East Campus Maintenance Storage Facility, Mahtomedi Engineer Hanson had mailed to the managers information on a project located at 3300 Century Avenue (east of Century Avenue, approximately 2 mile north of I-694), Mahtomedi, in part of the north half of the southwest quarter of Section 31, Township 30 North, Range 21 West. The purpose of the project is to construct a 40-foot by 150-foot steel storage building, approximately 300 feet by 12 feet of gravel access roads, and a 1700B square foot infiltration basin.

Engineer Hanson reported that the engineer for the project will be re-designing the project. Motion by Borash and seconded by Fetcher to remove the item from the agenda. Motion carried unanimously.

Level II PRAP Review Engineer Hanson had mailed to the managers the updated PRAP Level II Review for discussion at this meeting. After discussion, Engineer Hanson was directed to make suggested changes to the report, submit Parts 1 and 2 to BWSR, and to inform BWSR of a planned workshop on July 23, 2009, to discuss the report with BWSR staff.

Washington Conservation District/Washington County Housing and Redevelopment Authority Conservation Engineer Hanson had mailed to the managers a memorandum regarding the
design of a Conservation Center, which would possibly house several Washington County agencies, including the VBWD. A meeting is scheduled for the discussion on June 9, 2009.

The managers are invited to attend the meeting. After discussion, President Fetcher said he would draft a response to the invitation, for the managers’ review.

**Oakdale Station**  Engineer Hanson distributed plans to revise the infiltration basin in the Oakdale Station project. Engineer Hanson had received the plans earlier in the week, and the plans include installing a drain tile with a plug within the basin. The permit holder has also indicated to Engineer Hanson that he would like to have the letter of credit reduced, but a formal request has not been submitted. After discussion, **motion** was made by Borash and seconded by Fetcher to deny the permit. Motion carried unanimously.

**Ravine Downstream of River Valley Riders Site**  Engineer Hanson had mailed to the managers, draft plans for the infiltration system in the River Valley Riders permit. After discussion, **motion** was made by Fetcher and seconded by Bucheck to authorize Engineer Hanson to proceed with soil testing and to do any additional design needed to figure out an easement, and begin discussions as appropriate for the River Valley Riders infiltration basin. Motion carried unanimously.

**Valley Creek Stabilization Projects**  Engineer Hanson had mailed to the managers a memorandum regarding Valley Creek Stabilization Project Repairs for discussion at this meeting. After discussion, the managers directed Engineer Hanson to contact Nadeau Construction for an estimate for the repairs.

**City of Grant Comprehensive Plan**  Engineer Hanson had mailed to the managers a draft letter addressed to TKDA, planner for the City of Grant, commenting on the City of Grant 2030 Comprehensive Plan. The managers approved the letter with changes. **Motion** was made by Fetcher and seconded by Bucheck that the VBWD managers do not approve the City of Grant 2030 Comprehensive Plan until all of the issues listed in the VBWD September 2008 comment letter are addressed, and that the City of Grant acknowledges the flooding problems in the Sunnybrook Lake neighborhood, and the City’s responsibility for addressing the flooding problems. Motion carried unanimously. Engineer Hanson will finalize and send the letter.

**Oak Park Heights Local Surface Water Management Plan**  Engineer Hanson had mailed to the managers a draft letter addressed to Bonestroo, City of Oak Park Heights engineer, commenting on the City of Oak Park Heights Local Surface Water Management Plan. After discussion of the letter, **motion** was made by Fetcher and seconded by Borash to approve the letter. Motion carried unanimously. Engineer Hanson will finalize and send the letter.

**Stormwater Maintenance Project**  Engineer Hanson and President Fetcher reported that they have received calls from residents in the areas of the stormwater maintenance pond in Mahtomedi, expressing displeasure with the water levels in a pond. The managers agreed if any more calls are received, Engineer Hanson should invite the residents to a managers’ meeting for discussion.

**MS4/ORVW**  Engineer Hanson reported that the Minnesota Pollution Control Agency is questioning whether the VBWD’s MS4 drains to an A Outstanding Resource Value Water®. The managers will discuss the issue at the next meeting.

**Public Engagement Workshop**  Engineer Hanson had mailed to the managers a notice of a Public Engagement Workshop arranged by BWSR, to be held on June 4, 2009. **Motion** was made by Fetcher and seconded by Borash to pay expenses for any manager attending the Workshop. Motion carried unanimously.
Northern Natural Gas Company Surety The managers agreed to move this item to the agenda for the June 11, 2009 meeting.

MANAGERS= REPORT Next Meeting - June 11, 2009 The managers expect to have a quorum at the next meeting.

ADJOURNMENT Motion made by Fetcher and seconded by Scheel at 10:22 pm to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Don Scheel

Don Scheel, Secretary

Minutes Approved by Managers 06/11/09