Minutes of Regular Meeting # 802 Held in the Lake Elmo City Council Chambers
Thursday, September 11, 2008

MANAGERS PRESENT:  Dave Bucheck, Vice President; Don Scheel, Secretary; Dale Borash, Treasurer; Ray Lucksinger, Manager

MANAGERS ABSENT: Lincoln Fetcher, President

STAFF PRESENT:  John Hanson, Barr Engineering; Barb Wolle, Attorney; Ray Roemmich, Inspector; and Karen Schultz, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT:  Joe Fox, Ramsey SWCD; Rusty Schmidt, Washington WCD; Chuck Taylor, CAC; Phillip Elkin, Mahtomedi Public Works Facility, Permit # 2008-15

CALL TO ORDER  Vice President Bucheck called the meeting to order at 7:02 pm.

ANNOUNCEMENTS  There were no announcements.

APPROVAL OF MINUTES  After discussion of the minutes of the August 28, 2008 meeting, motion was made by Scheel and seconded by Lucksinger to approve the minutes as corrected. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS  Added to the agenda: Under Engineer: City of Grant Comprehensive Plan.

PUBLIC FORUM  There was no discussion in the Public Forum segment of the meeting.

SECRETARY=S REPORT  Secretary Scheel reported that he had distributed the mail.

INSPECTOR=S REPORT  Inspector Roemmich reported on inspections that he has made since the last meeting.

ATTORNEY=S REPORT  Attorney Wolle provided copies of temporary project easements with Robert Engstrom Co. and Michael and Julie Nelson for the Goetschel Pond ravine stabilization project and with David and Diane Zimmerhakl for the Goetschel Pond ravine stabilization project. Vice President Bucheck and Secretary Scheel signed the documents.

Attorney Wolle reported that the Letter of Credit in the Northeast Metro Business Park project is due for renewal, but asked if the managers think that $3,000 should be drawn from the Letter of Credit to pay for the wetland monitoring report that needs to be completed. She said she has contacted the permit holder several times about the need for the report, but has had no response. After discussion, motion was made by Bucheck and seconded by Scheel to draw $3,000 from the Letter of Credit to cover the cost of the wetland monitoring report, and extend the remaining amount. Motion carried unanimously.

Vice President Bucheck encouraged Attorney Wolle to attempt to contact the permit holder one more time about the issue before drawing $3,000 from the Letter of Credit.

TREASURER=S REPORT  The Treasurer=s report will be given at the second meeting of the month.
WASHINGTON CONSERVATION DISTRICT Rusty Schmidt reported that the District Education programs are going well. He also said that he hopes to prepare a book of photographs of the BMP projects.

ENGINEER’S REPORT Permit Request, Mahtomedi Public Works Facility, Mahtomedi Engineer Hanson presented information on a project located at the northeast corner of Long Lake Road and Lincoln Town Road, Mahtomedi, in part of the west half of the southwest quarter of Section 32, Township 30 North, Range 21 West. The purpose of the project is to expand/reconstruct the existing public works facility with 13-stall pervious concrete parking lot east of Kilbirnie Way, two new buildings, an underground infiltration system, and a small rainwater garden.

After discussion of the stormwater management concerns, the wetland management and buffers, and the floodplain management, motion was made by Scheel and seconded by Lucksinger to approve Permit # 2008-15 with the engineer’s suggested site-specific conditions and standard conditions. Motion carried unanimously.

Valley Creek Stabilization Projects Engineer Hanson had mailed to the managers payment applications for the Valley Creek Upstream and Downstream Stabilization projects. He reported that the grading is complete on both the upstream and downstream projects, and installation of the vegetation will begin on September 15th. After discussion motion was made by Bucheck and seconded by Scheel to approve Payment Application No. 1 in the amount of $200,579.63 for Valley Creek Downstream Stabilization in Afton, Minnesota. Motion carried unanimously.

After discussion of Payment Application No. 1 for the Valley Creek Upstream Stabilization, motion was made by Bucheck and seconded by Scheel to approve Payment Application No. 1 in the amount of $46,745.89 for Valley Creek Upstream Stabilization in Afton, Minnesota. Motion carried unanimously.

Engineer Hanson presented contract agreements for Prairie Restorations to install and maintain the buffers for signatures. Vice President Bucheck and Secretary Scheel signed the contract agreements.

City of Grant 2030 Comprehensive Plan Engineer Hanson reported that the City of Grant has completed its 2030 Comprehensive Plan and the six-month comment period ends near the end of 2008, but the City requested comments by September 22nd. Engineer Hanson had a draft comment letter prepared that the managers could review, in order to meet the September 22nd deadline. However, the managers agreed to wait until the next managers’ meeting to review the draft comment letter.

Volunteer Recognition/40th Anniversary Event The managers agreed that the starting time for the 40th anniversary event should be 5:30 pm, dinner at 6:30 pm, and the program will begin at 7:30 pm.

Oak Park Heights Local Water Management Plan Engineer Hanson had mailed to the managers copies of a draft comment letter to the City of Oak Park Heights regarding its local surface water management plan. After discussion, motion was made by Borash and seconded by Lucksinger to approve the letter to the City of Oakdale regarding its local surface water management plan. Motion carried unanimously.

Woodbury Letter of Support Engineer Hanson had mailed to the managers copies of a draft letter to the City of Woodbury regarding its Application to Washington County’s Land and Water Legacy Program, Land Protection Project. After discussion, motion was made by Scheel and seconded by Lucksinger to approve the letter to Woodbury regarding its Application to Washington County’s Land and Water Legacy Program, Land Protection Project. Motion carried unanimously. Engineer Hanson was directed to send the letter to the City of Woodbury.

BUDGET HEARING Vice President Bucheck suspended the regular managers’ meeting at 8:00 to conduct the public hearing on the proposed VBWD 2009 budget.
Vice President Bucheck called the public hearing on the 2009 budget to order. Attorney Wolle stated that the hearing was properly noticed in the District=s legal newspaper.

Vice President Bucheck asked if there were any comments from the public, concerning the budget. Hearing none, Vice President Bucheck motion was made by Bucheck and seconded by Lucksinger to close the public hearing on the 2009 VBWD budget. Motion carried unanimously.

Motion was made by Bucheck and seconded by Lucksinger to approve the Resolution approving the final administrative and program budget for tax levy purposes in the amount of $564,000, payable in 2009, dated September 11, 2008. Motion carried unanimously.

The managers= meeting was called back to order at 8:05 p.m.

MANAGERS= REPORT Next Meeting - September 25, 2008 The managers expect to have a quorum at the next meeting. Vice President Bucheck will not be present.

Consent Agenda Approval Motion was made by Scheel and seconded by Borash to approve the consent agenda. Motion carried unanimously.

The managers approved the second $500 plant grant for Mike and Trudy Berggren of 13645 Valley Creek Trail, Afton, for plants near Valley Creek.

Meier BMP Rusty Schmidt informed the managers that Mr. Bob Meier has requested that his project be transferred to an individual grant project because $500 is the maximum for a plant grant project, and Mr. Meier has spent approximately $1,400 on the rainwater garden project. If the project can be classified as an individual grant, Mr. Meier could receive another $200. Mr. Schmidt explained that he had miscalculated the rainwater garden cost for Mr. Meier and would have suggested that Mr. Meier apply for an individual grant instead of a plant grant if he had known the cost would exceed $1,000.

After much discussion, the managers directed Rusty Schmidt to have Mr. Meier submit an individual grant application for the BMP subcommittee to consider.

Consent Agenda Motion was made by Bucheck and seconded by Scheel to approve the consent agenda. Motion carried unanimously.

OLD BUSINESS Work Plan for Implementation of Habitat Monitoring Recommendations Engineer Hanson had mailed to the managers copies of the Work Plan for Implementation of Recommended Habitat Management Actions prepared by Barr Engineering. The managers discussed the Work Plan, and agreed that to move forward with the purple loosestrife plan, and the managers directed Barr Engineering to prepare more information regarding managing buckthorn and aquatic plants.

ADJOURNMENT Motion made by Scheel and seconded by Borash at 8:42 pm to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Don Scheel, Secretary

Don Scheel, Secretary

Minutes Approved by Managers 09/25/08