Minutes of Regular Meeting # 815 Held in the Lake Elmo City Council Chambers
Thursday, April 23, 2009

MANAGERS PRESENT: Lincoln Fetcher, President; Dave Bucheck, Vice President; Don Scheel, Secretary; Dale Borash, Treasurer; and Ray Lucksinger, Manager

MANAGERS ABSENT: None

STAFF PRESENT: John Hanson, Barr Engineering; Barb Wolle, Attorney; Ray Roemmich, Inspector; and Karen Schultz, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Stu Grubb, Cheryl Holt, and Kathy Johanson, River Valley Riders Permit

CALL TO ORDER President Fetcher called the meeting to order at 7:04 pm.

ANNOUNCEMENTS There were no announcements.

APPROVAL OF MINUTES After discussion of the minutes of the April 9, 2009 meeting, motion was made by Scheel and seconded by Borash to approve the minutes as corrected. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Added to the agenda: Under Engineer: City of Maplewood Comprehensive Plan; Stormwater Pond Maintenance.

PUBLIC FORUM There was no discussion in the Public Forum segment of the meeting.

SECRETARY= S REPORT Secretary Scheel reported that he had picked up the mail and distributed it.

INSPECTOR= S REPORT Inspector Roemmich reported on inspections he had made since the last meeting.

ATTORNEY= S REPORT Attorney Wolle said there was nothing new to report.

TREASURER= S REPORT Treasurer Borash distributed copies of the Administrative and Program Budgets for Fiscal Year 2009 dated 3/31/2009, and the Treasurer= s Report dated April 23, 2009. After discussion, motion was made by Borash and seconded by Fetcher to approve the Treasurer= s Report. Motion carried unanimously.

Washington Conservation District No one was present representing the Washington Conservation District.

ENGINEER= S REPORT Permit Request: River Valley Riders, Afton Engineer Hanson presented information on a project located at 2007 Neal Avenue South, Afton in part of the northwest quarter of Section 17, Township 8 North, Range 20 West.

The purpose of the project is to construct a 1,200 foot long, 24-foot wide gravel entrance road, a 0.7-acre gravel parking lot, a 15,000 square foot outdoor horseback riding arena, and a 600 square foot shelter on a 37-acre parcel. Future phases include constructing a series of permanent buildings totaling 0.9 acres of
impervious surfaces. Permits will be needed as these phases are developed. However, a 0.9-acre, 3-foot deep infiltration basin with a 0.4-acre, 3.5-foot deep pretreatment cell has been designed to treat runoff from the current proposed project and 0.9 acres of future impervious surfaces.

The applicant is not yet the owner of the property at 2007 Neal Avenue South in Afton, but wanted to be assured by the managers that they would be issued the permit, once they do purchase the property. The managers stated that they would be inclined to approve the River Valley Riders concept plan if it turns out to be substantially the same as that which was proposed, but they need more complete plans and paper work before approving a permit. The closing on the purchase of the property is scheduled for May 15th, and the applicant will return to a managers= meeting after that date.

**Permit Request: Northern Natural Gas C-Line Extension, Lake Elmo** Engineer Hanson presented information on a project located between Manning and Lake Elmo Avenues from I-94 to Highway 36, Lake Elmo, in parts of the east halves of Sections 1, 12, 13, 24, 25, and 36 Township 29 North, Range 21 West.

The purpose of the project is to construct approximately 6.06 miles of 30-inch diameter pipeline. The project involves 1.83 acres (79,715 square feet) of temporary wetland (wet meadow, shallow marsh, deep marsh, and shallow open water) impacts.

After discussion of the stormwater management, the wetland management and buffers, the floodplain management, motion was made by Fetcher and seconded by Borash to approve Permit # 2009-08 with the engineer=s suggested site-specific conditions and standard conditions. Motion carried unanimously.

**Draft 2009 VBWD Rules Update** This item was on the April 9th agenda, but discussion was postponed to this meeting. Engineer Hanson had mailed to the managers copies of the draft updated VBWD Rules and Regulations for the managers= discussion. After the managers and Engineer Hanson discussed revisions and changes to the Rules and Regulations, Engineer Hanson was directed to prepare a second draft for discussion.

**City of North St. Paul: Silver Lake Shoreline and Bioretention Site** Engineer Hanson had mailed to the managers draft copies of letters to the City of North St. Paul regarding the Silver Lake Shoreline Issues and the Silver Lake Bioretention Site. The managers approved the letters with revisions, and directed Engineer Hanson to send the letters.

**City of Maplewood Draft Surface Water Management Plan** Engineer Hanson had mailed to the managers draft copies of a letter regarding the Maplewood Draft Surface Water Management Plan. After discussion, the managers approved the letter with revisions and directed Engineer Hanson to send the letter.

**City of Maplewood 2030 Comprehensive Plan Update** Engineer Hanson had distributed to the managers draft copies of a letter to the City of Maplewood regarding its 2030 Comprehensive Plan Update. After discussion, the managers approved the letter with revisions and directed Engineer Hanson to send the letter.

**Lower St. Croix WMO** President Fetcher and Engineer Hanson had attended the meeting held on Monday, concerning the Lower St. Croix WMO issue. It was a meeting meant to allow the communities involved to discuss enlargement of the Valley Branch and South Washington Watershed Districts.

The BWSR hearing on the petition to dissolve the WMO was held on Wednesday, April 22nd. President Fetcher, Vice President Bucheck, Secretary Scheel, Engineer Hanson, and Attorney Marshall attended the hearing. The members of the Board of Water and Soil Resources will make a decision on the issue at a BWSR meeting at the end of May or the end of June this year.
Special District Financial Reporting Form  Engineer Hanson had mailed to the managers information on a new financial reporting form that needs to be completed by watershed districts and submitted to the State Auditor. The managers agreed that the District’s Auditor, HLB Tautges Redpath should complete the form, and directed Engineer Hanson to e-mail the forms to staff at HLB Tautges Redpath.

Level II PRAP Review  BWSR has selected VBWD for a Phase II review in its Performance Review and Assistance Program. President Fetcher reviewed the process with the managers. Engineer Hanson will complete some forms for the managers to review and the managers will hold a pre-meeting workshop with BWSR to review a list of questions.

Stormwater Pond Maintenance  Engineer Hanson had mailed to the managers copies of a memorandum regarding VBWD pond maintenance activities in Oakdale and Mahtomedi. Engineer Hanson also discussed with the managers an issue with a skimming device at the pond in Mahtomedi. The managers agreed that the City of Mahtomedi should be contacted and told that the VBWD will repair the skimming device, and the City will be billed for the cost.

MANAGERS= REPORT  Next Meeting - May 14, 2009  The managers expect to have a quorum at the next meeting. Manager Lucksinger may be absent.

2008 Annual Report  The managers suggested revisions to the draft 2008 annual report, and directed Engineer Hanson and Recording Secretary Karen Schultz to make the changes to the annual report, and prepare it for printing in order to get it delivered to BWSR on April 30, 2009.

ADJOURNMENT Motion  made by Borash and seconded by Bucheck at 9:24 pm to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Don Scheel

Don Scheel, Secretary

Minutes Approved by Managers 05/14/09