Minutes of Regular Meeting # 798 Held in the Lake Elmo City Council Chambers
Thursday, July 10, 2008

MANAGERS PRESENT: Lincoln Fetcher, President; Dave Bucheck, Vice President; Don Scheel, Secretary; Dale Borash, Treasurer; Ray Lucksinger, Manager

MANAGERS ABSENT: None

STAFF PRESENT: John Hanson, Barr Engineering; Barb Wolle, Attorney; Ray Roemmich, Inspector; and Karen Schultz, Recording Secretary

STAFF ABSENT: None

OTHERS PRESENT: Gustave Thill, owner and developer of Artisan

CALL TO ORDER President Fetcher called the meeting to order at 7:01 pm.

ANNOUNCEMENTS There were no announcements.

APPROVAL OF MINUTES After discussion of the minutes of the June 26, 2008 meeting, motion was made by Bucheck and seconded by Borash to approve the minutes as corrected. Motion carried unanimously.

ADDITIONAL AGENDA ITEMS Added to the agenda: Under Engineer: FEMA Meeting; Trees in Tapestry at Charlotte=s Grove; Trail on Silver Lake; Under Managers: Final EMWREP Contract; Volunteer Appreciation.

PUBLIC FORUM There was no discussion in the Public Forum segment of the meeting.

SECRETARY=S REPORT Secretary Scheel reported that he had distributed the mail.

INSPECTOR=S REPORT Inspector Roemmich reported on inspections that he has made since the last meeting.

ATTORNEY=S REPORT Attorney Wolle presented agreements in the Valley Creek stabilization project to President Fetcher for his signature. The agreements are with Laurel March on the Upstream project.

TREASURER=S REPORT The Treasurer=s report will be given at the next meeting.

WASHINGTON CONSERVATION DISTRICT There was no report given.

Artisan Development Letter of Credit Gustave Thill, developer of the Artisan project, was present to request a reduction in the Letter of Credit provided in the project. After discussion with Inspector Roemmich and Attorney Wolle, motion was made by Fetcher and seconded by Scheel to reduce the Artisan Letter of Credit to $15,000 for the next year, contingent upon the developer providing proof of the recorded plat to Attorney Wolle. Motion carried unanimously.

ENGINEER=S REPORT Valley Creek Projects Oakgreen Avenue Infiltration Basin Engineer Hanson had mailed to the managers a Change Order No. 2 for the Oakgreen Avenue Infiltration Basin. Engineer Hanson reported the Oakgreen Avenue Infiltration Basin project is basically completed until this fall, when the bottom will be vegetated with plugs, and recommended that the managers approve payment # 2. After discussion, motion was made by Borash and seconded by Fetcher to approve payment of the Application # 2 in the amount of $69,003.06 for Project # 28-2000. Motion carried unanimously.
Valley Creek Projects Downstream and Upstream Stabilization Projects  Engineer Hanson reported that he has attempted unsuccessfully to contact Jeff Palocek, the only landowner on the Upstream Project yet to sign the project agreement. He said he will report on this at the next meeting.

Engineer Hanson recommended a change order to the Downstream Project to specify igneous riprap. **Motion** was made by Fetcher and seconded by Scheel to approve the Change Order # 1. Motion carried unanimously.

Attorney Wolle presented agreements for President Fetcher and Secretary Scheel to sign. The Contract Agreements are with Forest Lake Contracting.

Engineer Hanson said that the Pollution Control Agency contacted him to say that the Environmental Protection Agency would like to visit the Oakgreen Avenue site to see how the A319 Grant $ money is being spent. This visit will be made on Wednesday, July 23rd.

Valley Creek Projects Stormwater Pond Maintenance At the last meeting, President Fetcher agreed to attend a City of Mahtomedi Council meeting on July 1st to discuss the Open House for property owners living near stormwater ponds. At this meeting, President Fetcher said he had attended that meeting and explained to the council the reasons for the Open House and he invited the council members to attend the Open House on July 16th.

FEMA Meeting Engineer Hanson said he attended the FEMA Floodplain Map Open House on June 30th in Lake Elmo, and that it was well attended by the residents who were able to view pictures and information about the mapping project and how it would affect them.

Trees at Tapestry at Charlotte’s Grove At an earlier meeting, Engineer Hanson had reported to the managers that a property owner in the Tapestry at Charlotte’s Grove subdivision suspected that some of his trees had died because of the pond in the subdivision. Engineer Hanson was directed by the managers to suggest to the City of Lake Elmo that a professional visit the site and give an opinion on the cause for the trees to die. At this meeting, Engineer Hanson reported to the managers that Lake Elmo’s arborist has determined that the trees died due to saturated soil conditions. The managers and Engineer Hanson and Attorney Wolle discussed the liability issue. Vice President Bucheck said he will contact the property owner and visit the site.

Trail East of Silver Lake President Fetcher said that he and Engineer Hanson had met with representatives of MnDOT, Ramsey County, and the Cities of Maplewood and North St. Paul, several months ago, about establishing a trail on the east side of Silver Lake. President Fetcher had planned to attend a follow-up meeting on July 21st, but cannot. He invited any other manager to attend. Engineer Hanson will attend the meeting.

MANAGERS= REPORT Next Meeting-July 24, 2008 The managers expect to have a quorum for the next meeting. Secretary Scheel may not be able to attend.

Volunteer Appreciation President Fetcher initiated a discussion to plan an appreciation dinner for the VBWD volunteers, and possibly a 40th VBWD Anniversary event. He said he and Engineer Hanson have met to talk about the possibilities. The managers discussed the number of participants. Engineer Hanson was directed to research costs of a dinner.

Final EMWREP Contract Engineer Hanson had mailed to the managers copies of an Agreement Between Washington Conservation District and Members of the 2009-2012 East Metro Water Resource Education Program. The managers discussed the contract, and **motion** was made by Fetcher and seconded by Bucheck to approve the agreement between Washington Conservation District and members of the 2009-12 EMWREP. Motion carried unanimously.
ADJOURNMENT Motion made by Borash and seconded by Bucheck at 9:00 pm to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

/s/ Don Scheel, Secretary

Don Scheel, Secretary

Minutes Approved by Managers 07/24/08